

## EDITED KSAPC LISTING

**CLASSIFICATION: CASEWORK SPECIALIST, YOUTH AUTHORITY**

**NOTE: Each position within this classification may perform some or all of these KSAPCs.**

<b>KSAPC Statements</b>	
<b>Knowledge of:</b>	
K1.	Advanced knowledge of principles of social work with particular reference to casework and group work methods to deliver effective therapeutic interventions and reduce recidivism.
K2.	Advanced knowledge of procedures of social work with particular reference to casework and group work methods to deliver effective therapeutic interventions and reduce recidivism.
K3.	Advanced knowledge of techniques of social work with particular reference to casework and group work methods to deliver effective therapeutic interventions and reduce recidivism.
K4.	Comprehensive knowledge of trends of social work with particular reference to casework and group work methods to deliver effective therapeutic interventions and reduce recidivism.
K5.	Comprehensive knowledge of literature of social work with particular reference to casework and group work methods to deliver effective therapeutic interventions and reduce recidivism.
K6.	Advanced knowledge of the application of casework and group work techniques to deliver effective therapeutic interventions and assist in the diagnosis and treatment of youthful offenders.
K7.	Advanced knowledge of the operation of correctional institutions with particular reference to institutional programs for youthful offenders to maintain safety and security.
K8.	Advanced knowledge of the nature of delinquency to effectively provide treatment services.
K9.	Advanced knowledge of social aspects of mental and emotional disturbances and mental deficiency to effectively provide treatment services.
K10.	Comprehensive knowledge of normal and abnormal psychology and its application to the problems of delinquency to effectively provide treatment services.

## EDITED KSAPC LISTING

CLASSIFICATION: CASEWORK SPECIALIST, YOUTH AUTHORITY

**NOTE:** Each position within this classification may perform some or all of these KSAPCs.

<b>KSAPC Statements</b>	
<b>Ability to:</b>	
A1.	Apply casework and group work methods and techniques to assist with the diagnosis and treatment of youthful offenders.
A2.	Establish cooperative working relationships with departmental employees, the public and stakeholders to meet the mission of the Department.
A3.	Maintain cooperative working relationships with departmental employees, the public and stakeholders to meet the mission of the Department.
A4.	Secure accurate social data and record such data systematically to document information and create reports.
A5.	Write clear, accurate and concise reports to provide information and/or documentation.
A6.	Interpret statistical data to understand and disseminate necessary information.
A7.	Analyze situations accurately and adopt an effective course of action to complete assignments and maintain the safety and security of the institution.
A8.	Communicate effectively (e.g., verbal, written and electronic) with individuals and/or groups to provide information, instruction/direction and maintain effective working relationships.
A9.	Work effectively in a correctional facility with youthful offenders of various socio-economic backgrounds, racial, ethnic and cultural differences to maintain respectful and positive relationships.

## EDITED KSAPC LISTING

CLASSIFICATION: CASEWORK SPECIALIST, YOUTH AUTHORITY

*NOTE: Each position within this classification may perform some or all of these KSAPCs.*

<b>KSAPC Statements</b>	
<b>Personal /Physical Characteristics:</b>	
PC1.	An objective and empathetic understanding of the problems of youthful offenders to effectively rehabilitate.
PC2.	Tolerance when interacting with youthful offenders and others to promote a positive environment.
PC3.	Tact when interacting with youthful offenders and others to promote a respectful environment.
PC4.	Patience when interacting with youthful offenders and others to promote a calm environment.
PC5.	Emotional stability, maturity and integrity when interacting with youthful offenders to be resourceful and effectively solve problems while under stress.
PC6.	<b>Professionalism to maintain Social Work and Peace Officer Code of Ethics.</b>
PHC1	Maintain sufficient strength, agility, and endurance to perform during stressful (physical, mental, and emotional) situations encountered on the job without compromising their health and well-being or that of their fellow employees or that of youthful offenders.