

**BOARD OF PAROLE HEARINGS
Training Advisory Committee Meeting
Monday, April 15, 2013**

Meeting called to order at 3:22 p.m.

Roll Call: Commissioners Anderson, Fritz, Garner, Turner, Roberts (Chair) present

**Comments and Clarification regarding Training Advisory Committee Meeting Minutes:
February 20, 2013**

Comments: None

Commissioner Anderson moved to approve the minutes and was seconded by Commissioner Turner. The motion was carried unanimously.

REPORTS

Report from Executive Officer Jennifer Shaffer

SHAFFER stated that she and Chief Counsel, HOWARD MOSELEY had attended a symposium in Berkeley. She stated that the May commissioner training schedule would be finalized soon.

Report from Chief Counsel Howard Moseley

MOSELEY indicated that copies of the training agenda and topics are available at the front table.

Report from Chairperson, Commissioner Roberts

ROBERTS indicated that the committee is working on the training schedule and presentations.

DISCUSSION ITEMS

JEROME HESSICK, staff counsel, reviewed the training schedule handout. The Peer Review Report, included in the handout, will be finalized prior to training.

SHAFFER stated that a commissioner had requested an item on dealing with inmates who refuse to speak at the hearing.

FRITZ asked if there were any open slots in the training schedule. HESSICK replied that it would be difficult to introduce a new topic at this stage.

FRITZ asked about intimate partner battering and HESSICK indicated that it is off the schedule.

FRITZ asked about the issues of ex parte communications on conditional grants, the meaning of clear and convincing evidence and the 10 day rule for submission of documents. HESSICK stated that administrative directives would address the issues.

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OPEN COMMENTS

Agenda Items for Future Meetings

GARNER requested a review of the May training, including feedback for the committee's next meeting.

MOSELEY indicated there will be enough time for discussion and a survey to help improve future training.

ROBERTS indicated that the committee will meet in June.

FRITZ asked if deputy commissioners would be trained on intimate partner battering. HESSICK said that such training would take place after the Board's realignment process.

Public Comments: None

Meeting adjourned at 3:35 p.m.