GENERAL INSTRUCTIONS

Read instructions carefully

This examination will provide you with an opportunity to demonstrate significant aspects of your qualifications for Library Technical Assistant (Safety) with the California Department of Corrections and Rehabilitation (CDCR). The information you provide will be rated based on objective criteria created by Subject Matter Experts. The rating will be used to determine your final score in this examination. If successful, your name will be merged onto an eligible list. The list will be used by CDCR facilities statewide to fill existing positions. A “Conditions of Employment” form is included in this examination which will allow you to select the location and time bases you are interested in working. It is required that you personally complete this examination accurately and without assistance.

This process is the entire examination for this classification. Therefore, please be sure to follow the instructions carefully as missing or incomplete information may result in disqualification or a low score.

1. Additional instructions are provided on the following pages.
2. This single examination enables you to apply for the Library Technical Assistant (Safety) classification. If successful, your name will be placed on an eligible list.
3. The examination is intended to provide candidates the opportunity to demonstrate their knowledge and experience in a variety of areas. It is not expected that you will have experience in all areas.

The following areas comprise the complete examination for Library Technical Assistant (Safety). You must ensure you have addressed each of the following areas:

- Candidate Information (page 2)
- Montoya Act/Felony Conviction Disclosure (page 2)
- Prior State Employment Information (page 2)
- Conditions of Employment (page 3)
- Address or Availability for Employment Changes (page 4)
- Minimum Qualifications (page 4)
- Specific Classification Interest and Required Credential Information (page 4)
- Job Requirements (page 5)
- Degrees/Certifications (page 6)
- Work Experience (page 6)
- Knowledge, Skill, and Ability Assessment (pages 7 and 8)
- Recruitment Questionnaire (page 8)
- Preparation for Hiring Interview (page 8)
- Qualifications Assessment and Mailing Procedures (page 9)
- Affirmation Statement (page 9)
CANDIDATE INFORMATION

Name: ____________________________________________

Social Security Number: ____________________________

Address: __________________________________________

_________________________________________________________________________________________

Home Telephone Number: ____________________________

Work Telephone Number: ____________________________

E-mail Address: ____________________________________

MONTONA ACT/FELONY CONVICTION DISCLOSURE

Pursuant to the Montoya School Safety Act of 1997, all persons offered employment with the CDCR’s Division of Juvenile Justice, Education Services Branch, shall undergo a thorough background investigation prior to appointment. Pursuant to the Education Code Section 45122 and Penal Code Sections 677 and 1192, “No person who has been convicted of a violent or serious felony shall be employed by a school district.”

To review the Education Code Section 45122, you can go to the following website:

To review the Penal Code Section 667.5, subsection (c) for a listing of violent felony offenses, you can go to the following website:

To review the Penal Code Section 1192.7, subsection (c) for a listing of serious felony offenses, you can go to the following website:
http://caselaw.lp.findlaw.com/cacodes/pen/1191-1210.5.html

Have you ever been convicted of a violent or serious felony?

□ YES

□ NO

PRIOR STATE EMPLOYMENT INFORMATION

Complete this next section ONLY if you have been previously dismissed from California State Civil Service employment by punitive action or as a result of disciplinary proceedings. IF THIS DOES NOT APPLY TO YOU, please mark the “Not Applicable” box below and continue to the next section.

State Personnel Board, Rule 211 provides that a dismissed State employee may only participate in State Civil Service examinations if he/she has obtained prior consent from the State Personnel Board.

Do you have written permission from the State Personnel Board Executive Officer to take this examination?

□ YES

□ NO

□ NOT APPLICABLE
### CONDITIONS OF EMPLOYMENT FORM FOR CDCR ADULT AND YOUTH FACILITY LISTING ONLY

**PLEASE MARK THE APPROPRIATE BOX(ES) OF YOUR CHOICE - YOU WILL NOT BE OFFERED A JOB IN LOCATIONS NOT MARKED.**

Note: Positions are not available at all locations. Please refer to the official examination bulletin for information regarding current available positions and their locations.

If you are successful in this examination, your name will be placed on an active employment list and referred to fill vacancies according to the conditions you specify on this form. If, after you are contacted for a job, you are unwilling to accept work you will be charged with a waiver. **After three such waivers and/or do not reply promptly to the contact, your name will be made inactive.** ON OPEN EMPLOYMENT LISTS, **once your name is placed inactive, it cannot be reactivated.** Therefore, before you mark this form, there are some things you should consider. If you are not planning to relocate or are not willing to travel to a distant job location, do not select locations that are a long way from your residence. You may choose up to 15 different locations. If you choose more than 15, you will be certified for anywhere in the State.

#### TYPE OF APPOINTMENT YOU WILL ACCEPT

Please mark the appropriate box(es) - you may check "(A) Any" if you are willing to accept any type of employment.

- [ ] (D) Permanent Full-Time
- [ ] (R) Permanent Part-Time
- [ ] (K) Limited-Term Full-Time
- [ ] (A) Any

If all are marked and you receive an appointment other than permanent full-time, your name will continue to be considered for permanent full-time positions.

#### LOCATION(S) YOU ARE WILLING TO WORK

Please mark the appropriate box(es) of your choice - you will not be offered a job in locations not marked.

- [ ] 5 **ANYWHERE IN THE STATE – If this box is marked, no further selection is necessary.**
- [ ] 7238 **UPPER NORTHERN REGION – If this box is marked, no further selection is necessary.**
- [ ] 7231 **NORTHERN REGION – If this box is marked, no further selection is necessary.**
- [ ] 7232 **CENTRAL REGION – If this box is marked, no further selection is necessary.**
- [ ] 7233 **SOUTHERN REGION – If this box is marked, no further selection is necessary.**

**NOTE:** Positions are not available at all locations. Please refer to the official examination bulletin for information regarding current available positions.

**California State Prison has been abbreviated to “CSP.” Youth Correctional Facility has been abbreviated to “YCF.”**

<table>
<thead>
<tr>
<th>CENTRAL REGION – If this box is marked, no further selection is necessary.</th>
<th>YOUTH FACILITIES:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ADULT FACILITIES:</strong></td>
<td><strong>YOUTH FACILITIES:</strong></td>
</tr>
<tr>
<td>[ ] 1015 Pleasant Valley State Prison Coalinga, Fresno County</td>
<td>[ ] 2003 Central California Women's Facility Chowchilla, Madera County</td>
</tr>
<tr>
<td>[ ] 1513 Wasco State Prison Reception Center Wasco, Kern County</td>
<td>[ ] 2004 Valley State Prison Chowchilla, Madera County</td>
</tr>
<tr>
<td>[ ] 1514 North Kern State Prison Delano, Kern County</td>
<td>[ ] 2701 Correctional Training Facility Soledad, Monterey County</td>
</tr>
<tr>
<td>[ ] 1522 Kern Valley State Prison Delano, Kern County</td>
<td>[ ] 2708 Salinas Valley State Prison Soledad, Monterey County</td>
</tr>
<tr>
<td>[ ] 1605 Avenal State Prison Avenal, Kings County</td>
<td>[ ] 4005 California Men's Colony San Luis Obispo, San Luis Obispo County</td>
</tr>
<tr>
<td>[ ] 1606 CSP, Corcoran Corcoran, Kings County</td>
<td>[ ] 1608 California Substance Abuse Treatment Facility Corcoran, Kings County</td>
</tr>
<tr>
<td>[ ] 1523 California City Correctional Facility California City, Kern County</td>
<td>[ ] 5610 Ventura YCF Camarillo, Ventura County</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CENTRAL REGION – If this box is marked, no further selection is necessary.</th>
<th>YOUTH FACILITIES:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ADULT FACILITIES:</strong></td>
<td><strong>YOUTH FACILITIES:</strong></td>
</tr>
<tr>
<td>[ ] 1307 Calipatria State Prison Calipatria, Imperial County (North)</td>
<td>[ ] 3313 Chuckawalla Valley State Prison Blythe, Riverside County</td>
</tr>
<tr>
<td>[ ] 1308 Centinela State Prison Imperial, Imperial County (South)</td>
<td>[ ] 3329 Ironwood State Prison Blythe, Riverside County</td>
</tr>
<tr>
<td>[ ] 1503 California Correctional Institution Tehachapi, Kern County</td>
<td>[ ] 3612 California Institution for Men Chino, San Bernardino County</td>
</tr>
<tr>
<td>[ ] 1583 CSP, Los Angeles Lancaster, Los Angeles County</td>
<td>[ ] 3613 California Institution for Women Corona, San Bernardino County</td>
</tr>
<tr>
<td>[ ] 3310 California Rehabilitation Center Norco, Riverside County</td>
<td>[ ] 3715 R. J. Donovan Correctional Facility at Rock Mountain San Diego, San Diego County</td>
</tr>
</tbody>
</table>
ADDRESS OR AVAILABILITY FOR EMPLOYMENT CHANGES

Please notify the California Department of Corrections and Rehabilitation (CDCR) promptly of any address changes or availability for employment changes at the following address:

California Department of Corrections and Rehabilitation
Human Resources
Office of Workforce Planning
P.O. Box 942883
Sacramento, CA  94283-0001
Attn: Certification Unit

MINIMUM QUALIFICATIONS

Either I

Experience Requirement:  Two years of increasingly responsible subprofessional library experience, including work in book acquisition, cataloging, reference, and compilation of bibliographies.

Or II

Education Requirement:  Equivalent to completion of the requirements for an Associate of Arts Degree in Library Science.

NOTE:  Applicants must have the number of semester or quarter credits, as well as the required coursework necessary to be awarded an Associate of Arts Degree in Library Science.

SPECIFIC CLASSIFICATION INTEREST AND REQUIRED CREDENTIAL INFORMATION

Please indicate if you possess the experience and/or the education requirement.

Requirements:

☐  I possess the required two years of experience of increasingly responsible subprofessional library experience including work in book acquisition, cataloging, reference, and compilation of bibliographies.

☐  I possess the equivalent to an Associate of Arts Degree in Library Science.
JOBS REQUIREMENTS

The following are job requirements. Please respond to each question by marking the appropriate box. If you are unwilling or unable to comply with any of the following job requirements, it will be grounds for elimination from the examination process.

1. Willingness to work in a State correctional facility at various custody/security levels. [ ] Yes [ ] No
2. Willingness to work in various mental health settings and programs within the institution and to work with inmates/youthful offenders, including some who may be mentally ill, developmentally disabled, potentially dangerous, and/or sex offenders. [ ] Yes [ ] No
3. Willingness to work with inmates/youthful offenders, including some who may be infected with contagious diseases such as Hepatitis C, HIV/AIDS, or tuberculosis. [ ] Yes [ ] No
4. Willingness to work around peace officers armed with chemical agents and/or weapons. [ ] Yes [ ] No
5. Willingness to respond to changes in the work unit in a positive, professional manner. [ ] Yes [ ] No
6. Willingness to promote positive, collaborative, professional working relations among co-workers or other staff. [ ] Yes [ ] No
7. Willingness to work professionally with individuals from a wide range of cultural backgrounds. [ ] Yes [ ] No
8. Willingness to work in a team environment to complete assigned work tasks. [ ] Yes [ ] No
9. Willingness to work alternate work schedules. [ ] Yes [ ] No
10. Willingness to work weekend work shifts (that is, Saturday and/or Sunday shifts) on an as-needed, regular, or rotating basis. [ ] Yes [ ] No
11. Willingness to work in various institutional work sites and locations alone or with very little interaction with co-workers and/or others. [ ] Yes [ ] No
12. Willingness to carry equipment and materials. [ ] Yes [ ] No
13. Willingness to provide instruction or oversight regarding departmental policies, procedures, standards, and practices to other employees, outside consultants, and/or member of the public. [ ] Yes [ ] No
14. Willingness to have and maintain sufficient strength, agility, and endurance to perform during stressful situations encountered on the job. [ ] Yes [ ] No
15. Willingness to wear protective clothing (e.g., vests, hard hats, glasses/goggles/masks, and appropriate footwear, etc.) as required. [ ] Yes [ ] No
16. Willingness to abide by and adhere to safety policies and provisions (e.g., wear personal alarm, carry whistle, etc.) applicable to specific work assignments. [ ] Yes [ ] No
17. Willingness to comply with annual tuberculosis screening requirements. [ ] Yes [ ] No
18. Willingness to abide by and adhere to the institutional dress code. [ ] Yes [ ] No
19. Willingness to comply with departmental training requirements and participate in on-going education specific to your work assignment. [ ] Yes [ ] No
20. Willingness to report dangerous situations/contraband to supervisors and/or custody staff. [ ] Yes [ ] No
21. Willingness to independently supervise and train inmate/youthful offender library staff. [ ] Yes [ ] No
22. Willingness to participate in departmental legal activities (e.g., serves as an expert witness or material witness, serve as a defendant, etc.). [ ] Yes [ ] No
23. Willingness to actively participate in the audit process. [ ] Yes [ ] No
24. Willingness to report unethical and/or illegal behavior on the part of departmental staff. [ ] Yes [ ] No
25. Willingness to comply with the ethical standards of your profession (e.g., American Library Association, Code of Conduct) and laws related to the practice of your profession. [ ] Yes [ ] No
26. Willingness to travel to work sites away from assigned work location, which could require extended hours of work and/or overnight or multiple-day trips. [ ] Yes [ ] No
### DEGREES/CERTIFICATIONS

Please mark the appropriate box(s) if you have any of the following degrees or certifications.

- [ ] Associate of Arts Degree in Library Science
- [ ] Bachelor of Arts Degree in any major with 12-18 units of Library Science courses
- [ ] Equivalent of a Associate of Arts Degree in any major and a valid school library credential

### WORK EXPERIENCE

Under “Work Experience,” for items 1 - 23, please indicate **Frequency:**

A. If you have performed this task within the last 36 months

B. How often you perform this task

(please select one box from “weekly” “monthly” and “annually” column)

**AND**

**Level of Skill:**

A. Indicate the level of skill that you have in performing this task

(please select one box from the “level of skill” column)

**NOTE:** There should be three (3) checkmarks for each question.

<table>
<thead>
<tr>
<th>Frequency</th>
<th>Level of Skill</th>
</tr>
</thead>
<tbody>
<tr>
<td>Performed task within last 36 months</td>
<td>Performed task independently without assistance</td>
</tr>
<tr>
<td>Weekly</td>
<td>Monthly</td>
</tr>
</tbody>
</table>

1. Circulating library materials (e.g., books, periodicals, books on tape, specialized multimedia reading/listening equipment, etc.)
2. Evaluating overdue/fines regarding library material
3. Delivering/retrieving library materials off-site
4. Initiating the procurement process in the selection and delivery of library materials
5. Cataloging library materials
6. Pre-cataloging library materials
7. Processing library materials for use and condition
8. Maintaining a complete shelf list
9. Training library staff
10. Evaluating library staff on performance
11. Supervising library staff
12. Processing inter-library loan requests
13. Researching reference questions
14. Answering reference questions
15. Maintaining order/security of library
16. Maintaining time keeping forms and supervisory reports
17. Maintaining security and control of inmates/youthful offenders
18. Maintaining control of tools and equipment
19. Inspecting premises for contraband (e.g. weapons or illegal drugs)
20. Operating standard business office machines and equipment
21. Filing materials utilizing standard practices
22. Performing data processing techniques related to library/information science
23. Preparing/maintaining statistical reports
**KNOWLEDGE/SKILL/ABILITY (KSA) ASSESSMENT**

For items 24–51 please rate your Knowledge, Skill, or Ability (KSA) by indicating the box that best describes your level of the KSA of each of the following areas.

**Definition of Levels:**

- **No Knowledge, Skill or Ability:** I have little or no experience, education or training relevant to this KSA.

- **Limited Knowledge, Skill or Ability:** I have education or training relevant to this KSA, but have not applied it to an actual job.

- **Extensive Knowledge, Skill or Ability:** I have applied this KSA in an actual setting while performing a job.

<table>
<thead>
<tr>
<th>KSA Level</th>
<th>Extensive Knowledge, Skill or Ability</th>
<th>Limited Knowledge, Skill or Ability</th>
<th>No Knowledge, Skill or Ability</th>
</tr>
</thead>
<tbody>
<tr>
<td>Researching library material for a subject bibliography</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>24. Identifying current library resources used</td>
<td>[ ]</td>
<td>[ ]</td>
<td>[ ]</td>
</tr>
<tr>
<td>25. Utilizing key word search in computer for subject research</td>
<td>[ ]</td>
<td>[ ]</td>
<td>[ ]</td>
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<tr>
<td>26. Researching card catalog or shelf list</td>
<td>[ ]</td>
<td>[ ]</td>
<td>[ ]</td>
</tr>
<tr>
<td>27. Researching existing bibliographies in standard works (e.g., almanac, encyclopedia, periodicals, etc.)</td>
<td>[ ]</td>
<td>[ ]</td>
<td>[ ]</td>
</tr>
<tr>
<td>28. Consulting style manual for format of bibliography</td>
<td>[ ]</td>
<td>[ ]</td>
<td>[ ]</td>
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<tr>
<td>29. Inter-library loans</td>
<td>[ ]</td>
<td>[ ]</td>
<td>[ ]</td>
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</tbody>
</table>

**Communicating with individuals with limited communication skills**

<table>
<thead>
<tr>
<th>KSA Level</th>
<th>Extensive Knowledge, Skill or Ability</th>
<th>Limited Knowledge, Skill or Ability</th>
<th>No Knowledge, Skill or Ability</th>
</tr>
</thead>
<tbody>
<tr>
<td>30. Using open ended questions</td>
<td>[ ]</td>
<td>[ ]</td>
<td>[ ]</td>
</tr>
<tr>
<td>31. Determining language being used</td>
<td>[ ]</td>
<td>[ ]</td>
<td>[ ]</td>
</tr>
<tr>
<td>32. Contacting an interpreter, if needed</td>
<td>[ ]</td>
<td>[ ]</td>
<td>[ ]</td>
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<tr>
<td>33. Contacting support staff if a disability is suspected</td>
<td>[ ]</td>
<td>[ ]</td>
<td>[ ]</td>
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<tr>
<td>34. Using written communication</td>
<td>[ ]</td>
<td>[ ]</td>
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<tr>
<td>35. Presenting yourself in a calm and non-threatening manner</td>
<td>[ ]</td>
<td>[ ]</td>
<td>[ ]</td>
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<tr>
<td>36. Contacting your supervisor, if necessary for assistance</td>
<td>[ ]</td>
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</tbody>
</table>

**Library technologies used in classification and cataloging**

<table>
<thead>
<tr>
<th>KSA Level</th>
<th>Extensive Knowledge, Skill or Ability</th>
<th>Limited Knowledge, Skill or Ability</th>
<th>No Knowledge, Skill or Ability</th>
</tr>
</thead>
<tbody>
<tr>
<td>37. Utilizing Library of Congress Subject Hearings</td>
<td>[ ]</td>
<td>[ ]</td>
<td>[ ]</td>
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<tr>
<td>38. Utilizing Anglo-American Cataloging Rules</td>
<td>[ ]</td>
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<td>[ ]</td>
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<tr>
<td>39. Utilizing Dewey Decimal System</td>
<td>[ ]</td>
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<tr>
<td>40. Utilizing computer programs (e.g., Ohio Computer Library Cataloging (OCLC), Follett Systems, Winnebago, Searcy, etc.)</td>
<td>[ ]</td>
<td>[ ]</td>
<td>[ ]</td>
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<tr>
<td>41. Utilizing Sears List of Subject Headings</td>
<td>[ ]</td>
<td>[ ]</td>
<td>[ ]</td>
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<tr>
<td>42. Utilizing Library of Congress Classifications (LC)</td>
<td>[ ]</td>
<td>[ ]</td>
<td>[ ]</td>
</tr>
<tr>
<td>43. Utilizing Library of Congress In-Publication Cataloging</td>
<td>[ ]</td>
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<td>[ ]</td>
</tr>
</tbody>
</table>

**Training/supervising library staff**

<table>
<thead>
<tr>
<th>KSA Level</th>
<th>Extensive Knowledge, Skill or Ability</th>
<th>Limited Knowledge, Skill or Ability</th>
<th>No Knowledge, Skill or Ability</th>
</tr>
</thead>
<tbody>
<tr>
<td>44. Evaluating the skills of new staff</td>
<td>[ ]</td>
<td>[ ]</td>
<td>[ ]</td>
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<tr>
<td>45. Developing a plan of action</td>
<td>[ ]</td>
<td>[ ]</td>
<td>[ ]</td>
</tr>
<tr>
<td>46. Reviewing job description/duty statements with staff</td>
<td>[ ]</td>
<td>[ ]</td>
<td>[ ]</td>
</tr>
<tr>
<td>47. Establishing job expectations and disciplinary procedures</td>
<td>[ ]</td>
<td>[ ]</td>
<td>[ ]</td>
</tr>
<tr>
<td>48. Documenting staff performance</td>
<td>[ ]</td>
<td>[ ]</td>
<td>[ ]</td>
</tr>
<tr>
<td>49. Following written procedures</td>
<td>[ ]</td>
<td>[ ]</td>
<td>[ ]</td>
</tr>
<tr>
<td>50. Completing progress reports</td>
<td>[ ]</td>
<td>[ ]</td>
<td>[ ]</td>
</tr>
<tr>
<td>51. Evaluating performance of staff</td>
<td>[ ]</td>
<td>[ ]</td>
<td>[ ]</td>
</tr>
</tbody>
</table>
KNOWLEDGE/SKILL/ABILITY (KSA) ASSESSMENT (CONTINUED)

For items 52–56 please rate your Knowledge, Skill, or Ability (KSA) by indicating the box that best describes your level of the KSA of each of the following areas.

Definition of Levels:

No Knowledge, Skill or Ability: I have little or no experience, education or training relevant to this KSA.

Limited Knowledge, Skill or Ability: I have education or training relevant to this KSA, but have not applied it to an actual job.

Extensive Knowledge, Skill or Ability: I have applied this KSA in an actual setting while performing a job.

<table>
<thead>
<tr>
<th>KSA Level</th>
<th>Extensive Knowledge, Skill or Ability</th>
<th>Limited Knowledge, Skill or Ability</th>
<th>No Knowledge, Skill or Ability</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Training/supervising library staff (Continued)</th>
<th>Extensive Knowledge, Skill or Ability</th>
<th>Limited Knowledge, Skill or Ability</th>
<th>No Knowledge, Skill or Ability</th>
</tr>
</thead>
<tbody>
<tr>
<td>52. Conducting security and safety training</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>53. Recommending additional training, if needed</td>
<td></td>
<td></td>
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<tr>
<td>54. Monitoring the usage of library tools, equipment and supplies</td>
<td></td>
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<tr>
<td>55. Utilizing communication skills while maintaining good judgment while interacting with staff</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>56. Encouraging staff to assume more responsibility with permission</td>
<td></td>
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</tr>
</tbody>
</table>

PREPARATION FOR HIRING INTERVIEW

If you are successful in this examination and called for a hiring interview, you will be asked to supply transcripts of your college course work, proof of degree(s) received and any registration that may be applicable. Additionally, you may be asked to supply supplemental documentation to verify your responses in this examination. It is strongly recommended that you assemble transcripts in advance to expedite the process.

RECRUITMENT QUESTIONNAIRE

These questions are not part of the examination but are for the hiring authority’s information.

HOW DID YOU HEAR ABOUT THIS EXAMINATION?

Check the appropriate box below.

- Newspaper/Magazine Advertisement
- Internet
- California Department of Corrections and Rehabilitation employee
- Recruitment Mailing
- College/School
- Job Fair/Career Fair
- Other: ______________________________________
QUALIFICATION ASSESSMENT RETURN AND MAILING PROCEDURES

Do not attach any additional documents to this Qualification Assessment or send any forms/documents in advance as additional documents will not be rated. This Qualifications Assessment will account for 100% of the weight of your examination for this classification.

Mail Completed Qualification Assessment to: or Deliver in Person to:
Department of Corrections and Rehabilitation
Office of Workforce Planning
P.O. Box 942883
Sacramento, CA 94283-0001

Department of Corrections and Rehabilitation
Office of Workforce Planning
1515 S Street, Room 101N
Sacramento, CA 95811

NOTE:
• Be sure your envelope has adequate postage if submitting via mail.
• Facsimiles (FAX) will NOT be accepted under any circumstances.
• Make and keep a photocopy of the completed Qualifications Assessment for your records.

AFFIRMATION STATEMENT

THIS AFFIRMATION MUST BE COMPLETED

Government Code Section 18935:
“The board may refuse to examine or, after examination, may refuse to declare as an eligible or may withhold or withdraw from certification, prior to appointment, anyone who comes under any of the following categories:

j. Has intentionally attempted to practice any deception or fraud in his or her application in his or her examination or in securing his or her eligibility.”

I hereby certify and understand that the information provided by me on this questionnaire is true and complete to the best of my knowledge and contains no willful misrepresentation or falsifications. I also understand that if it is discovered that I have made any false representations, I will be removed from the list resulting from this examination and may not be allowed to compete in future examinations for State employment. If already hired from the result of this examination, I may have adverse action taken against me, which could result in dismissal.

SIGNATURE: ___________________________ DATE: ___________

NAME (PRINTED): ________________________________

THIS COMPLETES THE EXAMINATION