



Department of Corrections and Rehabilitation
NOTICE OF CHANGE
TO DEPARTMENT OPERATIONS MANUAL

Chapter 1, Article 28
DIVISION OF ADULT PAROLE OPERATIONS

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Revision Date:

November 2, 2015

The purpose of this document is to provide staff with information regarding revisions to Department Operations Manual (DOM) Chapter 1, Article 28-Division of Adult Parole Operations (DAPO).

The revisions update the description of the organization and the responsibilities of DAPO. As a result of the 2011 Public Safety Realignment Act, the population of parolees supervised by DAPO was reduced. DAPO consolidated and reorganized its operation to efficiently manage the reduced parolee population. Former Parole Regions I and II were consolidated into a single Northern Region. Former Parole Regions III and IV were consolidated into a single Southern Region. This consolidation was announced in Information Bulletin 14-17 on June 30, 2014.

This DOM article is also being revised to accurately reflect other administrative consolidations, reductions and renaming of administrative units. Reference to the Civil Addicts Processing Unit has been deleted to align with Senate Bill 1021 (Stats. 2012, Ch. 41) which amended the Welfare and Institutions Code for the phasing out and termination of the Civil Addict Program by April 1, 2014. The references to the Interstate Compact Agreement Unit were updated to reflect the current name for the administrative unit-the Interstate Compact Unit. Sections referencing the Parole Outpatient Clinics were revised to better describe their purpose and mission.

Please inform all persons concerned of the contents of this notice, which shall be maintained and utilized until it is incorporated into the next online edition of the DOM. If you have any questions, please contact Roger Gold, DAPO (916) 324-3253.

Original signed by

BOBBY HAASE for

DANIEL STONE

Director

Division of Adult Parole Operations

Department Operations Manual

Chapter 1-General Administration Article 28-Division of Adult Parole Operations

Revised November 2, 2015

15010.1 Division of Adult Parole Operations

The Director of the Division of Adult Parole Operations (DAPO) reports to the Undersecretary of Operations. The Director of DAPO provides supervision and services for individuals on parole following their terms in State prison. The Director and designees oversee administrative and field support services for statewide Parole Operations at the DAPO Headquarters.

15010.2 Parole Operations

DAPO is organized into two Regions. Each Region is supervised by a Regional Parole Administrator (RPA). The regional offices administer more than 114 unit offices and 2 Parole Outpatient Clinics (POC) located in the Northern and Southern Regions. Both POC headquarters supervise POC clinicians located in 42 parole complexes throughout the state.

Northern Region

Includes the entire central valley from Kern County (south) to Siskiyou County (north) to the Oregon border.

Southern Region

Includes the San Diego area, extending north to San Bernardino County and Los Angeles County.

15010.3 DAPO Division Headquarters

DAPO Division Headquarters is responsible for training, peer audits, and rehabilitation services. DAPO Division Headquarters serves as a liaison with the Board of Parole Hearings (BPH), law enforcement agencies, and other divisions and departments; supports legislative bill analysis; develops parole policies and procedures; and special projects related to substance abuse treatment programs, POC, and asset forfeiture. Additionally, DAPO Division Headquarters monitors compliance with existing policies and procedures, management of Interstate Compact offenders and, management of global positioning system of adult sex offenders. It maintains liaison with information systems units; collects and analyzes information from field operations (arrest data, holds, continue-on-parole actions, violations, dispositions etc.); coordinates American Correctional Association accreditation, addresses parolee/inmate appeals, grievances; and correspondence. DAPO Division Headquarters also manages parole litigation and ensures compliance with the court revocation procedures, Armstrong court mandates, and current law. The organizational structure of units within DAPO Division headquarters consists of:

- Alternative Custody Program
- Asset Forfeiture
- Division Training Unit
- Electronic Monitoring Unit
- Fidelity Assurance and Outcomes Unit

- Criminal Intelligence Unit
- Interstate Compact Unit
- Litigation Compliance Unit
- Parole Automation Unit
- Parole Planning & Placement
- Policy and Procedures Unit
- Quality Control Program
- Sex Offender Unit
- Support Services Unit
- Warrant Unit

15010.4 Parole Outpatient Clinics

POCs are located within each parole office and provide the first line of mental health treatment and services to parolees. POCs operate as part of DAPO’s Mental Health Services Continuum Program (MHSCP), providing parolees with a seamless continuum of care from the Mental Health Services Delivery System (MHSDS) in the institution, to meeting their mental health needs while on parole.

POCs provide timely, cost effective mental health services aimed at reducing the symptoms of mental illness among parolees to optimize their level of functioning in the community, reduce recidivism, and improve public safety.

POC services include evaluation of mental illness, medication management, individual and group therapy, crisis intervention and case management. POC staff work closely with parolees to develop their individualized re-entry plan, and connect them to essential services within their communities. POC staff also work in conjunction with Integrated Services for Mentally Ill Parolees (ISMIP) providers to refer qualified mentally ill parolees for additional outpatient services.

15010.9 Interstate Compact Unit

The Interstate Compact Unit coordinates the State’s functions and responsibilities under the terms of the Interstate Compact for Adult Offender Supervision.

15010.10 Revisions

The Director of DAPO or designee is responsible for ensuring that the content of this Article is kept current and accurate.

15010.11 References

CCR 15(3).