TEACHER, HIGH SCHOOL - PHYSICAL EDUCATION 
CORRECTIONAL FACILITY (CF) 

Department of Corrections and Rehabilitation 

Departmental Open Examination 
Examination Code: 2CEBV 
Final Filing Date: 12/4/15 

EQUAL OPPORTUNITY EMPLOYER 

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right of family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding, and related medical conditions), and sexual orientation. 

TESTING DEPARTMENTS 

California Department of Corrections and Rehabilitation (CDCR) 

CLASSIFICATION DETAILS 

Salary Range: 
$5,454.53 - $10,971.58 per month 
View the classification specification for the Teacher, High school – Physical Education, CF classification. 

WHO SHOULD APPLY 

Applicants who meet the minimum qualifications as stated below. 

Once you have taken the Qualifications Assessment Examination, you may not retake it for twelve (12) months. 

HOW TO APPLY 

All applicants must complete and submit an Examination Application (STD. 678) and Qualifications Assessment 

By mail to: 
Department of Corrections and Rehabilitation 
Office of Workforce Planning 
P.O. Box 942883 
Sacramento, CA 94283-0001 

Or in person at: 
Department of Corrections and Rehabilitation 
1515 S Street 
Sacramento, CA 95811-7243 
Attn: Office of Workforce Planning, 101N 

If you are personally delivering your application and Qualifications Assessment, you must do so between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, to the same street address as listed above. 

Qualifications Assessments for Teacher, High School-Physical Education, CF are available from the CDCR website at: Teacher, High School-Physical Education or in person at the street address listed above. 

NOTE: Only applications with an original signature will be accepted. 

APPLICATION DEADLINES/REQUIREMENTS 

Candidates must complete and return the Teacher, High School-Physical Education, CF Qualifications Assessment along with his/her Examination Application (STD. 678). Candidates who meet the minimum qualifications will have their Qualifications Assessment rated.
All applicants must meet the minimum qualifications for this examination at the time he/she files his/her application.

**TEST DATE**

Applications will be accepted on a continuous basis and applicants will be tested as needed.

**MINIMUM QUALIFICATIONS**

All applicants must possess a valid California Teaching Credential issued by the California Commission on Teacher Credentialing. Applicants who do not possess the required credential or one of the equivalent authorizations may take the examinations but must have on file with the California Commission on Teacher Credentialing an application for an appropriate credential. At the time of application for the examination, applicants must present written verification that the appropriate listed credential or its equivalents is being processed or will be authorized.

No appointments will be made to permanent positions with an Emergency Credential. After issuance, the credential is the responsibility of the holder and must be maintained by completion of any California Commission Teacher Credentialing requirements.

Possession of:

1. A Single Subject Credential in Physical Education. **or**
2. A Standard Secondary Credential with a major or minor in Physical Education. **or**
3. A General Secondary Credential with a major or minor in Physical Education.

**Conditions of Pre-Employment:** Pursuant to the Montoya School Safety Act of 1997, all persons offered employment with the California Department of Corrections and Rehabilitation, Division of Juvenile Justice, Education Services Branch shall undergo a thorough background investigation prior to appointment. Pursuant to Education Code Section 45122 and Penal Code Sections 677 and 1192, “No person who has been convicted of a violent or serious felony shall be employed by a school district.”

**SPECIAL REQUIREMENTS**

Must be willing to continue their educational development; work in a State correctional facility; participate in group-oriented treatment programs; maintain an empathetic and objective understanding of inmates/youthful offenders; demonstrate teaching ability or potential for teaching; emotional stability; tact; patience; open-mindedness; and high moral standards.

**SPECIAL PHYSICAL CHARACTERISTICS**

Persons appointed to positions in this class must be reasonably expected to have and maintain sufficient strength, agility, and endurance to perform during stressful (physical, mental, and emotional) situations encountered on the job without compromising their health and well-being or that of their fellow employees or that of inmates/youthful offenders.

Assignments during tour of duty may include sole responsibility for the supervision of inmates/youthful offenders and/or the protection of personal and real property.

**POSITION DESCRIPTION AND LOCATION(S)**

A Teacher, High School-Physical Education, CF, helps individuals committed to CDCR State correctional facilities prepare to become productive and contributing members of society by training them in academic subjects and by helping them to develop socially acceptable attitudes and interests. The teacher gives both individual and group instruction, conducts assessment and testing, and in many instances, participates as a member of an interdisciplinary treatment team; is responsible for supervising the conduct of the students while in the classroom and may be called upon to assume general custody responsibilities in time of emergency.

The Department stipulates that teachers play an important role in the total education, treatment and training process, as well as in teaching the skills which will enable the individual to seek occupational opportunities. The teachers’ tasks include: planning, assigning, and supervising work; maintaining control and discipline in the classroom; controlling all materials and equipment which may be used as potential weapons; preparing courses of study and daily lesson plans; counseling students as to progress in the instructional program; working with students and helping them set and meet educational needs and goals; participating in program evaluation; participating in extracurricular programs; preventing escapes and injury by students to themselves or others or to property; inspecting premises and searching for contraband, weapons or illegal drugs. Teachers may be assigned to work temporarily, in accordance with bargaining unit contract and California Department of Human Resources (CalHR) regulations, in specialties other than those for which they were hired. In addition, they may work with treatment teams that combine the services of personnel in the custody, academic, vocational, psychiatric, and casework areas. Teachers have an important role of providing information of an educational nature which can help other members of the team to better determine each student’s treatment needs. In new and developing programs, teachers will participate in the development and continuing revision of curriculum; and does other related duties.

Position(s) exist in CDCR adult institutions and juvenile facilities.

**EXAMINATION PLAN**

**EXAMINATION INTERVIEWS WILL NOT BE HELD.** This examination will consist of a Qualifications Assessment weighted 100%. To obtain a position on the eligible list, applicants must achieve a minimum rating of 70.00% on the Qualifications Assessment.

The Qualifications Assessment is designed to elicit a range of specific information regarding each candidate’s knowledge, skill, abilities, and potential to effectively perform the duties relative to the classification. Candidates who meet the minimum qualifications will have their Qualifications Assessment rated and successful candidates will be placed on an eligible list. **SUBMISSION OF THE QUALIFICATIONS ASSESSMENT IS MANDATORY.** Candidates who do not submit a completed Qualifications Assessment will be eliminated from this examination.
TEACHER, HIGH SCHOOL-PHYSICAL EDUCATION, CF
BULLETIN RELEASE DATE: 12/4/2015

Qualifications Assessment -- Weighted 100.00%

Scope: Emphasis in the examination will be on measuring competitively, relative to job demands, each candidate’s:

Knowledge of:
1. Principles and methods of teaching.
2. Principles of educational psychology as applied to their teaching.
4. Remedial teaching techniques and adapting instruction to student deficiencies.
5. Emotional problems of students at State correctional facilities.

Ability to:
1. Provide leadership and motivation to inmates/youthful offenders.
2. Teach and supervise inmates/youthful offenders.
3. Work effectively with other disciplines.
4. Gain the interest, respect, and cooperation of students.
5. Develop socially acceptable attitudes in students.
6. Communicate effectively.
7. Analyze situations accurately and take effective action.
8. In some positions, speak fluently one or more variations of a specified second language in addition to English.

The Job Analysis identifies job duties and job requirements for the classification and may be referenced in preparing for the examination. The Job Analysis for the Teacher, High School – Physical Education, CF is available on the CDCR website at: CDCR Job Analysis

ELIGIBLE LIST INFORMATION

The resulting eligible list will be established to fill vacancies for CDCR.

Names of successful candidates are merged onto the list(s) in order of final scores, regardless of date. Eligibility expires 12 months after establishment unless the needs of the service and conditions of the list(s) warrant a change in this period.

VETERANS’ PREFERENCE/CAREER CREDITS

Veterans’ Preference will be granted in this examination. Veterans who have achieved permanent civil service status are not eligible to receive Veterans’ Preference. Career credits will not be granted in this examination.

DRUG-FREE STATEMENT

It is an objective of the State of California to achieve a drug-free State work place. Any applicant for State employment will be expected to behave in accordance with this objective, because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service, and the special trust placed in public servants.

GENERAL INFORMATION

The Department of Corrections and Rehabilitation reserves the right to revise the examination plan to better meet the needs of the service, if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all applicants will be notified.

Examination Locations: If this examination requires a written test and/or oral interview, they will be scheduled throughout the State at the correctional institutions, youth facilities, and/or parole regions. However, locations of the written test and/or oral interview may be limited or extended as conditions change.

If you meet the requirements stated on this examination bulletin, you may take this examination, which is competitive. Possession of the entrance requirements does not assure a place on the eligible list. Your performance in the examination described in this bulletin will be rated against a predetermined job-related rating, and all applicants who pass will be ranked according to their score.

General Qualifications: Applicants must possess essential personal qualifications including integrity, initiative, dependability, good judgement, the ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination and fingerprinting may be required. In open examinations, investigation may be made of employment records and personal history.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multi-departmental promotional, 4) servicewide promotional, 5) departmental open, 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on the bulletin.

CALIFORNIA DEPARTMENT OF CORRECTIONS AND REHABILITATION
OFFICE OF WORKFORCE PLANNING
EXAMINATION SERVICES UNIT
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REVISION DATE: 7/17/2019 - TB