

**BOARD OF PAROLE HEARINGS
Executive Board Meeting
Training Advisory Committee
November 14, 2012**

Meeting called to order at 1:36 p.m.

CONSENT CALENDAR

Roll Call

Present: Anderson, Fritz, Garner, Roberts, and Turner

Absent: None

**Comments and Clarification regarding Training Advisory Committee Minutes:
August 7, 2012**

Commissioner BRIAN ROBERTS made a motion to approve the August minutes, which was seconded by Commissioner TERRI TURNER. The motion unanimously carried.

Selection of BPH Training Advisory Committee Chair (nominations, motion, voting)

Commissioner ARTHUR ANDERSON nominated Commissioner ROBERTS to be the committee chair. The motion was seconded by Commissioner JACK GARNER. All voted in favor, with exception of Commissioner ROBERTS, who abstained.

Public Comments

There were no public comments.

REPORTS

Report from Executive Officer

Executive Officer, JENNIFER SHAFFER, reported annual commissioner training is taking place the week of December 10th. The Board meeting is on the Tuesday of that week.

Report from Chief Counsel

Chief Counsel, HOWARD MOSELEY, indicated that JEROME HESSICK is the attorney assigned to the Training Committee. He will be available to the chair and will do any research asked of him by the committee.

HESSICK presented the proposed training agenda.

MOSELEY stated that there is room for additional training sessions if anyone has any suggestions.

Commissioner ROBERTS asked if the public is able to attend the open sessions. MOSELEY responded in the affirmative.

Commissioner TURNER suggested adding training on the definition of "clear and convincing evidence" to the agenda. GARNER added that this topic is of low frequency, but of high importance

Jennifer SHAFFER stated that she has received requests from stakeholders to provide training to the Commissioners discussing other views on risks assessments. She stated that the Board is currently pending litigation on the matter and that, once it is resolved, she would revisit these requests.

OPEN COMMENTS

Discussion: *Committee Goals*

MOSELEY asked the committee members what they would like to see addressed.

Commissioner CYNTHIA FRITZ indicated that a bigger goal would be to evaluate the training and hear from all the stakeholders as to what they see in the hearings.

SHAFFER plans to hold a stakeholder meeting in order to supply that information to the committee.

MOSELEY will make sure all the training hours accrued by the commissioners are captured.

Commissioner TURNER stated that the Training Committee should become more involved in the community programs where inmates are paroling. She suggested that the commissioners occasionally visit the programs to see what they have to offer. Commissioner ROBERTS suggested one commissioner going and reporting to the rest of the Board. Commissioner FRITZ suggested a commissioner do the background and share the findings.

MOSELEY stated the Legal Division will type up the committee goals to be addressed at the next meeting.

SHAFFER stated that at the next committee meeting, the committee will debrief regarding the December training conference to assess its effectiveness.

Agenda for Commissioner Training in December

Commissioner ROBERTS stated he would like training on the intranet.

Commissioner ANDERSON indicated that a webinar would be helpful and could be an efficient way to get training.

SHAFFER stated that the December training would include any mandatory training that must be completed.

Agenda Items for Future Meetings

There were no agenda items set forth for future meetings.

Open Comments

VANESSA NELSON, of Life Support Alliance, shared her disappointment regarding the number of closed sessions and that, with respect to confidential information, she would like the public or at least some lifer attorneys to be involved.

Adjournment at 2:00 p.m.