

EDITED TASK LISTING

CLASS: Dental Hygienist, Correctional Facility

NOTE: Each position within this classification may perform some or all of these tasks.

Task #	Task
1	Removes all supra-gingival and sub-gingival traces of tartar, plaque, calculus deposits, and stains from the teeth with hand and mechanized instruments under the direction of the Dentist to effect optimal oral health and ensures the delivery of appropriate dental care to inmate-patients in compliance with and using various laws, rules, regulations (e.g. Cal-OSHA, ADA, CDCP policies, Injury and Illness Prevention Program (SB 198), Dental Practice Act, etc.) CDCR policies and procedures on a daily basis.
2	Performs coronal polishing under the direction of the Dentist to effect optimal oral health and ensures the delivery of appropriate dental care to inmate-patients in compliance with and using various laws, rules, regulations (e.g. Cal-OSHA, ADA, CDCP policies, Injury and Illness Prevention Program (SB 198), Dental Practice Act, etc.) CDCR policies and procedures on a daily basis.
3	Exposes and processes dental radiographs under the direction of the dentist to effect optimal oral health and ensures proper delivery of dental care in compliance with and using various laws, rules, regulations (e.g. Cal-OSHA, ADA, CDCP policies, Dental Practice Act, California Department of Radiation Safety, etc.), CDCR policies and procedures, as required.
4	Administers topical application of fluoride solutions under the direction of the Dentist to effect optimal oral health and ensures the delivery of appropriate dental care to inmate-patients in compliance with and using various laws, rules, regulations (e.g. Cal-OSHA, ADA, CDCP policies, Injury and Illness Prevention Program (SB 198), Dental Practice Act, etc.) CDCR policies and procedures on a daily basis.
5	Administers prescribed medicaments to sub-gingival tissues under the direction of the Dentist to effect optimal oral health and ensures the delivery of appropriate dental care to inmate-patients in compliance with and using various laws, rules, regulations (e.g. Cal-OSHA, ADA, CDCP policies, Injury and Illness Prevention Program (SB 198), Dental Practice Act, etc.) CDCR policies and procedures as needed.
6	Applies prescribed tooth desensitizing agents under the direction of the Dentist to effect optimal oral health and ensures the delivery of appropriate dental care to inmate-patients in compliance with and using various laws, rules, regulations (e.g. Cal-OSHA, ADA, CDCP policies, Injury and Illness Prevention Program (SB 198), Dental Practice Act, etc.) CDCR policies and procedures as needed.

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7	Instructs and motivates patients in oral hygiene techniques to effect optimal oral health and ensures the delivery of appropriate dental care to inmate-patients in compliance with and using various laws, rules, regulations (e.g. Cal-OSHA, ADA, CDCP policies, Injury and Illness Prevention Program (SB 198), Dental Practice Act, etc.) CDCR policies and procedures on a daily basis.
8	Provides patients with nutritional counseling on dietary control of dental diseases to effect optimal oral health and ensures the delivery of appropriate dental care to inmate-patients in compliance with and using various laws, rules, regulations (e.g. Cal-OSHA, ADA, CDCP policies, Injury and Illness Prevention Program (SB 198), Dental Practice Act, etc.) CDCR policies and procedures on a daily basis
9	Provides instruction in oral hygiene to health care staff responsible for patient's oral hygiene to effect optimal oral health and ensures the delivery of appropriate dental care to inmate-patients in compliance with and using various laws, rules, regulations (e.g. Cal-OSHA, ADA, CDCP policies, Injury and Illness Prevention Program (SB 198), Dental Practice Act, etc.) CDCR policies and procedures as needed.
10	Obtains and records basic health histories and information and ensures the safe delivery of appropriate dental care to inmate-patients in compliance with and using various laws, rules, regulations (e.g. Cal-OSHA, ADA, CDCP policies, Injury and Illness Prevention Program (SB 198), Dental Practice Act, etc.) CDCR policies and procedures on a daily basis.
11	Conducts examinations, including but not limited to periodontal charting, intra and extra-oral examination of soft tissue, classification of occlusion, mouth mirror examination of oral cavity, including charting of obvious lesions, existing restorations and missing teeth under the direction of the Dentist to effect optimal oral health and ensures the delivery of appropriate dental care to inmate-patients in compliance with and using various laws, rules, regulations (e.g. Cal-OSHA, ADA, CDCP policies, Injury and Illness Prevention Program (SB 198), Dental Practice Act, etc.) CDCR policies and procedures on a daily basis.
12	Records evaluation of mouth and oral health conditions on dental chart under the direction of the dentist to effect optimal oral health and ensures the delivery of appropriate dental care to inmate-patients in compliance with and using various laws, rules, regulations (e.g. Cal-OSHA, ADA, CDCP policies, Injury and Illness Prevention Program (SB 198), Dental Practice Act, etc.) CDCR policies and procedures on a daily basis.

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13	Removes sutures under the direction of the dentist to effect optimal oral health and ensures the delivery of appropriate dental care to inmate-patients in compliance with and using various laws, rules, regulations (e.g. Cal-OSHA, ADA, CDCP policies, Injury and Illness Prevention Program (SB 198), Dental Practice Act, etc.) CDCR policies and procedures as needed.
14	Removes orthodontic bands and brackets under the direction of the dentist to effect optimal oral health and ensures the delivery of appropriate dental care to inmate-patients in compliance with and using various laws, rules, regulations (e.g. Cal-OSHA, ADA, CDCP policies, Injury and Illness Prevention Program (SB 198), Dental Practice Act, etc.) CDCR policies and procedures as needed.
15	Maintains a neat, clean and sanitary dental operatory utilizing standard infection control protocols for dental instruments, equipment, and accessories and ensures a safe working environment in compliance with and using various laws, rules, regulations (e.g. Cal-OSHA, ADA, CDCP policies, Dental Practice Act, etc.), CDCR policies and procedures, on a daily basis.
16	Performs daily preventive maintenance on dental instruments, equipment and accessories (oiling hand pieces, flush lines, sharpen instruments, etc.) and ensures its proper functioning and appropriate delivery of dental care, in compliance with and using various laws, rules, regulations (e.g. Cal-OSHA, ADA, CDCP policies, Dental Practice Act, etc.), CDCR policies and procedures, on a daily basis.
17	Disposes properly of hazardous and bio-hazardous dental waste materials (e.g., amalgam scraps, x-ray lead, developer and fixer, etc.) in order to maintain a safe work environment by utilizing licensed hazardous material experts (e.g., companies that handle hazardous waste disposal, institutional Hazardous Material Specialist, etc.) according to local, state and federal laws on a regular basis.
18	Maintains dental records of patients to document proposed dental treatment, patient non compliance with proposed treatment , non dental treatment related documentation, services provided, in compliance with various laws, rules, regulations (e. g, ADA, Dental Practice Act, etc.), CDCR policies and procedures, utilizing various resources (e.g. laws, rules, regulations, policies, procedures, computer equipment, etc.), on a daily basis.

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19	Composes work related reports and correspondence and ensures compliance with various laws, rules, regulations (e.g. Cal-OSHA, ADA, CDCP policies, Dental Practice Act, California Department of Radiation Safety, etc.), CDCR policies and procedures, etc. utilizing communication skills, various resources (e.g. laws, rules, regulations, policies, procedures, computer equipment, etc.) on a daily basis.
20	Maintains current knowledge of developments in dental hygiene techniques and technology by utilizing continuing education courses (e.g., literature review, scientific sessions, online courses and hands-on training) and ensures the appropriate delivery of dental care, and compliance with the Mission of the Department, Cal-OSHA, ADA, CDCP policies, Dental Practice Act, CDCR policies and procedures as required.
21	Maintains current knowledge of California Dental Law by utilizing continuing education courses (e.g., literature review, scientific sessions, online courses and hands-on training) and ensures the appropriate delivery of dental care, and compliance with the Mission of the Department, Cal-OSHA, ADA, CDCP policies, Dental Practice Act, CDCR policies and procedures, as required.
22	Assures compliance with established policies and procedures within the dental department and ensures the delivery of appropriate dental care to inmate-patients in compliance with and using various laws, rules, regulations (e.g. Cal-OSHA, ADA, CDCP policies, Injury and Illness Prevention Program (SB 198), Dental Practice Act, Department of Personnel Administration, EEO, California Department of Radiation Safety etc.) CDCR policies and procedures on a daily basis.
23	Applies topical anesthetic and administer local anesthetic under the direction of the Dentist to effect optimal oral health and ensures the delivery of appropriate dental care to inmate-patients in compliance with and using various laws, rules, regulations (e.g. Cal-OSHA, ADA, CDCP policies, Injury and Illness Prevention Program (SB 198), Dental Practice Act, etc.) CDCR policies and procedures on a daily basis
24	Takes dental impressions for diagnostic purposes under the direction of the dentist and ensures proper delivery of dental care in compliance with and using various laws, rules, regulations (e.g. Cal-OSHA, ADA, CDCP policies, Dental Practice Act, etc.), CDCR policies and procedures, as required.

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25	Places and/or removes post-extraction and periodontal dressing under the direction of the Dentist to effect optimal oral health and ensures the delivery of appropriate dental care to inmate-patients in compliance with and using various laws, rules, regulations (e.g. Cal-OSHA, ADA, CDCP policies, Injury and Illness Prevention Program (SB 198), Dental Practice Act, etc.) CDCR policies and procedures as needed.
26	Polishes and contours restorations for preventive purposes under the direction of the Dentist to effect optimal oral health and ensures the delivery of appropriate dental care to inmate-patients in compliance with and using various laws, rules, regulations (e.g. Cal-OSHA, ADA, CDCP policies, Injury and Illness Prevention Program (SB 198), Dental Practice Act, etc.) CDCR policies and procedures as needed.
27	Places and/or removes temporary sedative dressings under the direction of the Dentist to effect optimal oral health and ensures the delivery of appropriate dental care to inmate-patients in compliance with and using various laws, rules, regulations (e.g. Cal-OSHA, ADA, CDCP policies, Injury and Illness Prevention Program (SB 198), Dental Practice Act, etc.) CDCR policies and procedures as needed.
28	Cements temporarily and removes temporary crowns under the direction of the Dentist to effect optimal oral health and ensures the delivery of appropriate dental care to inmate-patients in compliance with and using various laws, rules, regulations (e.g. Cal-OSHA, ADA, CDCP policies, Injury and Illness Prevention Program (SB 198), Dental Practice Act, etc.) CDCR policies and procedures as needed.
29	Fabricates and sizes temporary crowns under the direction of the Dentist to effect optimal oral health and ensures the delivery of appropriate dental care to inmate-patients in compliance with and using various laws, rules, regulations (e.g. Cal-OSHA, ADA, CDCP policies, Injury and Illness Prevention Program (SB 198), Dental Practice Act, etc.) CDCR policies and procedures as needed.
30	Places and removes rubber dams under the direction of the Dentist to effect optimal oral health and ensures the delivery of appropriate dental care to inmate-patients in compliance with and using various laws, rules, regulations (e.g. Cal-OSHA, ADA, CDCP policies, Injury and Illness Prevention Program (SB 198), Dental Practice Act, etc.) CDCR policies and procedures as needed.

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31	Maintains order and supervises the conduct of persons committed to the California Department of Corrections and Rehabilitation to maintain safety and security in work areas in the performance of daily activities and to prevent escapes, injuries by inmates to themselves, others, or to property, utilizing CDCR policies and regulations as well as other resources (e.g., interpersonal skills, heightened awareness of the surroundings and various alarm systems) on a regular basis
32	Inspects premises and searches inmate patients for contraband, such as weapons or illegal drugs to maintain safety and security in work areas in the performance of daily activities and to prevent escapes, injuries by inmates to themselves, others, or to property, utilizing CDCR policies and regulations as well as other resources (e.g., interpersonal skills, heightened awareness of the surroundings and various alarm systems) on a regular basis.
33	Maintains proper tool control in the dental office on a regular basis to maintain safety and security in work areas in the performance of daily activities utilizing tool counts, inventory of sharps (e.g., needles, scalpels, and suture needles, etc.) in compliance with CDCR policies and regulations