

Date: _____ Location: _____

COVID TOUR CHECKLIST

On a weekly basis the following checklist will be completed to verify compliance related to Memorandums, "COVID-19 Guidance for Daily Program Regarding Social Distancing for Cell or Alternative/Dorm Style Housing of Eight Person Cohort" dated May 11, 2020, and "COVID Related Cleaning Protocols for Institutions" dated April 8, 2020. The checklist will be submitted to the respective Associate Director by noon on Monday for the preceding week.

Recreational Yard	Compliance	Non-compliance	Training	Discussion and Follow-up
Staff Mask				
Inmate Mask				
Social Distancing				
Cleaning Schedule				
Posters Displayed				
Hand Sanitizer Available				
Disinfectant Available				

Program Office	Compliance	Non-compliance	Training	Discussion and Follow-up
Staff Mask				
Inmate Mask				
Social Distancing				
Cleaning Schedule				
Poster Displayed				
Hand Sanitizer Available				
Disinfectant Available				

Clinic	Compliance	Non-compliance	Training	Discussion and Follow-up
Staff Mask				
Inmate Mask				
Social Distancing				
Cleaning Schedule				
Poster Displayed				
Hand Sanitizer Available				
Disinfectant Available				

Laundry	Compliance	Non-compliance	Training	Discussion and Follow-up
Staff Mask				
Inmate Mask				
Social Distancing				
Cleaning Schedule				
Poster Displayed				
Hand Sanitizer Available				
Disinfectant Available				

Canteen	Compliance	Non-compliance	Training	Discussion and Follow-up
Staff Mask				
Inmate Mask				
Social Distancing				
Cleaning Schedule				
Poster Displayed				
Hand Sanitizer Available				
Disinfectant Available				

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COVID TOUR CHECKLIST

Dining Hall	Compliance	Non-compliance	Training	Discussion and Follow-up
Staff Mask				
Inmate Mask				
Social Distancing				
Cleaning Schedule				
Poster Displayed				
Hand Sanitizer Available				
Disinfectant Available				

Housing Units/Dorms	Compliance	Non-compliance	Training	Discussion and Follow-up
Staff Mask				
Inmate Mask				
Social Distancing				
Cleaning Schedule				
Poster Displayed				
Hand Sanitizer Available				
Disinfectant Available				
Announcements (via log book)				

Work Change	Compliance	Non-compliance	Training	Discussion and Follow-up
Staff Mask				
Inmate Mask				
Social Distancing				
Cleaning Schedule				
Poster Displayed				
Hand Sanitizer Available				
Disinfectant Available				

Gym	Compliance	Non-compliance	Training	Discussion and Follow-up
Staff Mask				
Inmate Mask				
Social Distancing				
Cleaning Schedule				
Poster Displayed				
Hand Sanitizer Available				
Disinfectant Available				

Dayroom	Compliance	Non-compliance	Training	Discussion and Follow-up
Staff Mask				
Inmate Mask				
Social Distancing				
Cleaning Schedule				
Poster Displayed				
Hand Sanitizer Available				
Disinfectant Available				

Captain's Name (Print): _____

Captain's Signature: _____

Warden's Signature: _____