

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_  
(Print) Last First Middle Institution

**DECLARATION OF UNAUTHORIZED ITEMS**

Pursuant to the California Penal Code, it is a violation of State Law to bring weapons, ammunition, and/or alcoholic beverages onto State Prison grounds. Other specified items listed below are also considered contraband at the Richard A. McGee Correctional Training Center (CTC) and must not be brought onto Academy grounds. If you have any of the following items in your possession, personal belongings, or in your vehicle at the time of your check in, **you must declare the items and relinquish them to the appropriate Academy personnel for proper storage.**

Alcoholic beverages shall not be retained but will be disposed of by the Academy personnel. Any stored items must be removed within 30 days of your departure from the Academy or it will be disposed of by the Academy personnel. Falsification of this form may be grounds for dismissal from the Academy or the CDCR.

**PLACE A CHECK IN THE APPROPRIATE BOXES BELOW:**

- Yes No  
  Weapons of any kind (handguns, rifles, paint guns, pellet guns, gun replicas, stun guns, tasers, martial arts weapons, bows and/or arrows, side handle or straight batons, etc.).  
  Knives of any kind or length including box cutters, razor knives, utility knives, machetes; any other item which has a knife blade.  
  Ammunition of any kind (live rounds or casings included).  
  Chemical agents (pepper spray, mace, Curb, etc.).  
  Handcuffs or handcuff keys.  
  Alcoholic beverages or illicit drugs of any kind.  
  Scissors of any length.

I **DO NOT** HAVE ANY OF THE ABOVE LISTED ITEMS IN MY POSSESSION, LUGGAGE, **OR IN MY VEHICLE.**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

I **HAD** THE ITEMS, AS CHECKED ABOVE, IN MY POSSESSION OR VEHICLE AND SAID ITEMS HAVE BEEN CHECKED INTO THE ACADEMY PERSONNEL FOR STORAGE OR DISPOSAL.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**TO BE FILLED OUT BY ACADEMY PERSONNEL UPON RECEIPT OF UNAUTHORIZED ITEMS:**

Items received for storage by: \_\_\_\_\_ Storage area: \_\_\_\_\_

I understand that the following item(s), which have been declared, cannot be stored on the Academy grounds. I authorize the disposal of said item(s): \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Disposed of by: \_\_\_\_\_ Date: \_\_\_\_\_

**I acknowledge receipt of the item(s) declared above and further understand that this/these item(s) must be promptly removed from the Academy grounds:**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Item(s) returned to cadet by: \_\_\_\_\_ Date: \_\_\_\_\_

**THE ABOVE LISTED ITEMS HAVE REMAINED UNCLAIMED FOR MORE THAN 30 DAYS, AFTER THE DEPARTURE OF THE ABOVE SIGNED; THEREFORE, THEY HAVE BEEN DISPOSED OF.**

Disposed of by: \_\_\_\_\_ Date: \_\_\_\_\_  
(Print name and sign)