

**State of California
Department of the Youth Authority**

**Request for Access to Offender Information
For Research or Statistical Purposes**

Access to Department of the Youth Authority records on youthful offenders for research purposes is expressly covered by the Information Practices Act, which allows disclosure of personal or confidential information for statistical research purposes, but only if identifiers are removed (Civil Code Section 1798.24(h)). In addition, criminal offender record information may be disclosed to a public body or bona fide research body concerned with criminal justice issues. In this case, ward identifiers may be provided, on the provision that “any material identifying individuals is not transferred, revealed, or used for other than research or statistical activities, and reports or publications derived therefrom do not identify specific individuals...” (California Penal Code Section 13202).

I, the undersigned, request access to personal or confidential offender records maintained by the Department of the Youth Authority for research purposes. I agree to abide by the provisions of the Government Code and Penal Code Sections discussed above and agree to abide by procedures required by the Department of the Youth Authority for maintaining the security of offender record information. I further agree to provide the Youth Authority with

- a) a summary of the research to be conducted, including research questions and sampling and data collection procedures;
- b) sample coding sheets or other documentation of the information to be collected from the records;
- c) a description of the procedures to be followed for maintaining record security (e.g., data storage and coding procedures); and
- d) a copy of any report or publication based upon these data.

Name (signed): _____

Name (printed): _____

Affiliation: _____

Date: _____