

BOARD OF PAROLE HEARINGS
Best Practices Advisory Committee Meeting
Tuesday, January 15, 2013
OPEN SESSION
(All times are approximate and subject to change.)

1515 K Street
Executive Board Room
Suite 550
Sacramento, California 95814

NOTE START TIME: 1:30 p.m.

Best Practices Advisory Committee: The scope of this committee is to identify best administrative processes, hearing practices, and decision review processes and to establish methods for providing meaningful feedback to commissioners concerning hearing practices and decisions. Members of this committee are commissioners Ferguson, Fritz, Labahn, Peck and Zarrinam.

AGENDA

MEETING CALLED TO ORDER

CONSENT CALENDAR

1. Roll Call
2. Comments and Clarification regarding Best Practices Advisory Committee Meeting Minutes: December 10, 2012
3. Public Comment - Items on the consent calendar are considered routine and non-controversial. All matters are approved by one motion unless pulled by a Board Member for discussion or separate action. At this time, any member of the public may ask the Board to be heard on any item on the consent calendar.

REPORTS

4. Report from Executive Officer
5. Report from Chief Counsel
 - *Survey Results*, presented by Kara Houston, Staff Counsel
 - *Case Compendium Project*, presented by Kara Houston, Staff Counsel
 - *Administrative Directives versus Legal Guidelines*, presented by Howard Moseley, Chief Counsel
6. Report from Chairperson
 - *Benchmark Project*, presented by Cynthia Fritz, Commissioner; John Peck, Commissioner

For disability related accommodations, please contact the BPH Americans with Disabilities Act Coordinator at (916) 445-4072, at least five (5) working days prior to the scheduled meeting. All persons and property entering into this facility may be subject to search. No unauthorized weapons are allowed pursuant to Penal Code Section 171b.

DISCUSSION ITEMS

7. a) Administrative Directive on Parole Hearing Decision Splits, presented by Kara Houston, Staff Counsel
b) Board Questions and Comments
c) Public Comments
d) Motion and Votes

OPEN COMMENTS

8. BPH Commissioners - Agenda Items for Future Meetings
9. Open Comment - Public comments on discussion items are limited to five minutes.

ADJOURNMENT

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