

## Information Technology Services Provided To CDCR

### Workplace Services

- Desktop Computing for Staff
- Desktop Computing Support for Inmates/Youths
- Specialized Workstation Support
- Kiosk Support
- Printing Support
- Email
- Lync
- Audio Conferencing and Collaboration
- Media Services
- Video Conferencing

### Voice Services

- Voice
- Mobile Devices
- Radio System Support
- Inmate/Ward Telephone System
- Managed Access System
- Public Payphones

### Business Applications

- Strategic Offender Management Systems (SOMS)
- Business Information Systems (BIS)
- Enterprise Solutions
  - Administration
  - Adult Health Care
  - Adult Incarceration
  - Adult Parole
  - Adult Rehabilitation
  - Correctional Safety
  - Enterprise IT Services
  - Facilities Management
  - Internal Oversight and Research
  - Juvenile Justice
  - Legal
  - Parole Hearings
  - Public Information
  - Victim Services

### Network Services

- Enterprise Network Access
- Inmate/Ward Network Access
- Remote Access

### Information Security

### IT Projects

## Steps To A State Job

### Step 1 - Create A Profile

Create your profile at [www.jobs.ca.gov](http://www.jobs.ca.gov) under My Profile.

### Step 2 - Take An Exam

You must pass an open exam(s) before applying for vacancies with the State of California. Follow the steps below to complete the exam process.

Search and apply for an Open Exam - Review exam bulletins on the CalHR's website at [www.jobs.ca.gov](http://www.jobs.ca.gov) to determine if you meet the minimum qualifications. Refer to the exam bulletin to determine the appropriate method of applying for the exam.

Prepare for the Exam - The exam bulletin will indicate the type of testing method used for the exam. Note that IT exams are online and continuous. Review the Knowledge and Abilities/Scope section to prepare for the exam.

Obtain List Eligibility - Successful exam candidates are placed on an eligibility list. Refer to your exam results for specific list eligibility expiration dates. Eligibility lists are divided into ranks by score. Candidates in the top three ranks are immediately eligible for appointment. View your current eligibility rank under My Rank - Eligible List Disclosure located under My Profile at [www.jobs.ca.gov](http://www.jobs.ca.gov).

### Step 3 - Apply For Vacancies

Once you are on an eligibility list, search and apply for job vacancies following the steps below at [www.jobs.ca.gov](http://www.jobs.ca.gov).

Search and apply for current vacancies in the classification(s) you have established eligibility. Read the vacancy information carefully as requirements for submitting your application may vary. Application(s) must include the classification title and position number for each job, which is found on the vacancy announcement. Applications must be signed and dated to be considered.

Ranking/Interview - Hiring interview is conducted after establishing list eligibility. An individual's ranking may change as hires are made; names are often added to and deleted from the eligibility lists. Review the duties and responsibilities on the job vacancy posting. Be prepared to explain how you can contribute to the organization's mission.

CALIFORNIA DEPARTMENT *of*  
CORRECTIONS AND  
REHABILITATION

IT Employment Opportunities  
in a Nationally Recognized  
State Department



Leveraging technology to  
advance security, safety,  
rehabilitation and  
efficiencies

## Enterprise Information Services

### CDCR Mission

We protect the public by safely and securely supervising adult and juvenile offenders, providing effective rehabilitation and treatment, and integrating offenders successfully into the community.

### Information Technology (IT) Strategic Direction

The Department's IT Strategic Plan identifies the path CDCR will take to leverage technology to advance security, safety, rehabilitation, and effectiveness while maximizing efficiencies to evolve the Department's capabilities in information management, analytics, business process reengineering, and mobile technologies ensuring continued quality and convenient services to its staff and the citizens of California. The Plan serves as a road map for the next five years and includes the following Goals :

1. Effective Management of Information and Data
2. Streamline the Delivery of IT Services
3. Manage IT as an Enterprise Asset
4. Strengthen Security
5. Evolve the IT Workforce to Meet Current and Future Needs

### Become a Member of Our IT Team

The CDCR's Enterprise Information Services Division is a nationally recognized IT organization with nearly 600 IT professionals located throughout the State and within California's largest state department.

Team members support business operations and the CDCR's vision to "provide a safer California through correctional excellence" by providing a full range of services.

We offer continuous technical training within an innovative and diverse IT culture where creativity, productivity, and professional growth are encouraged, recognized, and rewarded.

We foster an environment that supports our employees' career development with additional benefits such as on-the-job training, lateral and promotional opportunities, competitive salaries and benefits, flexible schedules, and telecommuting.

We invite you to explore the numerous IT career opportunities available within our organization. Together we can help the CDCR stay at the forefront of correctional excellence.

## Information Technology Classifications and Salary Ranges

### Information Technology Manager Series

Information Technology Manager II	\$8,949 - \$10,877
Information Technology Manger I	\$7,376 - \$9,884

### Information Technology Supervisor Series

Information Technology Supervisor II	\$6,683 - \$8,955
Information Technology Supervisor I	\$6,078 - \$8,145

### Information Technology Specialist Series

Information Technology Specialist III	\$7,471 - \$10,012
Information Technology Specialist II	\$6,777 - \$9,081
Information Technology Specialist I	\$5,118 - \$8,280

### Information Technology Associate Series

Information Technology Associate	\$3,877 - \$6,868
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### Information Technology Technician (IST) Series

Information Technology Technician	\$3,248 - \$5,195
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### Temporary Help/Non-Testing Classifications

Student Assistant	\$1,983 - \$2,672
Graduate Student Assistant	\$2,333 - \$3,639
Mechanical and Technical Occupational Trainee	\$2,188 - \$2,484

Pay ranges effective 7/2018  
Additional Resources: [www.calhr.ca.gov](http://www.calhr.ca.gov) and [www.cdcr.ca.gov](http://www.cdcr.ca.gov)

## Comprehensive Benefits Package

- Medical, Dental and Vision Plans:  
Covers the employee, employee's spouse/Registered Domestic Partner, and their dependents
- Sick leave: 8 hours per month for full time employees
- Vacation: 2 - 4 weeks annually, based upon length of time in state service
- Holidays: 11 state holidays, plus 1 Personal Day and 2 Professional Development Days
- Medical and Dependent Care Reimbursement Accounts (Flex Elect)
- Retirement Benefits
- 401 (k) and 457 Deferred Compensation Plans (Savings Plus)
- Career Advancement Opportunities
- Flexible Work Schedules
- Work and Family Leave Programs
- Employee Assistance Program
- Wellness and Fitness
- Group Legal Services Insurance
- Public Service Loan Forgiveness Program (Students Loans)

\*Temporary Help/Non-Testing Classifications benefits may vary.

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Corrections and Rehabilitation

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