OPTOMETRIST, CORRECTIONAL FACILITY
TC20/7971 – Exam Code: 8RC17

OPEN – STATEWIDE
CONTINUOUS TESTING

AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION

EXAMINATION BASE

DEPARTMENTAL OPEN FOR:

California Prison Health Care Services (CPHCS)

Positions currently exist statewide with CPHCS.

POSITION DESCRIPTION

An Optometrist, Correctional Facility, under general direction, in a state correctional facility in the Department of Corrections and Rehabilitation, to examine eyes for defects, to do refractions, and to prescribe and fit glasses for inmates; to maintain order and supervise the conduct of inmates; to protect and maintain the safety of persons and property; and to do other related work.

WHO CAN APPLY

Applicants who meet the minimum qualifications as stated below may apply and take this examination at any time, unless the applicant has tested within the testing period indicated below.

HOW TO APPLY

Submit Examination Application (Std. Form 678)

By mail with: California Prison Health Care Services
Selection Services Section
P.O. Box 4038, Suite 350
Sacramento, CA 95812-4038

or

In person with: California Prison Health Care Services
Selection Services Section
501 J Street, Lobby Drop Box
Sacramento, CA 95814

If you are personally delivering your application, you must do so between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

Note: Only applications with an original signature will be accepted.

DO NOT SUBMIT APPLICATIONS TO THE STATE PERSONNEL BOARD

APPLICATION DEADLINE/TESTING PERIOD

Applications will be accepted on a continuous basis. All applicants must meet the education and/or experience requirements for this examination at the time he or she files his or her application.

The testing period for this examination is six (6) months. Once you have taken the Training and Experience Assessment examination, you may not retest for six (6) months.

SALARY RANGE

Currently, as of July 1, 2007:

$156.91 - $197.87 per day

Through June 30, 2013, full-time employees’ monthly pay will be reduced by 4.62% in exchange for eight (8) hours of leave. Part-time employees shall be subject to the pay reduction on a pro-rated basis consistent with their time base.

BENEFITS

For a summary of benefits, visit the California Department of Human Resources at:
MINIMUM QUALIFICATIONS

Possession of a valid license to practice optometry in the State of California.

And

Two years of experience in the practice of optometry.

Special Personal Characteristics: Empathetic understanding of patients of a State correctional facility; willingness to work in a State correctional facility; emotional stability; patience; tact; alertness; and keenness of observation.

Special Physical Characteristics: Persons appointed to this position must be reasonably expected to have and maintain sufficient strength, agility and endurance to perform during stressful (physical, mental and emotional) situations encountered on the job without compromising their health and well-being or that of their fellow employees or that of inmates. Assignments may include sole responsibility for the supervision of inmates and/or the protection of personal and real property.

EXAMINATION PLAN

EDUCATION AND EXPERIENCE - WEIGHTED 100%

This examination will consist solely of an evaluation of each candidate’s experience and/or education compared to a standard developed from the class specification. For this reason, it is especially important that each candidate take special care to accurately complete their application. List all experience(s) relevant to the “Minimum Qualifications” shown on this announcement. In order to obtain a position on the eligible list, a minimum rating of 70.00% must be attained.

SPECIAL TESTING ARRANGEMENTS

If you have a disability and need special testing arrangements, please contact the CPHCS’ Selection Services Section at (916) 445-1086 to make specific arrangements.

ELIGIBLE LIST INFORMATION

The resulting eligible list will be established to fill vacancies for the CPHCS statewide. Names of successful competitors are merged into the list(s) in order of final scores, regardless of date. Eligibility expires 12 months after establishment, unless the needs of the service and conditions of the list(s) warrant a change in this period.

VETERANS POINTS/CAREER CREDITS

Veteran’s Preference Points will not be granted in this examination since it does not qualify as an entrance examination under the law. Career credits will not be granted in this examination.
GENERAL INFORMATION

Applications are available at the Department of Human Resources or at the State’s career website at www.jobs.ca.gov, local offices of the Employment Development Department, and at the California Prison Health Care Services.

If you meet the requirements stated in this bulletin, you may take this examination. Possession of the entrance requirement(s) does not assure a place on the eligible list. All candidates who pass the examination described in this bulletin will be ranked according to their scores.

Eligible Lists: Eligible lists established by a competitive examination, regardless of date, must be used in the following order: 1) subdivisional promotional; 2) departmental promotional; 3) multi-departmental promotional; 4) servicewide promotional; 5) departmental open; 6) open. When there are two lists of the same kind, the older must be used first.

The California Prison Health Care Services reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revisions will be in accordance with civil service laws and rules and all competitors will be notified.

General Qualifications: Competitors must possess essential personal qualifications including integrity, initiative, dependability, good judgment, ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, an investigation may be made of employment records and personal history, and fingerprinting may be required.

High School Equivalence: Equivalence to completion of the 12th grade may be demonstrated in any one of the following ways: 1) passing the General Educational Development (GED) test; 2) completion of 12 semester units of college-level work; 3) certification from the State Department of Education, a local school board, or high school authorities that the candidate is considered to have education equivalent to graduation from high school; or 4) for clerical and accounting classes, substitution of business college work in place of high school on a year-for-year basis (high school is four years).

IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE WORK PLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS.

ONLY INDIVIDUALS LAWFULLY AUTHORIZED TO WORK IN THE UNITED STATES WILL BE HIRED

FOR CURRENT CPHCS EXAMINATION INFORMATION CALL (916) 445-1086
California Relay Service for the Deaf or Hearing Impaired: 1-800-735-2929
PO Box 4038, 501 J Street, Suite 350, Sacramento, CA 95812-4038
www.cphcs.ca.gov

THIS CANCELS AND SUPERSEDES ALL PREVIOUSLY ISSUED BULLETINS

JMJ/Rev. 07-13-12
Reception Center,

Therefore, before you mark this form, there are some things you should consider. If you are not planning to relocate or are not willing to travel to a distant job location, do not select locations that are a long way from your residence. You may choose up to 15 different locations. If you choose more than 15, you will be certified for anywhere in the State.

If you are successful in this examination, your name will be placed on an active employment list and referred to fill vacancies according to the conditions you specify on this form. If, after you are contacted for a job, you are unwilling to accept work you will be charged with a waiver. After three such waivers, your name will be made inactive. ON OPEN EMPLOYMENT LISTS, once your name is placed inactive, it cannot be reactivated.

Please notify CPHCS promptly of any address changes or availability for employment at the following address: CPHCS, Human Resources, Selection Services Section, P.O. Box 4038, Suite 350, Sacramento, CA 95812-4038.

NAME _______________________________________

CONDITIONS OF EMPLOYMENT - CDCR ADULT LISTING ONLY

PLEASE MARK THE APPROPRIATE BOX (ES) OF YOUR CHOICE - YOU WILL NOT BE OFFERED A JOB IN LOCATIONS NOT MARKED.

If all are marked and you receive an appointment other than permanent full-time, your name will continue to be considered for permanent full-time positions.

Please mark the appropriate box(es) - you may check "(A) Any" if you are willing to accept any type of employment.

□ (D) Permanent Full-Time  □ (R) Permanent Part-Time  □ (K) Limited-Term Full-Time  □ (A) Any

□ 7238 UPPER NORTHERN REGION – If this box is marked, no further selection is necessary.

ADULT FACILITIES:

□ 0802 Pelican Bay State Prison  1802 California Correctional Center  1805 High Desert State Prison
   Crescent City, Del Norte County  Susanville, Lassen County  Susanville, Lassen County

□ 7231 NORTHERN REGION – If this box is marked, no further selection is necessary.

ADULT FACILITIES:

□ 0309 Mule Creek State Prison  3417 Richard A. McGeeg Correctional Training Center
   Ione, Amador County

□ 3423 CSP, Sacramento  3901 Deuel Vocational Institution
   Represa, Sacramento County  Tracy, San Joaquin County

□ 4804 California Medical Facility
   Vacaville, Solano County

□ 2102 CSP, San Quentin
   San Quentin, Marin County

□ 3400 Headquarters
   Sacramento, Sacramento County

□ 3404 Folsom State Prison
   Represa, Sacramento County

□ 7232 CENTRAL REGION – If this box is marked, no further selection is necessary.

ADULT FACILITIES:

□ 1015 Pleasant Valley State Prison  2003 Central California Women’s Facility
   Coalinga, Fresno County  Chowchilla, Madera County

□ 1513 Wasco State Prison  2004 Valley State Prison for Women
   Reception Center, Wasco, Kern County  Chowchilla, Madera County

□ 1514 North Kern State Prison
   Delano, Kern County

□ 1522 Kern Valley State Prison
   Delano, Kern County

□ 1605 Avenal State Prison
   Avenal, Kings County

□ 1606 CSP, Corcoran
   Corcoran, Kings County

□ 7233 SOUTHERN REGION – If this box is marked, no further selection is necessary.

ADULT FACILITIES:

□ 1307 Calipatria State Prison  3313 Chuckawalla Valley State Prison
   Calipatria, Imperial County (North)

□ 1308 Centinela State Prison  3329 Ironwood State Prison
   Imperial, Imperial County (South)

□ 1503 California Correctional Institution
   Tehachapi, Kern County

□ 1995 CSP, Los Angeles
   Lancaster, Los Angeles County

□ 3310 California Rehabilitation Center
   Norco, Riverside County

□ 3715 R. J. Donovan Correctional Facility
   at Rock Mountain
   San Diego, San Diego County

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(Rev date: 11/01/2011)