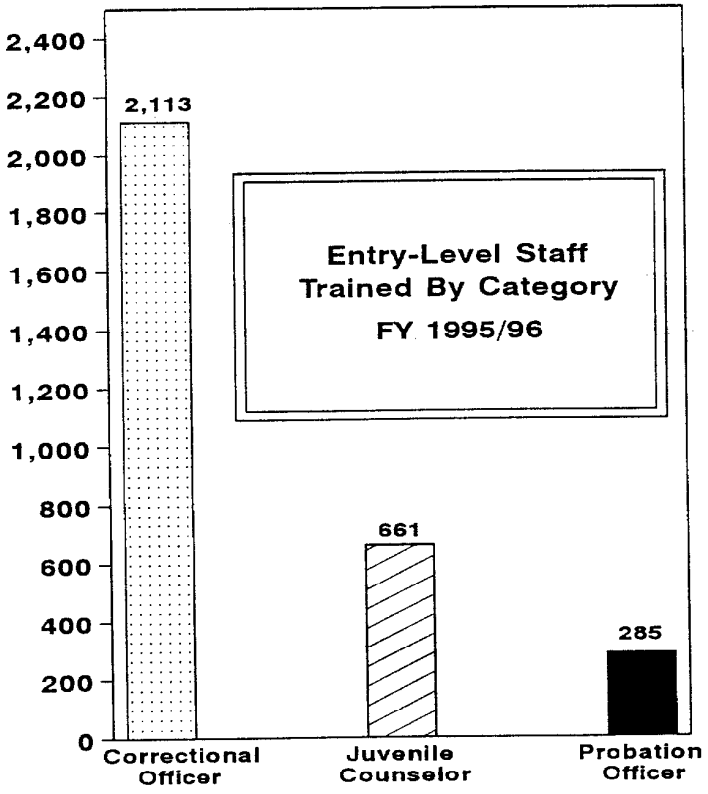
Entry-Level Training

Core Courses

Each newly-hired or promoted local corrections worker must successfully complete a Core course within the first year of job assignment. The five Core courses, Administrator/ Manager, Supervisor, Corrections Officer, Probation Officer and Juvenile Counselor, have each been designed to equip trainees with specific skills necessary for successful job performance. The Board of Corrections' Core training standards are in Title 15, California Code of Regulations, Division 1, Subchapter 1, Section 173-182.

Core course training for managers, administrators and supervisors includes such topics as information systems, communications, fiscal management, labor relations, performance appraisals and evaluations, motivation of staff, safety in the workplace and discipline procedures.

The three entry-level Core courses for Corrections Officer, Juvenile Counselor and Probation Officer range in length from 116 to 174 hours. Each is designed to teach beginning level, job-specific skills to the newly hired corrections worker. An example of topics includes: codes and statutes, inmate classification, drug abuse, report writing, and defensive tactics. The graph below shows the number of entry-level staff completing Core training during FY 95/96: