



**Department of Corrections and Rehabilitation**  
**NOTICE OF CHANGE TO REGULATIONS**

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| <b>Sections:</b><br>3000, 3054, 3054.1, 3054.2, 3054.3, 3054.4, 3054.5,<br>3054.6, 3054.7, 3054.8, 3054.9 | <b>NCR Number:</b><br>21-11 | <b>Publication Date:</b><br>October 22, 2021 |
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**INSTITUTION POSTING AND CERTIFICATION REQUIRED**

This Notice announces the proposed amendment of Sections 3000, 3054, 3054.1, 3054.2, 3054.3, 3054.4, 3054.5, 3054.6, 3054.7, 3054.8, and 3054.9 of the California Code of Regulations (CCR), Title 15, Crime Prevention and Corrections, Division 3, Chapter 1, regarding Religious and Plant-Based Diets.

**PUBLIC COMMENT PERIOD**

The public comment period will close on **December 7, 2021**. Any person may submit written comments about the proposed regulations by mail to the California Department of Corrections and Rehabilitation (CDCR), Regulation and Policy Management Branch (RPMB), P.O. Box 942883, Sacramento, CA 94283-0001, or by e-mail to [RPMB@cdcr.ca.gov](mailto:RPMB@cdcr.ca.gov). All written comments must be received or postmarked no later than **December 7, 2021**.

**POSTING**

This Notice shall be posted immediately upon receipt at locations accessible to inmates, parolees, and employees in each Department facility and field office not later than five calendar days after receipt. Also, institutions and facilities shall make this Notice available for review by inmates in segregated housing who do not have access to the posted copies, and shall distribute it to inmate law libraries and advisory councils. CDCR Form 621-A (Rev. 05/19), Certification of Posting, shall be returned to RPMB by mail or email. See Department Operations Manual Section 12010.6.7 for posting and certification of posting procedures.

**CONTACT PERSON**

Inquiries regarding this Notice should be directed to Josh Jugum, by mail to California Department of Corrections and Rehabilitation, RPMB, P.O. Box 942883, Sacramento, CA 94283-0001, by telephone at (916) 445-2266, or e-mail to [RPMB@cdcr.ca.gov](mailto:RPMB@cdcr.ca.gov). Inquiries regarding the subject matter of these regulations should be directed to Charles Richey, Division of Adult Institutions, at (916) 327-1132.

*Original Signed By:*

JEFF MACOMBER  
Undersecretary, Operations  
California Department of Corrections and Rehabilitation

Attachments

**NOTICE OF PROPOSED REGULATIONS**  
**California Code of Regulations**  
**Title 15, Crime Prevention and Corrections**  
**Department of Corrections and Rehabilitation**

**NOTICE IS HEREBY GIVEN** that the Secretary of the California Department of Corrections and Rehabilitation (CDCR or Department), proposes to amend sections 3000, 3054, and 3054.1; adopt new sections 3054.2, 3054.3, 3054.7, and 3054.8; renumber and amend existing sections 3054.2, 3054.3, 3054.4, and 3054.5; and repeal existing sections 3054.6 and 3054.7 of Title 15, Division 3, Chapter 1, regarding Religious and Plant-Based Diets.

**PUBLIC COMMENT PERIOD**

The public comment period begins **October 22, 2021** and closes on **December 7, 2021**. Any person may submit written comments by mail addressed to the primary contact person listed below, or by email to [rpmb@cdcr.ca.gov](mailto:rpmb@cdcr.ca.gov), before the close of the comment period. For questions regarding the subject matter of the regulations, call the program contact person listed below.

No public hearing is scheduled for these proposed regulations; however, pursuant to Government Code Section 11346.8, any interested person or their duly authorized representative may request a public hearing, no later than 15 days prior to the close of the written comment period.

**CONTACT PERSONS**

Primary Contact

Josh Jugum  
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Program Contact

Charles Richey  
Division of Adult Institutions  
(916) 327-1132

**AUTHORITY AND REFERENCE**

**Government Code Section 12838.5** provides that commencing July 1, 2005, CDCR succeeds to, and is vested with, all the powers, functions, duties, responsibilities, obligations, liabilities, and jurisdiction of abolished predecessor entities, such as: Department of Corrections, Department of the Youth Authority, and Board of Corrections.

**Penal Code (PC) Section 5000** provides that commencing July 1, 2005, any reference to Department of Corrections in this or any code, refers to the CDCR, Division of Adult Operations.

**PC Section 5050** provides that commencing July 1, 2005, any reference to the Director of Corrections in this or any other code, refers to the Secretary of the CDCR. As of that date, the office of the Director of Corrections is abolished.

**PC Section 5054** provides that commencing July 1, 2005, the supervision, management, and control of the State prisons, and the responsibility for the care, custody, treatment, training, discipline, and employment of persons confined therein are vested in the Secretary of the CDCR.

**PC Section 5055** provides that commencing July 1, 2005, all powers and duties previously granted to and imposed upon the Department of Corrections shall be exercised by the Secretary of the CDCR.

**PC Section 5058** authorizes the Director to prescribe and amend rules and regulations for the administration of prisons and for the administration of the parole of persons.

## **INFORMATIVE DIGEST / POLICY STATEMENT OVERVIEW**

The proposed regulations introduce plant-based meals in CDCR institutions, consistent with Penal Code section 2084. This statute was amended by Senate Bill 1138, approved by the Governor and filed with the Secretary of State in September 2018, which required the department to make plant-based meals available to inmates. Plant-based meals shall be available at all institutions upon request for inmates with any religious, personal, or ethical dietary need. Participating inmates shall be provided with an entire plant-based meal that contains no meat, poultry, dairy, eggs, or animal products or byproducts.

The proposed regulations expand the term Religious Diet Program to include the terms Personal and Ethical to be applicable to the vegetarian and plant-based diets. The program is now referred to as the Religious Personal Ethical Diet (RPED) Program. This change will provide clarification for the existing RPED Program rules related to inmates withdrawing from or requesting to change their RPED program, and violations of their RPED Program Agreement.

Current language states that inmates who voluntarily withdraw from a RPED program must wait twelve months after the date of the withdrawal to request reinstatement to a RPED, while an inmate in violation of the RPED Program Agreement becomes eligible for reinstatement after only six months. CDCR is proposing language to address this inconsistency by reducing from twelve months to six months the amount of time an inmate must wait before reapplying for a new RPED diet after voluntarily withdrawing from their current RPED diet. Language is also included to clarify that the two specific religious diets, Religious Meat Alternative and Religious Kosher, shall not be approved for any reason other than religious purposes.

### **This action will:**

- Introduce plant-based meals in CDCR institutions as required by Penal Code section 2084. Plant-based meals (containing no meat, poultry, dairy, eggs, or animal products or byproducts) shall be available at all institutions upon request for inmates with any religious, personal, or ethical dietary need.
- Establish the Inmate Meal Tracking System (IMTS) in regulations. The IMTS is a program to document the status and history of inmates on the Religious, Personal, Ethical Diet (RPED) program and to track their history of picking up their meals. The IMTS includes a database which documents which diet the inmate has been approved for, diet request history, and meal contract violations history.
- Address an inconsistency in current regulatory language which states that inmates who voluntarily withdraw from an RPED program must wait twelve months after the date of the withdrawal to request reinstatement to an RPED, while an inmate in violation of the RPED Program Agreement becomes eligible for reinstatement after only six months. New language reduces from twelve months to six months the amount of time an inmate must wait before reapplying for a new RPED diet after voluntarily withdrawing from their current RPED diet.

## **DOCUMENTS INCORPORATED BY REFERENCE**

CDCR Form 3030-A (Rev. 04/21), Religious Meat Alternate or Religious Kosher Diet Program Agreement

CDCR Form 3030-B (Rev. 04/21), RPED Card

CDCR Form 3030-C (Rev. 04/21), Religious Personal Ethical Diet Program Agreement – Notice of Non-Compliance

CDCR Form 3030-D (Rev. 04/21), Religious Personal Ethical Diet Cancellation Request

CDCR Form 3030-E (Rev. 04/21), Religious Meat Alternate or Religious Kosher Program Interview

CDCR Form 3030-R (Rev. 04/21), Religious Meat Alternative or Religious Kosher Diet Request

CDCR Form 3030-V (Rev. 04/21), Vegetarian and Plant-Based Diet Request and Agreement

CDCR Form 3057 (Rev. 04/21), Religious Kosher Food Distribution Review

CDCR Form 3058 (Rev. 04/21), Religious Meat Alternate (RMA) Food Distribution Review

**SPECIFIC BENEFITS ANTICIPATED BY THE PROPOSED REGULATIONS**

These regulations may benefit the welfare of California residents by allowing inmates to practice their religious beliefs, which may be helpful to rehabilitation, and eventually to reducing recidivism and thereby improving public safety. The proposed regulations will not affect worker safety or the state’s environment.

**EVALUATION OF INCONSISTENCY / INCOMPATIBILITY WITH EXISTING LAWS AND REGULATIONS**

Pursuant to Government Code 11346.5(a)(3)(D), the Department has determined the proposed regulations are not inconsistent or incompatible with existing regulations. After conducting a review for any regulations that would relate to or affect this area, the Department has concluded that these are the only regulations which concern religious and plant-based diets in CDCR institutions.

**LOCAL MANDATES**

This action imposes no mandates on local agencies or school districts, or a mandate which requires reimbursement of costs or savings pursuant to Government Code Sections 17500 - 17630.

**FISCAL IMPACT STATEMENT**

- Cost or savings to any state agency: *None*
- Cost to any local agency or school district that is required to be reimbursed: *None*
- Other nondiscretionary cost or savings imposed on local agencies: *None*
- Cost or savings in federal funding to the state: *None*

**EFFECT ON HOUSING COSTS**

The Department has made an initial determination that the proposed action will have no significant effect on housing costs.

**COST IMPACTS ON REPRESENTATIVE PRIVATE PERSONS OR BUSINESSES**

The Department is not aware of any cost impacts that a representative private person or business would necessarily incur in reasonable compliance with the proposed action.

**SIGNIFICANT STATEWIDE ADVERSE ECONOMIC IMPACT ON BUSINESS**

The Department has made an initial determination that the proposed regulations will not have a significant statewide adverse economic impact directly affecting business, including the ability of California businesses to compete with businesses in other states, because the proposed regulations place no obligations or requirements on any business.

**EFFECT ON SMALL BUSINESSES**

The Department has determined that the proposed regulations will not affect small businesses. This action has no significant adverse economic impact on small business because they place no obligations or requirements on any business.

**RESULTS OF THE ECONOMIC IMPACT ASSESSMENT**

The Department has determined that the proposed regulation will have no effect on the creation of new, or the elimination of existing, jobs or businesses within California, or effect the expansion of businesses currently doing business in California. The Department has determined that the proposed regulation will have no effect on worker safety or the state’s environment. These regulations may benefit the welfare of California residents by allowing inmates to practice their religious beliefs, which may be helpful to rehabilitation, and eventually to reducing recidivism and thereby improving public safety.

## **CONSIDERATION OF ALTERNATIVES**

The Department must determine that no reasonable alternative considered by the Department or that has otherwise been identified and brought to the attention of the Department would be more effective in carrying out the purpose for which the action is proposed, would be as effective and less burdensome to affected private persons than the proposed regulatory action, or would be more cost-effective to affected private persons and equally effective in implementing the statutory policy or other provisions of law. Interested persons are invited to present statements or arguments with respect to any alternatives to the changes proposed during the written comment period or at a scheduled hearing should one be scheduled.

## **AVAILABILITY OF PROPOSED TEXT AND INITIAL STATEMENT OF REASONS**

The Department has prepared and will make available the text and the Initial Statement of Reasons (ISOR) of the proposed regulations. The rulemaking file for this regulatory action, which contains those items and all information on which the proposal is based (i.e., rulemaking file) is available to the public upon request directed to the Department's contact person. The proposed text, ISOR, and Notice of Proposed Regulations will also be made available on the Department's website: [www.cdcr.ca.gov](http://www.cdcr.ca.gov).

## **AVAILABILITY OF THE FINAL STATEMENT OF REASONS**

Following its preparation, a copy of the Final Statement of Reasons may be obtained from the Department's contact person.

## **AVAILABILITY OF CHANGES TO PROPOSED TEXT**

After considering all timely and relevant comments received, the Department may adopt the proposed regulations substantially as described in this Notice. If the Department makes modifications which are sufficiently related to the originally proposed text, it will make the modified text, with the changes clearly indicated, available to the public for at least 15 days before the Department adopts, amends or repeals the regulations as revised. Requests for copies of any modified regulation text should be directed to the contact person indicated in this Notice. The Department will accept written comments on the modified regulations for at least 15 days after the date on which they are made available.

## TEXT OF PROPOSED REGULATIONS

In the following text, underline indicates new text and ~~strikethrough~~ indicates deleted text.

### Title 15, Crime Prevention and Corrections, Division 3, Adult Institutions, Programs, and Parole

#### Chapter 1. Rules and Regulations of Adult Operations and Programs

##### Article 1. Behavior

##### 3000. Definitions.

Section 3000 is amended to alphabetically merge the definition below with existing definitions in this section.

\*

Religious Personal Ethical Diet (RPED) means a diet consisting of one of the following types of meals: vegetarian, plant-based, religious meat alternate (halal), or religious kosher.

\*

Note: Authority cited: Sections 243(f)(4), 2717.3, 3000.03, 5058, 5058.3 and 1170.05, Penal Code; Section 10115.3(b), Public Contract Code; and Sections 4525(a), 4526 and 14837, Government Code. Reference: Sections 186.22, 243, 314, 530, 532, 600, 646.9, 653, 832.5, 1170.05, 1203.8, 1389, 2080, 2081.5, 2084, 2600, 2601, 2700, 2717.1, 2717.6, 2932.5, 3003.5(a), 3020, 3450, 3550, 4570, 4576, 5007.7, 5009, 5050, 5054, 5068, 7000 et seq., 11180 and 11191, Penal Code; Sections 1132.4, 1132.8 and 1203(b)(1), Labor Code; Sections 10106, 10108, 10108.5, 10115, 10115.1, 10115.2, 10115.3 and 10127, Public Contract Code; Section 999, Military and Veterans Code; Section 391, Code of Civil Procedure; Section 297.5, Family Code; Sections 8550, 8567, 12838 and 12838.7, Government Code; Governor's Prison Overcrowding State of Emergency Proclamation dated October 4, 2006; *In re Bittaker*, 55 Cal.App. 4th 1004, 64 Cal. Rptr. 2d 679; Section 11007, Health and Safety Code; *Madrid v. Cate* (USDC ND Cal. C90-3094 TEH); *Sassman v. Brown* (E.D. Cal. 2015) 99 F.Supp.3d 1223; *Mitchell v. Cate*, USDC ED 2:08-CV-01196-TLN-EFB; *In re Garcia* (2012) 202 Cal.App.4th 892; and *Quine v. Beard*, No. C 14-02726 JST.

##### Article 4. Food Services

Sections 3054(a) and (b) are amended.

##### 3054. Religious Personal Ethical Diet Program.

Subsections 3054(a) and 3054(b) are amended.

(a) Each institution shall make reasonable efforts, as required by law, to accommodate those inmates who have been determined, pursuant to CCR, Title 15, subsection ~~3054.4(b)(1)~~, 3054.3 or 3054.6 to require a ~~r~~Religious Personal Ethical ~~d~~Diet (RPED) program meal.

(b) Each institution shall provide religious awareness ~~training for custody and food service staff, and anyone involved in the Religious Diet Program.~~ and food handling training for all staff and inmates involved in supervising, ordering, preparing, and serving RPED program meals.

**Existing subsections 3054(c) and 3054(d) are amended and renumbered to 3054(d) and 3054(c), respectively.**

~~(dc)~~ Medical diets shall take precedence over ~~religious diets~~ RPEDs.

~~(ed)~~ Within an institution, religious meals shall not be restricted from inmates, RPED meals shall not be restricted from inmates based on their classification or housing placement. Inmates who are transferred to other CDCR institutions shall have the ability to continue participating in their current Religious Diet RPED Program at the receiving institution, barring medical needs or other extraordinary circumstances.

**New subsection 3054(e) is adopted.**

(e) Inmates assigned to CDCR conservation camps, or temporarily transferred, e.g., out to court or outside medical facilities, shall have their RPED meals suspended. Inmates returning from CDCR conservation camps or temporary transfer shall be reinstated to the approved RPED program at the receiving institution, barring medical needs or other extraordinary circumstances.

**Former subsection 3054(e) is renumbered to 3054(f) and is amended.**

~~(ef)~~ There shall be at least ~~three distinct religious diet~~ four RPED options.

- (1) Vegetarian.
- (2) ~~Kosher.~~ Plant-based (PB).
- (3) Religious Meat Alternate (RMA).
- (4) Religious Kosher (RK).

Note: Authority cited: Section 5058, Penal Code. Reference: Sections 383b, 2084, 5009 and 5054, Penal Code. *In re Garcia* (2012) 202 Cal.App.4th 892.

### **3054.1. Vegetarian Diet Program.**

**Existing subsection 3054.1 initial paragraph is deleted. Its provisions are incorporated into new subsections 3054.1(a), 3054.1(b), and 3054.1(c) and are amended.**

~~Vegetarian meals shall be available at all institutions upon request for inmates with any religious, personal, or ethical dietary need. Inmates may seek participation in the Vegetarian Diet Program by submitting to any Chaplain a CDCR Form 3030 (Rev. 04/16), Religious Diet Program Request, which is incorporated by reference. The CDCR Form 3030 shall be approved by any Chaplain. Participating inmates shall be provided with an approved vegetarian protein alternative(s), often from that same day's scheduled meal.~~

(a) Vegetarian meals shall be available at all institutions upon request for inmates with any religious, personal, or ethical dietary need.

(b) Inmates may request participation in the Vegetarian Diet Program in accordance with Title 15, section 3054.3.

(c) Participating inmates shall be provided with vegetarian protein alternative(s) approved by the Departmental Food Administrator. Vegetarian meals contain plant-based foods and may include dairy, eggs, and seafood.

**New subsection 3054.1(d) is adopted.**

(d) All institutions shall adhere to standardized departmental vegetarian diet menus and approved procedures for purchasing, preparing, and serving vegetarian meals as approved by the Departmental Food Administrator.

**Existing subsection 3054.1(a) is deleted.**

~~(a) The RRC shall determine inmate compliance violations.~~

Note: Authority cited: Sections 5058, Penal Code. Reference: Sections 383b, 5009 and 5054, Penal Code.

**Existing Section 3054.2, Kosher Diet Program, is renumbered to 3054.5.**

**New Section 3054.2 is adopted.**

**3054.2. Plant-based Diet Program.**

(a) Plant-based (PB) meals shall be available upon request at all institutions on an overall cost-neutral basis for inmates with any religious, personal, or ethical dietary need.

(b) Inmates may request participation in the PB diet program in accordance with Title 15, section 3054.3.

(c) Participating inmates shall be provided with PB protein alternative(s) approved by the Departmental Food Administrator. PB meals contain no meat, poultry, dairy, eggs, or animal products or byproducts.

(d) All institutions shall adhere to standardized departmental PB diet menus and approved procedures for purchasing, preparing, and serving PB meals as approved by the Departmental Food Administrator.

Note: Authority cited: Section 5058, Penal Code. Reference: Sections 2084, 5009 and 5054, Penal Code.

**Existing Section 3054.3, Religious Meat Alternate Program, is renumbered to 3054.4.**

**New Section 3054.3 is adopted.**

**3054.3. Participation in a Vegetarian or Plant-based Diet Program**

(a) Inmates may request participation in the Vegetarian or Plant-based (PB) Diet Program by submitting to any Chaplain or Religious Review Committee (RRC) designee a CDCR Form 3030-V (04/21), Vegetarian and Plant-based Diet Request and Agreement, which is incorporated by reference.

(b) A determination to approve or disapprove the request shall be made within 30 days of receipt of the submitted CDCR Form 3030-V. Once a decision is made, the CDCR Form 3030-V shall be forwarded within three business days to the Community Resources Manager. The inmate shall



be notified within seven business days of the decision and given a copy of their completed CDCR Form 3030-V. Inmates shall begin receiving their vegetarian or PB meals within 15 calendar days upon approval.

(c) The CDCR Form 3030-V shall be approved by any Chaplain or RRC designee, with the exception of inmates who have withdrawn or been removed from a Religious Personal Ethical Diet program during the previous six months.

(d) Inmates approved for the RPED shall be provided with a CDCR Form 3030-B (Rev. 04/21), RPED Card, which is incorporated by reference, or the inmate's identification card shall be affixed with the institution designated marking for their approved diet. RPED cards that are no longer valid shall be collected.

(e) Inmate participants shall show their CDCR Form 3030-B RPED Card or inmate identification card with designated marking when receiving their approved vegetarian or PB meal.

(f) Inmates participating in the vegetarian or PB Diet Program shall comply with all conditions listed on the CDCR Form 3030-V.

(g) The RRC shall determine inmate vegetarian or PB diet compliance violations.

Note: Authority cited: Section 5058, Penal Code. Reference: Sections 2084, 5009 and 5054, Penal Code.

**Former Section 3054.3 is renumbered to 3054.4 and is amended.**

#### **3054.34. Religious Meat Alternate Program.**

**Subsection (a) is deleted. Its provisions are incorporated into new subsections (a) and (b) and are amended.**

~~(a) A Religious Meat Alternate Program (offering meat that has been certified as halal) shall be available at all institutions. Inmates with a religious dietary need may seek participation in the Religious Meat Alternate Program by submitting to any Chaplain a CDCR Form 3030 (Rev. 04/16), Religious Diet Program Request. The Chaplain may approve this request or refer the request to the RRC for determination.~~

(a) A Religious Meat Alternate (RMA) Program shall be available at all institutions for inmates with a religious dietary need that cannot be met by another RPED option or by the mainline diet.

(b) Inmates may request participation in the RMA Diet Program in accordance with Title 15, section 3054.6.

**Existing subsection (b) is deleted. Its provisions are incorporated into new subsection (d) and are amended.**

~~(b) All institutions will adhere to standardized departmental halal meat alternates, and approved procedures for procuring and serving halal meats.~~

**Subsection (c) is amended.**

~~(c) Each institution shall arrange for appropriate training for all inmate food service workers, custody, and food service employees involved in the supervising, ordering, and serving of halal meats. Participating inmates shall be provided a halal-certified meat to be substituted at the dinner meal when meat is served.~~

**New subsection (d) is adopted.**

(d) All institutions shall adhere to standardized departmental RMA diet menus, and approved procedures for purchasing, preparing, and serving certified halal meats, as approved by the Departmental Food Administrator.

**Existing subsection 3054.3(d) is deleted.**

~~(d) The Religious Meat Alternate Program shall be administered in accordance with the provisions of this Article.~~

**Existing subsection 3054.3(d)(1) is renumbered to 3054.4(e) and is amended.**

~~(1e) A Chaplain designated by the RRC shall annually review each institution's processes for the procurement, storage, and distribution of procuring, storing, and distributing Religious Meat Alternate RMA Pprogram meals and shall provide a report of the review to completed CDCR Form 3058 (Rev. 04/21), Religious Meat Alternate (RMA) Food Distribution Annual Review, which is incorporated by reference, for review by the Correctional Food Manager.~~

**Subsections 3054.3(d)(2), 3054.3(d)(3), and 3054.3(d)(4) are deleted.**

~~(2) Upon review of the CDCR Form 3030, Religious Diet Program Request, any Chaplain or the RRC shall determine inmate entry into the Religious Meat Alternate Program.~~

~~(3) Only the RRC may make the determination to deny the CDCR Form 3030, Religious Diet Program Request.~~

~~(4) The RRC shall determine inmate compliance violations.~~

Note: Authority cited: Sections 5058, Penal Code. Reference: Sections 383b, 383c, 5009 and 5054, Penal Code. *In re Garcia* (2012) 202 Cal.App.4th 892.

**Existing Section 3054.4, Participation in a Religious Diet Program, is renumbered to 3054.6.**

**3054.25. Religious Kosher Diet Program.**

**Subsection (a) is deleted. Its provisions are incorporated into new subsections (a) and (b) and are amended.**

~~(a) Kosher meals shall be available at designated institutions for inmates with a religious dietary need that cannot be met by another religious diet option or by the mainline diet. Inmates may seek participation in the Kosher Diet Program by submitting to any Chaplain a CDCR Form 3030, Religious Diet Program Request. The Chaplain may approve the Form 3030 request or refer it to the Religious Review Committee (RRC) for determination.~~

(a) Religious kosher (RK) meals shall be available at designated institutions for inmates with a religious dietary need that cannot be met by another RPED option or by the mainline diet.

(b) Inmates may request participation in the RK Diet Program in accordance with Title 15, section 3054.6.

**Existing subsections (b) and (c) are deleted.**

~~(b) Inmates with unmet kosher dietary needs may, when classification is appropriate, be considered for transfer to another institution that can provide the inmate with a kosher diet.~~

~~(c) Inmates shall not give away, trade, or sell any portion of a kosher meal. Doing so may result in a compliance violation of the Religious Diet Program Agreement.~~

**New subsection (c) is adopted.**

(c) Participating inmates shall be provided a diet of kosher-certified items, as approved by the Departmental Food Administrator.

(d) All institutions will shall adhere to standardized departmental certified Kosher RK Diet Program menus and approved procedures for purchasing, preparing, and serving kosher meals, as approved by the Departmental Food Administrator.

(e) Observance of Passover constitutes a single religious event, requiring kosher for Passover foods to be provided during the eight days of observance.

**Subsections (f) and (g) are deleted.**

~~(f) Each institution shall arrange for appropriate training for all inmate food service workers, custody, and food service employees involved in the supervising, ordering, preparation, and serving of Kosher Diet Program meals.~~

~~(g) The Kosher Diet Program shall be administered in accordance with the provisions of this Article.~~

**Former subsection (g)(1) is renumbered to (f) and is amended.**

(4f) A Chaplain designated by the RRC shall annually review each institution's processes for the procurement, storage, and distribution of Kosher Diet Program procuring, storing, and distributing RK meals, and shall provide a report of the review to completed CDCR Form 3057 (Rev. 04/21), Religious Kosher Food Distribution Annual Review, which is incorporated by reference, for review by the Correctional Food Manager (CFM).

**Former subsections (g)(2), (g)(3), and (g)(4) are deleted.**

~~(2) Upon review of the CDCR Form 3030, Religious Diet Program Request, any Chaplain or the RRC shall determine inmate entry into the Kosher Diet Program.~~

~~(3) Only the RRC may make the determination to deny the CDCR Form 3030, Religious Diet Program Request.~~

~~(4) The RRC shall determine inmate compliance violations.~~

Note: Authority cited: Section 5058, Penal Code. Reference: Sections 383b, 5009 and 5054, Penal Code. *In re Garcia* (2012) 202 Cal.App.4th 892.

**Former Section 3054.4 is renumbered to 3054.6 and is amended.**

**3054.46. Participation in a Religious Meat Alternate or Religious Kosher Diet Program**

**Subsection 3054.6(a) is amended.**

~~(a) Any inmate who claims to require a religious diet consisting of either the Religious Meat Alternate or Religious Kosher Diet Programs shall be responsible for completing and signing a CDCR Form 3030-R (04/21), Religious Meat Alternative or Religious Kosher Diet Request, which is incorporated by reference, and submitting it to any Chaplain, or an RRC designee, shall be responsible for completing a CDCR Form 3030, Religious Diet Program Request, and submitting it to any Chaplain. No more than 30 calendar days shall pass from the day the Chaplain receives the completed CDCR Form 3030, Religious Diet Program Request, which results in a determination of program eligibility, to the day an accepted inmate begins receiving the religious meals requested.~~

**Subsection 3054.6(b) is unchanged but is shown for reference. Subsections 3054.6(b)(1) and 3054.6(b)(2) are amended.**

(b) The Chaplain or designated representative of the Religious Review Committee (RRC) shall:

~~(1) Interview the inmate requesting the religious diet. The program by utilizing CDCR Form 3030-E (Rev. 04/16 04/21), Religious Diet Program Meat Alternate or Religious Kosher Program Interview, which is incorporated by reference, shall be utilized for inmates who seek participation in the Kosher Diet Program or the Religious Meat Alternate Program. The Community Resources Manager (CRM) may interview an inmate when a Chaplain is not available.~~

~~(2) Determine the inmate's religious diet eligibility and for placement into the appropriate Diet Program RPED program per sections 3054.1 through 3054.3. The Chaplain may approve the request or refer it to the RRC for determination.~~

**Existing subsections 3054.6(b)(3) and (b)(4) are incorporated into new subsection (b)(3) and are amended.**

~~(3) If the inmate is approved for the RPED, review with the inmate CDCR Form 3030-A (Rev. 04/21), Religious Meat Alternate or Religious Kosher Diet Agreement, which is incorporated by reference. The inmate shall initial each provision of the CDCR Form 3030-A, sign and date the form.~~

~~(3) When Religious Diet Program eligibility is determined, explain the department's Religious Diet Program Agreement.~~

~~(4) When applicable, have the inmate sign the CDCR Form 3030-A (Rev. 04/16), Religious Diet Program Agreement, which is incorporated by reference, and the CDCR Form 3030, Religious~~

~~Diet Program Request. Document an inmate's refusal to sign any religious diet departmental forms.~~

**Existing subsections 3054.6(b)(5) and (b)(6) are deleted. Their provisions are incorporated into new subsection (b)(4) and are amended.**

(4) Approve or disapprove the request within 30 days of receipt of the submitted CDCR Form 3030-R. Once a decision is made, forward the completed CDCR Form 3030-R and CDCR Form 3030-A within three business days to the CRM. The inmate shall be notified within seven business days of the decision and given a copy of their completed CDCR Form 3030-R, Religious Meat Alternative or Religious Kosher Diet Request. Inmates shall begin receiving RMA or RK meals within 15 calendar days upon approval.

~~(5) Distribute the completed CDCR Form 3030, Religious Diet Program Request and the CDCR Form 3030-A, Religious Diet Program Agreement, within three working days to the Community Resources Manager.~~

~~(6) Notify the inmate of the decision in writing by providing a copy of their CDCR Form 3030, Religious Diet Request.~~

**Existing subsections 3054.6(b)(7) and (b)(8) are deleted. Existing subsection (b)(9) is renumbered to (b)(5) and is amended. Existing subsection (b)(10) is deleted.**

~~(7) Enter pertinent information for each inmate approved to participate in a Religious Diet Program onto a religious diet participant list within 24 hours of approval. Maintain and update the list every 30 days, and provide the CFM with a copy of the list of those inmates who have been determined eligible to receive a religious diet, and which diet they will receive.~~

~~(8) Regularly monitor the religious diet lists with Food Service staff to ensure that all inmate Religious Diet Program participants are served their religious dietary meals with minimal delay.~~

(9) Provide each approved inmate with a CDCR Form 3030-B, (Rev. 04/16 04/21) Religious Diet RPED Card, which is incorporated by reference, or affix the inmate's identification card with the institution designated marking for their approved diet. Collect Religious Diet Cards that are no longer valid.

~~(10) Meet with inmates, giving them the opportunity to respond to allegation(s) of Religious Diet Program Agreement compliance violations, prior to making a determination of continuing eligibility in accordance with section 3054.5.~~

**Former subsection (c)(1) is incorporated into subsection (c). Former subsection (c)(2) is deleted.**

(c) Inmate participants shall: (1) Show their Religious Diet CDCR Form 3030-B RPED Card or inmate identification card with institution designated marking when receiving their approved religious diet.

~~(2) Follow the conditions of the signed CDCR Form 3030-A, Religious Diet Program Agreement.~~

**Existing subsection (d) is deleted and new subsections (d) and (e) are adopted.**

~~(d) An inmate who wishes to withdraw from the Religious Diet Program shall sign the CDCR Form 3030-D (Rev. 04/16), Religious Diet Program Cancellation Request, which is incorporated by reference. The inmate shall submit the completed CDCR Form 3030-D cancellation request to the institution's Community Resources Manager.~~

(d) Only the RRC may deny the CDCR Form 3030-R, Religious Meat Alternative or Religious Kosher Diet Request. If the RRC determines that an inmate is ineligible for the diet requested, the inmate may reapply for the same diet six months from the date of the denial or may apply for a different diet immediately.

(e) Inmates whose request for participation in the RPED program have been denied by the RRC may grieve the decision in accordance with Title 15, sections 3481 and 3482.

**New subsection (f) is adopted.**

(f) Inmates participating in a RMA or RK diet program shall comply with all conditions listed on their signed CDCR Form 3030-A, Religious Meat Alternate or Religious Kosher Diet Program Agreement. Inmates who refuse to sign the CDCR Form 3030-A shall not be approved for participation in the RPED.

Note: Authority cited: Section 5058, Penal Code. Reference: Sections 383b, 5009 and 5054, Penal Code, *In re Garcia* (2012) 202 Cal.App.4<sup>th</sup> 892.

**New Section 3054.7 is adopted.**

### **3054.7. Inmate Meal Tracking System.**

(a) All inmate Religious Personal Ethical Diet (RPED) status shall be recorded in the Inmate Meal Tracking System (IMTS) located on the CDCR intranet.

(1) Information shall be entered into the IMTS for each inmate who has requested to participate in an RPED Program, including but not limited to the diet type requested, status of request, and any comments. The IMTS shall be updated within 24 hours of diet approval, decision to refer to the RRC, RRC denial, audit violations, or status change.

(2) The Correctional Food Manager or designee shall ensure that all inmate RPED participants are served their dietary meals.

Note: Authority cited: Section 5058, Penal Code. Reference: Sections 5009 and 5054, Penal Code.

**New Section 3054.8 is adopted.**

### **3054.8. Withdrawing or Requesting Religious Personal Ethical Diet Program Changes.**

(a) An inmate may request to withdraw from the Religious Personal Ethical Diet (RPED) Program by signing the CDCR Form 3030-D (Rev. 04/21), Religious Personal Ethical Diet Cancellation Request, which is incorporated by reference. The inmate shall submit the completed CDCR Form 3030-D to any Chaplain, Community Resource Manager, or Religious Review Committee designee.

(b) An inmate currently participating in an RPED may request to change to a different RPED program by submitting the applicable CDCR Forms 3030-V or 3030-R. The request shall be subject to the same application process as a new RPED diet request. No more than one RPED diet change within six months shall be permitted.

Note: Authority cited: Section 5058, Penal Code. Reference: Sections 5009 and 5054, Penal Code.

**Existing Section 3054.5 is renumbered to 3054.9 and is amended.**

**3054.59. Monitoring for Religious Personal Ethical Diet Program Inmate Compliance.**

**Existing subsection 3054.5 initial paragraph is deleted.**

~~Any alleged compliance violation of the Religious Diet Program Agreement shall be reported using CDC Form 128-B, General Chrono, citing CCR, Title 15, section 3054. All reports shall be sent to the designated representative of the RRC, who shall consult with the inmate. The RRC shall make the final determination of continuing eligibility, and complete a CDCR Form 3030-C (Rev. 04/16), Religious Diet Program Notice of Non-Compliance, which is incorporated by reference. As described on the CDCR Form 3030-C, a first violation of the Religious Diet Program Agreement shall result in a warning issued to the inmate, and a second violation within six months of the first violation may subject the inmate to removal from the program. A copy of the completed CDCR Form 3030-C shall be provided to the inmate.~~

**New subsections (a) through (d) are adopted.**

(a) The Religious Review Committee (RRC) shall determine Religious Personal Ethical Diet (RPED) compliance violations. The RRC shall initiate and oversee the audit of RPED participants for their compliance of all conditions listed on CDCR 3030-A, Religious Meat Alternate or Religious Kosher Agreement, and the CDCR 3030-V, Vegetarian and Plant-based Diet Request and Agreement. Any alleged compliance violation of the CDCR Form 3030-A or the CDCR Form 3030-V shall be reported using CDC Form 128-B (Rev. 04/74), General Chrono, which is incorporated by reference, citing Title 15, section 3054.

(1) Any staff witnessing an RPED violation may initiate a CDC Form 128-B, General Chrono, and forward to the RRC.

(2) A first notice of violation of the RPED Program Agreement shall be documented using a CDC Form 128-B, General Chrono. The CDC Form 128-B, General Chrono, shall be dated the day the inmate was notified of the violation.

(3) A second notice of violation within six months of the first notice of violation shall subject the inmate to removal from the RPED program.

(4) Inmates who are issued a CDC Form 128-B first or second violation may grieve the CDC Form 128-B in accordance with Title 15, sections 3481 and 3482.

(5) Inmates who voluntarily withdraw from the RPED Program shall not be issued a violation notice dated on or after the date of their withdrawal from the program.

(b) Inmate participants in the Religious Meat Alternate (RMA) and Religious Kosher (RK) diet programs are subject to audit for all terms and conditions listed on CDCR Form 3030-A. The RRC designee shall prepare the audit packet and forward to any Chaplain, who shall, within 30 calendar days, consult with the inmate, giving the inmate the opportunity to respond to the allegation(s) of RPED agreement compliance violations, and return the completed audit packet to Community Resources Manager for signature and distribution to C-File, Inmate, RRC and CRM.

(1) Inmates shall not be automatically issued a violation notice based solely on the fact that they were flagged during the RPED Audit.

(2) The Chaplains shall make the final determination as to whether or not the inmate shall receive a CDC Form 128-B for violating the CDCR Form 3030-A, Religious Meat Alternate or Religious Kosher Agreement.

(3) The Chaplain shall complete the CDC Form 128-B with the date of interview and shall sign as the interviewer, not as the issuer. The Chaplain shall document on the CDC Form 128-B if the inmate refuses to be interviewed.

(c) Inmate participants in the Vegetarian and Plant-Based diet programs are subject to all terms and conditions listed on CDCR Form 3030-V. Any alleged compliance violation may be initiated by any staff using CDC Form 128-B, General Chrono, citing Title 15, section 3054. The issuer of the CDC Form 128-B or a representative of the RRC shall consult with the inmate, giving the inmate the opportunity to respond to the allegation(s) of RPED agreement compliance violations. The CDC Form 128-B shall be distributed to C-File, Inmate, Issuer, RRC and CRM. The RRC shall document the CDC Form 128-B in the IMTS.

(d) The RRC shall make the final determination of continuing eligibility and complete a CDCR Form 3030-C (Rev. 04/21), Religious Personal Ethical Diet Program Agreement - Notice of Non-Compliance, which is incorporated by reference. A copy of the completed CDC Form 128-B with attachments and CDCR Form 3030-C shall be scanned into Electronic Records Management Systems and a copy provided to the inmate.

Note: Authority cited: Section 5058, Penal Code. Reference: Sections 5009 and 5054, Penal Code.

**Existing Section 3054.6 is repealed.**

**~~3054.6. Meals Served to Non-Inmates.~~**

~~The meal charge for state employees and persons other than official guests in state-operated dining rooms maintained and operated for inmates shall be \$1.00 plus sales tax. The meal charge for institution-operated employee dining rooms shall be in accordance with this article.~~

Note: Authority cited: Section 5058, Penal Code. Reference: Section 5054, Penal Code.

**Existing Section 3054.7 is repealed.**

**~~3054.7. Reimbursement for State Purchased Food.~~**

~~Outside guests attending inmate banquets, luncheons, or other special events where state-purchased food is provided shall be charged a minimum of \$1.00 plus sales tax per meal, per~~



~~guest. Funds collected in excess of \$1.00 plus sales tax, for the event shall be accompanied by a statement, signed by a non-inmate representative of the group, which reads: "We donate the sum of \$ \_\_\_\_\_ to the Inmate Welfare Fund." If the cost of the meals exceeds the allowance of \$1.00 per meal, an additional charge to the inmate group's trust account shall be made in accordance with this article.~~

~~Note: Authority cited: Section 5058, Penal Code. Reference: Section 5054, Penal Code.~~

# ADOPT

## RELIGIOUS MEAT ALTERNATE OR RELIGIOUS KOSHER DIET PROGRAM AGREEMENT

CDCR 3030-A (Rev. 04/21)

### RELIGIOUS MEAT ALTERNATE OR RELIGIOUS KOSHER DIET PROGRAM AGREEMENT

Religious Meat Option Agreement: *(Check if applicable)*

**RELIGIOUS MEAT ALTERNATE DIET**

**RELIGIOUS KOSHER DIET**

I understand that in order for me to participate in a Religious Meat Alternate (RMA) Diet or Religious Kosher (RK) Diet Program, specific foods may be purchased and specialized food preparation practices may be utilized. Therefore, I understand and agree to each of the following conditions as indicated by my initials below:

Inmate  
Initials

- \_\_\_\_\_ 1. I understand that if I voluntarily request to withdraw from the RMA or RK Diet Program to return to the mainline diet, I must do so in writing by completing a CDCR 3030-D Religious Diet Program Cancellation Request. I understand that I must wait for a minimum of six (6) months before requesting to be reinstated in the Religious Personal Ethical Diet (RPED) program.
- \_\_\_\_\_ 2. During meals, I will consume and possess on my food tray only those food items served as part of the RMA or RK Diet Program for which I have been approved. If, for any reason, I am not provided my specified RMA or RK meal, I shall be permitted to eat foods that are not part of the RMA or RK Diet Program and it shall not be deemed a violation of this Agreement. I will follow all CDCR policies and regulations for dining in my institution.
- \_\_\_\_\_ 3. I may not purchase, possess, or consume any food items that are not part of the RMA or RK Diet Program for which I have been approved. I understand that my quarterly packages and canteen purchases may be routinely monitored. Only food products permitted with the approved RMA or RK diet may be purchased or consumed.
- \_\_\_\_\_ 4. I will not eat from the general population diet which is in conflict with my RPED. I will not "double-back" in order to obtain a second meal, either mainline diet or religious diet.
- \_\_\_\_\_ 5. I will consistently pick up the RMA or RK meals for which I have been approved. I understand that a record will be kept indicating when I pick up my RMA or RK meals. I shall be issued a CDC 128-B as a Religious Diet Program violation if I fail to pick up my RMA or RK meal six or more times in a calendar month.
- \_\_\_\_\_ 6. I will not provide any portion of the RMA or RK meals received through the RPED Program to other inmates.
- \_\_\_\_\_ 7. I understand that should I violate any one of these conditions:
  - a. I will receive one (1) written warning, but will be allowed to continue to participate in the RPED Program.
  - b. I understand that should I violate any of these provisions a second time within (6) months from the date of the first violation, I may be removed from the RPED Program. I further understand that I must wait for a minimum of six (6) months before requesting to be reinstated in the RPED program.
- \_\_\_\_\_ 8. I understand that the Religious Review Committee (RRC), who oversees the RPED Program, shall determine whether I violated any of these provisions and the RRC may remove me from the RPED Program. the date of the second violation.

**By my signature below, I acknowledge that I have read and discussed the contents of this Agreement with an institution chaplain or RRC designee. I further agree that if permitted to participate in the Religious Diet Program, I will abide by the conditions set forth in this agreement.**

|   |                |
|---|----------------|
| <b>Inmate Name:</b> <i>(Please print)</i>                             | <b>CDCR #:</b> |
| <b>Inmate Signature:</b>  | <b>Date:</b>   |
| <b>Chaplain or RRC Chairperson or Designee:</b> <i>(Please print)</i> | <b>Date:</b>   |
| <b>Chaplain, RRC Chairperson or Designee Signature:</b>               |                |

**This form may not be altered in any way in order to change the meaning or expectation of the original document.**

|  |  |  |
|--|--|--|
| <p>California Department of Corrections and Rehabilitation<br/>RPED CARD</p> <p>Inmate Name: _____<br/>CDCR # _____</p> <p><b>Vegetarian<br/>Plant-Based<br/>RMA<br/>Religious Kosher</b></p> <p><b>Insert<br/>Picture</b></p> <p>CDCR 3030-B (Rev. 04/21)</p> | <p>California Department of Corrections and Rehabilitation<br/>RPED CARD</p> <p>Inmate Name: _____<br/>CDCR # _____</p> <p><b>Vegetarian<br/>Plant-Based<br/>RMA<br/>Religious Kosher</b></p> <p><b>Insert<br/>Picture</b></p> <p>CDCR 3030-B (Rev. 04/21)</p> | <p>California Department of Corrections and Rehabilitation<br/>RPED CARD</p> <p>Inmate Name: _____<br/>CDCR # _____</p> <p><b>Vegetarian<br/>Plant-Based<br/>RMA<br/>Religious Kosher</b></p> <p><b>Insert<br/>Picture</b></p> <p>CDCR 3030-B (Rev. 04/21)</p> |
| <p>California Department of Corrections and Rehabilitation<br/>RPED CARD</p> <p>Inmate Name: _____<br/>CDCR # _____</p> <p><b>Vegetarian<br/>Plant-Based<br/>RMA<br/>Religious Kosher</b></p> <p><b>Insert<br/>Picture</b></p> <p>CDCR 3030-B (Rev. 04/21)</p> | <p>California Department of Corrections and Rehabilitation<br/>RPED CARD</p> <p>Inmate Name: _____<br/>CDCR # _____</p> <p><b>Vegetarian<br/>Plant-Based<br/>RMA<br/>Religious Kosher</b></p> <p><b>Insert<br/>Picture</b></p> <p>CDCR 3030-B (Rev. 04/21)</p> | <p>California Department of Corrections and Rehabilitation<br/>RPED CARD</p> <p>Inmate Name: _____<br/>CDCR # _____</p> <p><b>Vegetarian<br/>Plant-Based<br/>RMA<br/>Religious Kosher</b></p> <p><b>Insert<br/>Picture</b></p> <p>CDCR 3030-B (Rev. 04/21)</p> |
| <p>California Department of Corrections and Rehabilitation<br/>RPED CARD</p> <p>Inmate Name: _____<br/>CDCR # _____</p> <p><b>Vegetarian<br/>Plant-Based<br/>RMA<br/>Religious Kosher</b></p> <p><b>Insert<br/>Picture</b></p> <p>CDCR 3030-B (Rev. 04/21)</p> | <p>California Department of Corrections and Rehabilitation<br/>RPED CARD</p> <p>Inmate Name: _____<br/>CDCR # _____</p> <p><b>Vegetarian<br/>Plant-Based<br/>RMA<br/>Religious Kosher</b></p> <p><b>Insert<br/>Picture</b></p> <p>CDCR 3030-B (Rev. 04/21)</p> | <p>California Department of Corrections and Rehabilitation<br/>RPED CARD</p> <p>Inmate Name: _____<br/>CDCR # _____</p> <p><b>Vegetarian<br/>Plant-Based<br/>RMA<br/>Religious Kosher</b></p> <p><b>Insert<br/>Picture</b></p> <p>CDCR 3030-B (Rev. 04/21)</p> |



**RELIGIOUS PERSONAL ETHICAL DIET PROGRAM  
AGREEMENT- NOTICE OF NON-COMPLIANCE**  
CDCR 3030-C (Rev. 04/21)

**RELIGIOUS PERSONAL ETHICAL DIET PROGRAM AGREEMENT- NOTICE OF NON-COMPLIANCE**

|  |  |                 |              |
|--|--|-----------------|--------------|
| <b>INMATE NAME:</b>  | <b>CDCR #:</b>   | <b>HOUSING:</b> | <b>DATE:</b> |
| <b>INSTITUTION:</b>  | <b>CURRENT APPROVED RELIGIOUS DIET:</b>  |                 |              |
|  | <input type="checkbox"/> Vegetarian <input type="checkbox"/> Plant-Based <input type="checkbox"/> Religious Meat Alternate <input type="checkbox"/> Religious Kosher |                 |              |
| <p>The above-named inmate has been consulted regarding their violation of the Religious Personal Ethical Diet (RPED) Program Agreement as reported in Form CDC 128-B, General Chrono, dated _____ . The inmate violated their RPED Program Agreement in the following manner: <i>(Please be specific)</i></p><br><br><br><br><br><br><br><br><br><br>  |  |                 |              |
| <b>1st NOTICE OF NON-COMPLIANCE</b>  |  |                 |              |
| <p>DATE: _____ The inmate will be permitted to continue participation in the RPED Program.</p> <p><u>NOTICE TO INMATE:</u> Review the terms of the Vegetarian and Plant-based Diet Request and Agreement (CDCR 3030-V) or the Religious Meat Alternate or Religious Kosher Diet Agreement (CDCR 3030-V). Violation of any provision in the signed RPED Agreement within the next six (6) months may result in the inmate losing their right to participate in the RPED Program for a period of six (6) months.</p>   |  |                 |              |
| <b>COMMENTS:</b>   |  |                 |              |
| <b>2<sup>nd</sup> NOTICE OF NON-COMPLIANCE</b>   |  |                 |              |
| <p>DATE: _____ The Religious Review Committee (RRC) has determined that the above-named inmate has not complied with one or more provisions contained in the signed Vegetarian and Plant-based Diet Request and Agreement (CDCR 3030-V) or the Religious Meat Alternate or Religious Kosher Diet Agreement (CDCR 3030-A) for a second time within a six month period. The RPED meals will be terminated for this inmate for a minimum period of six (6) months from the date of this second violation.</p> <p>Termination of the RPED meals is effective on _____. The above-named inmate will be allowed to reapply to participate in the same RPED Program six (6) months from the date of the 2<sup>nd</sup> notice of non-compliance resulting in termination.</p> |  |                 |              |
| <b>COMMENTS:</b>   |  |                 |              |
| <b>RRC Chairperson or Designee: (Please print)</b>   | <b>RRC Chairperson or Designee: (Signature)</b>  | <b>DATE:</b>    |              |

**This form may not be altered in any way in order to change the meaning or expectation of the original document.**

**RELIGIOUS PERSONAL ETHICAL DIET CANCELLATION REQUEST**

CDCR 3030-D (Rev. 04/21)

Page 1 of 1

**RELIGIOUS PERSONAL ETHICAL DIET CANCELLATION REQUEST**

| <b>PART I INMATE RELIGIOUS DIET CANCELLATION REQUEST</b> <i>(Completed by Inmate)</i>   |                                |                 |
|---|--------------------------------|-----------------|
| <p>I am giving notice that I am withdrawing from the Religious Personal Ethical Diet (RPED) program indicated below. Please cancel my RPED meals immediately. I understand that I must wait for a period of six (6) months before I can reapply to participate in the same RPED Program.</p> <p>Cancel my RPED meals for:</p> <p style="text-align: center;"> <input type="checkbox"/> Vegetarian Diet<br/> <input type="checkbox"/> Plant-Based Diet<br/> <input type="checkbox"/> Religious Meat Alternate<br/> <input type="checkbox"/> Religious Kosher Diet </p> |                                |                 |
| <b>INMATE NAME:</b> <i>(Please print)</i>   | <b>CDCR NUMBER:</b>            | <b>HOUSING:</b> |
| <b>INMATE SIGNATURE:</b>  |                                | <b>DATE:</b>    |
| <b>PART II COMMUNITY RESOURCES MANAGER (CRM) OR DESIGNEE</b> <i>(Completed by CRM/Designee)</i>   |                                |                 |
| <b>DATE FORM RECEIVED:</b>  | <b>CRM/DESIGNEE SIGNATURE:</b> |                 |
| <input type="checkbox"/> This inmate has been removed from the Religious Diet Program.  |                                |                 |
| <b>DATE REMOVED:</b>  | <b>CRM/DESIGNEE SIGNATURE:</b> |                 |
| <b>INSTITUTION:</b>   |                                |                 |

**This form may not be altered in any way in order to change the meaning or expectation of the original document.**

# ADOPT

**RELIGIOUS MEAT ALTERNATE OR RELIGIOUS KOSHER PROGRAM INTERVIEW**

CDCR 3030-E (Rev. 04/21)

PAGE 1 OF 1

**RELIGIOUS MEAT ALTERNATE OR RELIGIOUS KOSHER PROGRAM INTERVIEW****NOT FOR DISTRIBUTION TO INMATES  
QUESTIONS TO BE ASKED BY A CHAPLAIN OR RELIGIOUS REVIEW COMMITTEE (RRC) DESIGNEE****PART I INMATE RELIGIOUS DIET REQUESTED****Religious Meal Option Requested** *(Check one)***Religious Meat Alternate (RMA)** - A halal-certified meat alternate substituted at the dinner meal when meat is served.**Religious Kosher (RK)** - A kosher-certified diet for inmates who must adhere to kosher laws for religious purposes.**INMATE NAME:****CDCR #:****DATE OF INMATE INTERVIEW:****INSTITUTION:****INTERVIEWING CHAPLAIN OR RRC DESIGNEE:** *(Please print)***PART II INMATE INTERVIEW QUESTIONS**

1. Are you currently or have you ever been approved for a Religious Personal Ethical Diet (RPED)?    No    Yes  
If yes, please specify which diet:    RMA    RK    Vegetarian    Plant-based
2. What is your religious affiliation, if any?
3. How long have you followed the teachings of this religious group?
4. Describe any religious activities in which you participate.
5. How long have you participated in these religious activities?
6. Are you affiliated with a religious organization in the community? If so, please list the organization and describe your participation with it.
7. Describe your religious needs as they pertain to food.
8. What are the characteristics of the religious diet you selected that meet your religious needs?
9. Would your religious needs be met by the mainline diet (pork free), the vegetarian diet or plant-based diet? If not, please explain.
10. Is there any additional information that you want CDCR to consider when assessing your request for a religious diet?  
If so, please explain.

**CHAPLAIN OR RRC DESIGNEE SIGNATURE:****DATE:****This form may not be altered in any way in order to change the meaning or expectation of the original document.**

## RELIGIOUS MEAT ALTERNATIVE OR RELIGIOUS KOSHER DIET REQUEST

CDCR 3030-R (04/21)

PAGE 1 OF 1

## RELIGIOUS MEAT ALTERNATIVE OR RELIGIOUS KOSHER DIET REQUEST

**PART I - DIET REQUEST** *(Completed by Inmate)***Religious Meal Option Requested:** *(Check applicable)***Religious Meat Alternate (RMA)** A halal-certified meat is substituted at the dinner meal when meat is served.**Religious Kosher (RK)** A kosher-certified diet for inmates who must adhere to kosher laws for religious requirements.Change diet from \_\_\_\_\_ to **Religious Meat Alternate (RMA)** **Religious Kosher (RK)**

- If disapproved, inmate may reapply for the same religious diet after six (6) months.
- Inmates may request to change Vegetarian, Plant-Based, Religious Meat Alternate, or Religious Kosher meat programs only once in a six (6) month period.

INMATE NAME: *(please print)*

CDCR#:

INMATE'S SIGNATURE:

DATE:

INSTITUTION:

HOUSING:

RELIGIOUS AFFILIATION:

COMMENTS:

**ATTACH DOCUMENTATION-TO SUPPORT YOUR REQUEST** *(Optional)*  
*(Inmates Do Not Write Below This Line)*

**PART II - INMATE INTERVIEW** *(Completed by Chaplain)*CHAPLAIN *(Please print)*:

DATE OF INMATE INTERVIEW:

*(Check when completed)***Canteen meat-based food purchases****Interview Questions** (Kosher Diet or Religious Meat Alternate diets only)**CDCR Form 3030-A** (Reviewed and signed by inmate and chaplain for all religious diets)**Approved****Referred to Religious Review Committee (RRC) for Determination**

COMMENTS:

CHAPLAIN SIGNATURE:

DATE:

**PART III - RELIGIOUS REVIEW COMMITTEE REFERRAL** *(Completed by RRC)***Review of interview questions and chaplain comments****Review of inmate supporting documents** *(if supplied)***Review of additional documentation supplied by staff** *(e.g., Quarterly Package, Canteen Draw, etc.)*

Date reviewed by RRC:

**Approved****Disapproved**

COMMENTS:

RRC CHAIR OR DESIGNEE *(please print)*

RRC CHAIR OR DESIGNEE SIGNATURE:

DATE:

This form should not be altered in any way in order to change the meaning or expectation of the original document.

DISTRIBUTION: Original: C-File Copies : Inmate, RRC, CRM, IMTS

ADA Accessible



**VEGETARIAN AND PLANT-BASED DIET REQUEST AND AGREEMENT**

CDCR 3030-V (04/21)

PAGE 1 OF 1

**VEGETARIAN AND PLANT-BASED DIET REQUEST AND AGREEMENT****PART I – DIET REQUEST AND AGREEMENT** *(Completed by Inmate)***Meal Diet Option Requested:** *(Check applicable)*

**Vegetarian** A vegetarian meal containing a vegetarian protein alternative(s), often from that same day's scheduled meal. Vegetarian meals contain plant-based foods and may include dairy, eggs, and seafood.

**Plant-Based Diet** A plant-based meal containing no meat, poultry, dairy, eggs, or animal products or byproducts.

**Change diet** from \_\_\_\_\_ to Vegetarian Plant-Based Diet

**Inmates may request to change Vegetarian, Plant-Based, or Religious Meat Alternate, or Religious Kosher meal programs only once in a six (6) month period.**

I understand in order for me to participate in a Vegetarian or Plant-Based Diet Program, CDCR must purchase specific foods, and specialized food preparation practices may be utilized. Therefore, I understand and agree to each of the following provisions as indicated by my initials below:

**Inmate  
Initials:**

1. I understand if I voluntarily request to withdraw from the Vegetarian or Plant-Based Diet Program to return to the mainline diet, I must do so in writing by completing a CDCR 3030-D Religious Diet Program Cancellation Request. I understand I must wait a minimum of six (6) months before requesting to be reinstated on the Religious Personal Ethical Diet (RPED) program.  
\_\_\_\_\_
2. During meals, I will consume and possess on my food tray only those food items served as part of the Vegetarian or Plant-Based Diet Program for which I have been approved. If, for any reason, I am not provided my specified vegetarian or plant-based diet meal, I shall be permitted to eat foods not part of the vegetarian or plant-based diet meal and it shall not be deemed a violation of this Agreement. I will follow all CDCR policies and regulations for dining in my institution.  
\_\_\_\_\_
3. I will not consume food from the general population diet, which is in conflict with my vegetarian or plant-based diet. I will not "double-back" in order to obtain a second meal, either general population or diet or RPED.
4. I will not provide any portion of my vegetarian or plant-based diet meals received through the Vegetarian or Plant-Based Diet Program to other inmates.  
\_\_\_\_\_
5. I understand should I violate any one of these provisions.  
\_\_\_\_\_
  - a. I will receive one (1) written warning, but will be allowed to continue to participate in the Vegetarian or Plant-Based Diet Program.
  - b. I understand should I violate any of these provisions a second time within (6) months from the date of the first violation, I may be removed from the Vegetarian or Plant-Based Diet Program. I further understand I may reapply for the RPED program six (6) months from the date of the second violation.
6. I understand the Religious Review Committee (RRC), who oversees the Vegetarian and Plant-Based Diet Program, shall determine whether I violated any of these provisions. The RRC may remove me from the Vegetarian or Plant-Based Diet Program.  
\_\_\_\_\_

**By my signature below, I acknowledge I have read the contents of this Agreement. I further agree I will abide by the Terms and Conditions set forth in this agreement.**

|   |               |                 |                            |              |
|---|---------------|-----------------|----------------------------|--------------|
| <b>INMATE NAME:</b> <i>(please print)</i> | <b>CDCR#:</b> | <b>HOUSING:</b> | <b>INMATE'S SIGNATURE:</b> | <b>DATE:</b> |
|---|---------------|-----------------|----------------------------|--------------|

*(Inmates Do Not Write Below This Line)*

**PART II – APPROVAL DETERMINATION** *(Completed by RRC Chairperson or Designee)*

|  |  |
|--|--|
| <b>APPROVED</b>                                    | <b>DISAPPROVED</b> Inmate has not completed six (6) month waiting period from last diet withdrawal or removal. Inmate may reapply on _____ (date). |
| <b>RRC CHAIR OR DESIGNEE</b> <i>(please print)</i> | <b>RRC CHAIR OR DESIGNEE SIGNATURE:</b>  |
|  | <b>DATE:</b>   |

**This form should not be altered in any way in order to change the meaning or expectation of the original document.**

# ADOPT

## RELIGIOUS KOSHER FOOD DISTRIBUTION REVIEW

CDCR 3057 (Rev. 04/21)

### RELIGIOUS KOSHER FOOD DISTRIBUTION REVIEW

RELIGIOUS KOSHER (RK) DIET PROGRAM FOOD DISTRIBUTION ANNUAL REVIEW FOR \_\_\_\_\_  
*Name of Institution*

SPECIFY FOOD PREPARATION AREA BEING REVIEWED \_\_\_\_\_  
*(e.g., main kitchen, satellite kitchen 1, etc.)*

| OVERVIEW   | YES | NO | N/A | COMMENTS |
|--|-----|----|-----|----------|
| Food services staff and inmate workers have had training in food procuring, storing, distributing of CDCR RK items within the last 12 months         |     |    |     |          |
| Adherence to approved CDCR RK menu   |     |    |     |          |
| CDCR RK menu available for review upon request   |     |    |     |          |
| Dedicated and separate spaces used for the storage of kosher foods in the walk-in, freezers, and storerooms located in the central kitchen/warehouse |     |    |     |          |
| CDCR contract food items used for RK Diet Program is packaged and marked with the kosher symbol  |     |    |     |          |
| Kosher food certifications available for review upon request   |     |    |     |          |
| All food items are prepackaged and sealed except for fresh produce   |     |    |     |          |
| Fruits and vegetables are washed with dedicated vegetable brush  |     |    |     |          |
| Procedures are in place for situations when facility/unit is on lockdown or modified program status  |     |    |     |          |
| KOSHER WORK AREA   | YES | NO | N/A | COMMENTS |
| Dedicated kosher food prep area with stainless steel table and proper sanitation maintained  |     |    |     |          |
| Secured and dedicated knives and utensils for kosher workstation clearly marked  |     |    |     |          |
| Dedicated food wrapping available (items properly wrapped when appropriate, e.g., bread)   |     |    |     |          |
| Disposable towels being used for regular cleaning of the kosher work station   |     |    |     |          |
| Desired sanitation levels being met for kosher food prep and storage (walk-in, freezer, storeroom, and workstation)                                  |     |    |     |          |

**RELIGIOUS KOSHER FOOD DISTRIBUTION REVIEW**

CDCR 3057 (Rev. 04/21)

**RELIGIOUS KOSHER (RK) DIET PROGRAM FOOD DISTRIBUTION ANNUAL REVIEW FOR** \_\_\_\_\_  
*Name of Institution*

**SPECIFY FOOD PREPARATION AREA BEING REVIEWED** \_\_\_\_\_  
*(e.g., main kitchen, satellite kitchen 1, etc.)*

| <i>DELIVERY</i>   | YES | NO | N/A | COMMENTS |
|---|-----|----|-----|----------|
| CDCR RK Diet Program entrees being delivered at proper temperatures             |     |    |     |          |
| <i>HOLIDAYS</i>   | YES | NO | N/A | COMMENTS |
| All food prep and service areas cleaned and koshered for Passover               |     |    |     |          |
| Adherence to approved CDCR Passover menu  |     |    |     |          |
| Passover food item issues (e.g., shortages, packaging)                          |     |    |     |          |
| <i>RELIGIOUS DIET GRIEVANCES</i>  | YES | NO | N/A | COMMENTS |
| Have there been any recurring grievances regarding the CDCR RK food or kitchen? |     |    |     |          |
| Have the issues been resolved? (If no, please briefly explain the issue.)       |     |    |     |          |

| <i>ADDITIONAL COMMENTS REGARDING CDCR DELIVERY OF KOSHER FOOD TO INMATES</i> |
|--|
|  |

|                  |   |
|------------------|---|
| <b>Reviewer:</b> | <b>Signature:</b>   |
| <b>Title:</b>    | <b>Date:</b> <i>(Must be completed annually prior to December 31)</i> |

**RELIGIOUS MEAT ALTERNATE (RMA) FOOD DISTRIBUTION ANNUAL REVIEW FOR \_\_\_\_\_**  
*Name of Institution*

**SPECIFY FOOD PREPARATION AREA BEING REVIEWED \_\_\_\_\_**  
*(e.g., main kitchen, satellite kitchen 1, etc.)*

| <i>OVERVIEW</i>   | YES | NO | N/A | COMMENTS |
|---|-----|----|-----|----------|
| Food services staff and inmate workers have had training in food procuring, storing, distributing of CDCR RMA items within the last 12 months |     |    |     |          |
| Adherence to approved CDCR RMA menu   |     |    |     |          |
| CDCR RMA menu available for review upon request   |     |    |     |          |
| Halal food certifications available for review upon request   |     |    |     |          |
| All CDCR RMA meat items have a Halal certification label on the case  |     |    |     |          |
| Procedures are in place for situations when facility/unit is on lockdown or modified program status   |     |    |     |          |
| CDCR RMA food items are properly stored, rotated and labeled  |     |    |     |          |
| <i>DELIVERY</i>   | YES | NO | N/A | COMMENTS |
| CDCR RMA entrees being delivered at proper temperatures   |     |    |     |          |
| <i>HOLIDAYS</i>   | YES | NO | N/A | COMMENTS |
| Ramadan food item issues (e.g., shortages, storage)   |     |    |     |          |
| <i>RELIGIOUS DIET GRIEVANCES</i>  | YES | NO | N/A | COMMENTS |
| Have there been any recurring grievances regarding the CDCR RMA food or kitchen?  |     |    |     |          |
| Have the issues been resolved? (If no, please briefly explain the issue.)   |     |    |     |          |

**ADDITIONAL COMMENTS REGARDING CDCR DELIVERY OF RMA FOOD TO INMATES**

|                  |  |
|------------------|--|
| <b>Reviewer:</b> | <b>Signature:</b>  |
| <b>Title:</b>    | <b>Date:</b> <i>(Must be complete annually prior to December 31)</i> |

NAME and NUMBER

CDC 128-B (Rev. 4/74)

DATE

GENERAL CHRONO

NAME and NUMBER

CDC 128-B (Rev. 4/74)

ADOPT

DATE

GENERAL CHRONO

NAME and NUMBER

CDC 128-B (Rev. 4/74)

DATE

GENERAL CHRONO

|  |   |   |              |
|--|---|---|--------------|
| <b>PART I - INMATE RELIGIOUS DIET PROGRAM</b> <i>(Completed by Inmate)</i>   |   |   |              |
| <b>Religious Meal Option Requested:</b> <i>(Check one)</i><br><input type="checkbox"/> <b>Vegetarian</b> A vegetarian protein substituted when meat is served on the CDCR menu<br><input type="checkbox"/> <b>Kosher</b> A kosher-certified diet for inmates who must adhere to kosher laws for religious/spiritual requirements<br><input type="checkbox"/> <b>Religious Meat Alternate (RMA)</b> A halal-certified meat substituted at the dinner meal when meat is served |   |   |              |
| <b>INMATE NAME:</b> <i>(please print)</i>  | <b>CDCR#:</b>                           | <b>INMATE SIGNATURE:</b>  | <b>DATE:</b> |
| <b>INSTITUTION:</b>  | <b>HOUSING:</b>                         | <b>RELIGIOUS/SPIRITUAL AFFILIATION:</b>   |              |
| <b>COMMENTS:</b>   |   |   |              |
| <b>ATTACH DOCUMENTATION TO SUPPORT YOUR REQUEST</b> <i>(Optional)</i><br><i>(Inmates Do Not Write Below This Line)</i>   |   |   |              |
| <b>PART II - INMATE INTERVIEW</b> <i>(Completed by Chaplain or Designee)</i>   |   |   |              |
| <b>CHAPLAIN OR DESIGNEE:</b> <i>(Please print)</i>   |   | <b>DATE OF INMATE INTERVIEW:</b>  |              |
| <i>(Check when completed)</i>  |   |   |              |
| <input type="checkbox"/> <b>Interview Questions</b> (Kosher or RMA diets only)<br><input type="checkbox"/> <b>CDCR Form 3030-A</b> (Reviewed and signed by inmate and Chaplain for all religious diets)<br><input type="checkbox"/> <b>Approved</b> <input type="checkbox"/> <b>Referred to Religious Review Committee (RRC) for Determination</b>   |   |   |              |
| <b>COMMENTS:</b>   |   |   |              |
| <b>CHAPLAIN OR DESIGNEE SIGNATURE:</b>   |   | <b>DATE:</b>  |              |
| <b>PART III – RELIGIOUS REVIEW COMMITTEE REFERRAL</b> <i>(Completed by RRC if referred by Chaplain or Designee)</i>  |   |   |              |
| <input type="checkbox"/> <b>Review of interview questions and comments</b><br><input type="checkbox"/> <b>Review of inmate supporting documents</b> <i>(if supplied)</i><br><input type="checkbox"/> <b>Review of additional documentation supplied by staff</b> <i>(e.g., Quarterly Package, Canteen Draw, etc.)</i>  |   |   |              |
| Date reviewed by RRC: _____  |   | <input type="checkbox"/> <b>Approved</b> <input type="checkbox"/> <b>Denied</b> |              |
| <b>COMMENTS:</b>   |   |   |              |
| <b>RRC CHAIR OR DESIGNEE:</b> <i>(please print)</i>  | <b>RRC CHAIR OR DESIGNEE SIGNATURE:</b> |   | <b>DATE:</b> |

**REPEAL**

**Religious Diet Requested:** *(check one)*

- VEGETARIAN DIET PROGRAM     KOSHER DIET PROGRAM     RELIGIOUS MEAT ALTERNATE DIET PROGRAM

I understand that in order for me to participate in a Religious Diet Program, specific foods may be purchased and specialized food preparation practices may be utilized. Therefore I agree to the following conditions:

1. I understand that if I voluntarily request to withdraw from the Religious Diet Program, I must do so in writing by completing a CDCR 3030-D Religious Diet Program Cancellation Request Form and that I must wait for a minimum of one year before requesting to be reinstated in any religious diet.
2. During meals, I will consume and possess on my food tray only those food items served as part of the Religious Diet Program. If, for any reason, I am not provided my specified religious diet meal, I shall be permitted to eat foods that are not part of the Religious Diet Program and it shall not be deemed a violation of this Agreement. I will not store religious food items (other than canteen items) in my cell and I will follow all CDCR policies and regulations for dining in my institution.
3. I may not purchase or consume any food items that are not part of my religious diet. I understand that my quarterly packages and canteen purchases may be routinely monitored.
4. I will not eat from the general population diet which is in conflict with my religious diet. I will not “double-back” in order to obtain a second meal, either regular or religious.
5. I will consistently pick up my religious diet meals. I understand that a record may be kept indicating when I pick up my religious meals.
6. I will not give away, trade, or sell any portion of my religious meals received through the Religious Diet Program.
7. I understand that should I violate one of these provisions:
  - a. I will receive one (1) written warning, but will be allowed to continue to participate in the Religious Diet Program.
  - b. I further understand that should I violate any of these provisions a second time within (6) months from the date of the first violation, I may be removed from the Religious Diet Program. I further understand that I may reapply in a minimum of six (6) months from the date of the second violation.
8. I also understand that the Religious Review Committee (RRC) shall determine whether I violated any of these provisions, and the RRC may remove me from the Religious Diet Program if I am found to be in violation.

By my signature below, I acknowledge that I have read and discussed the contents of this Agreement with an Institution Chaplain. I further agree that if permitted to participate in the Religious Diet Program, I will abide by the conditions set forth in this agreement.

|   |                |
|---|----------------|
| Inmate Name: <i>(Please print)</i>                            | Inmate CDCR #: |
| Inmate Signature:   | Date:          |
| Chaplain, RRC Chairperson, or Designee: <i>(Please print)</i> | Date:          |
| Chaplain, RRC Chairperson, or Designee Signature:             |                |

**REPEAL**

**California Department of Corrections  
and Rehabilitation  
RELIGIOUS DIET CARD**

Name: \_\_\_\_\_  
CDCR #: \_\_\_\_\_

Vegetarian (Green)  
 Kosher (Blue)  
 RMA (Yellow)

Attach  
Picture

CDCR 3030-B (Rev. 04/16)

**California Department of Corrections  
and Rehabilitation  
RELIGIOUS DIET CARD**

Name: \_\_\_\_\_  
CDCR #: \_\_\_\_\_

Vegetarian (Green)  
 Kosher (Blue)  
 RMA (Yellow)

Attach  
Picture

CDCR 3030-B (Rev. 04/16)

**California Department of Corrections  
and Rehabilitation  
RELIGIOUS DIET CARD**

Name: \_\_\_\_\_  
CDCR #: \_\_\_\_\_

Vegetarian (Green)  
 Kosher (Blue)  
 RMA (Yellow)

Attach  
Picture

CDCR 3030-B (Rev. 04/16)

**California Department of Corrections  
and Rehabilitation  
RELIGIOUS DIET CARD**

Name: \_\_\_\_\_  
CDCR #: \_\_\_\_\_

Vegetarian (Green)  
 Kosher (Blue)  
 RMA (Yellow)

Attach  
Picture

CDCR 3030-B (Rev. 04/16)

**California Department of Corrections  
and Rehabilitation  
RELIGIOUS DIET CARD**

Name: \_\_\_\_\_  
CDCR #: \_\_\_\_\_

Vegetarian (Green)  
 Kosher (Blue)  
 RMA (Yellow)

Attach  
Picture

CDCR 3030-B (Rev. 04/16)

**California Department of Corrections  
and Rehabilitation  
RELIGIOUS DIET CARD**

Name: \_\_\_\_\_  
CDCR #: \_\_\_\_\_

Vegetarian (Green)  
 Kosher (Blue)  
 RMA (Yellow)

Attach  
Picture

CDCR 3030-B (Rev. 04/16)

**California Department of Corrections  
and Rehabilitation  
RELIGIOUS DIET CARD**

Name: \_\_\_\_\_  
CDCR #: \_\_\_\_\_

Vegetarian (Green)  
 Kosher (Blue)  
 RMA (Yellow)

Attach  
Picture

CDCR 3030-B (Rev. 04/16)

**California Department of Corrections  
and Rehabilitation  
RELIGIOUS DIET CARD**

Name: \_\_\_\_\_  
CDCR #: \_\_\_\_\_

Vegetarian (Green)  
 Kosher (Blue)  
 RMA (Yellow)

Attach  
Picture

CDCR 3030-B (Rev. 04/16)

**California Department of Corrections  
and Rehabilitation  
RELIGIOUS DIET CARD**

Name: \_\_\_\_\_  
CDCR #: \_\_\_\_\_

Vegetarian (Green)  
 Kosher (Blue)  
 RMA (Yellow)

Attach  
Picture

CDCR 3030-B (Rev. 04/16)





**RELIGIOUS DIET PROGRAM  
NOTICE OF NON-COMPLIANCE  
CDCR 3030-C (Rev. 04/16)**

**REPEAL**

| RELIGIOUS DIET PROGRAM NOTICE OF NON-COMPLIANCE   |  |   |
|---|--|---|
| <b>INMATE NAME:</b>   | <b>CDCR #:</b>   | <b>DATE:</b>                            |
| <b>INSTITUTION:</b>   | <b>HOUSING:</b>  | <b>RELIGIOUS/SPIRITUAL AFFILIATION:</b> |
| <b>CURRENT APPROVED RELIGIOUS DIET:</b> <input type="checkbox"/> VEGETARIAN <input type="checkbox"/> KOSHER <input type="checkbox"/> RELIGIOUS MEAT ALTERNATE   |  |   |
| <b>1<sup>st</sup> NOTICE OF NON-COMPLIANCE</b>  |  |   |
| <p>The above-named inmate has been consulted regarding his/her initial violation of the Religious Diet Program Agreement as stated in CDC Form 128-B dated _____. The inmate violated his/her Religious Diet Program Agreement in the following manner: <i>(Please be specific)</i></p> <p>_____</p> <p>_____</p> <p>_____</p>        |  |   |
| <p><b>DATE:</b> _____ The inmate will be permitted to continue participation in the Religious Diet Program.</p>   |  |   |
| <p><b>WARNING:</b> Review the terms of the Religious Diet Program Agreement (CDCR 3030-A). If any provision of the Religious Diet Program Agreement is violated again within the next six (6) months, the inmate may lose his/her right to participate in the Religious Diet Program for a period of six (6) months.</p>              |  |   |
| <b>COMMENTS:</b>  |  |   |
| <b>RRC Chairperson or Designee:</b> <i>(Please print)</i>   | <b>RRC Chairperson or Designee:</b> <i>(Signature)</i> | <b>Date:</b>                            |
| <b>2<sup>nd</sup> NOTICE OF NON-COMPLIANCE</b>  |  |   |
| <p>The above-named inmate has been consulted regarding his/her 2<sup>nd</sup> violation of the Religious Diet Program Agreement as stated in CDC Form 128-B dated _____. The inmate violated his/her Religious Diet Program Agreement in the following manner: <i>(Please be specific)</i></p> <p>_____</p> <p>_____</p> <p>_____</p> |  |   |
| <p>The Religious Review Committee (RRC) has determined that the above-named inmate has not complied with one or more provisions contained in the signed Religious Diet Program Agreement for a second time within a six month period. The religious diet meals shall be terminated effective immediately.</p>                         |  |   |
| <p>Termination of the religious diet meals will be effective on _____. The above-named inmate may reapply to participate in the Religious Diet Program six (6) months from the effective termination date.</p>  |  |   |
| <b>COMMENTS:</b>  |  |   |
| <b>RRC Chairperson or Designee:</b> <i>(Please print)</i>   | <b>RRC Chairperson or Designee:</b> <i>(Signature)</i> | <b>Date:</b>                            |

## RELIGIOUS DIET PROGRAM CANCELLATION REQUEST

CDCR 3030-D (Rev. 04/16)

PAGE 1 OF 1

**PART I INMATE RELIGIOUS DIET CANCELLATION REQUEST** *(Completed by Inmate)*

I am giving notice that I am withdrawing from the Religious Diet Program indicated below. Please cancel my religious meals immediately. I understand that I must wait for a period of twelve (12) months before I can reapply to participate in the Religious Diet Program.

Cancel my meals for the:

- Vegetarian Diet  
 Kosher Diet  
 Religious Meat Alternate Diet

My Religious Diet Card is attached.

INMATE NAME: *(Please print)*

CDCR #:

INMATE SIGNATURE:

DATE:

**PART II COMMUNITY RESOURCES MANAGER (CRM) OR DESIGNEE** *(Completed by CRM/Designee)*

DATE FORM RECEIVED:

CRM/DESIGNEE NAME: *(please print)*

This inmate has been removed from the Religious Diet Program.

CRM/DESIGNEE SIGNATURE:

DATE:

INSTITUTION:

**NOT FOR DISTRIBUTION TO INMATES - TO BE COMPLETED BY A CHAPLAIN OR RRC DESIGNEE**

**PART I INMATE RELIGIOUS DIET REQUESTED**

Religious Meal Option Requested: *(Check one)*

- Kosher** A kosher-certified diet for inmates who must adhere to kosher laws for religious/spiritual requirements
- Religious Meat Alternate (RMA)** A halal-certified meat substituted at the dinner meal when meat is served

|                     |   |                                  |
|---------------------|---|----------------------------------|
| <b>INMATE NAME:</b> | <b>CDCR #:</b>  | <b>DATE OF INMATE INTERVIEW:</b> |
| <b>INSTITUTION:</b> | <b>INTERVIEWING CHAPLAIN OR RRC DESIGNEE: <i>(Please print)</i></b> |                                  |

**PART II INMATE INTERVIEW QUESTIONS**

1. What is your religious/spiritual affiliation, if any? \_\_\_\_\_
2. How long have you followed the teachings of this religious/spiritual group? \_\_\_\_\_  
\_\_\_\_\_
3. Describe any religious/spiritual activities in which you participate. \_\_\_\_\_  
\_\_\_\_\_
4. How long have you participated in these religious/spiritual activities? \_\_\_\_\_
5. Are you affiliated with a religious/spiritual organization in the community? If so, please list the organization and describe your participation with it. \_\_\_\_\_  
\_\_\_\_\_
6. Describe your religious/spiritual needs as they pertain to food. \_\_\_\_\_  
\_\_\_\_\_
7. What are the characteristics of the religious diet you selected that meet your religious/spiritual needs? \_\_\_\_\_  
\_\_\_\_\_
8. Could your religious/spiritual needs be satisfied by the mainline diet, which is pork free, or by the vegetarian diet? If not, please explain. \_\_\_\_\_  
\_\_\_\_\_
9. Aside from maintaining a religious diet, please explain any related ways that you exercise your religion/spirituality. \_\_\_\_\_  
\_\_\_\_\_
10. Is there any additional information that you want CDCR to consider when assessing your request for a religious diet? If so, please explain. \_\_\_\_\_  
\_\_\_\_\_

|  |              |
|--|--------------|
| <b>CHAPLAIN OR RRC DESIGNEE SIGNATURE:</b> | <b>DATE:</b> |
|--|--------------|

## **INITIAL STATEMENT OF REASONS**

The California Department of Corrections and Rehabilitation (CDCR or the department) proposes to amend, adopt, repeal, and renumber several sections within the California Code of Regulations (CCR), Title 15, Division 3, Chapter 1, regarding the Religious Personal Ethical Diet (RPED) Program. The proposed amendments will establish and/or clarify several provisions of the RPED Program, address the statewide implementation of the Inmate Meal Tracking System, and adopt new provisions regarding plant-based diets. Sections 3000, 3054, and 3054.1 are amended; new sections 3054.2, 3054.3, 3054.7, and 3054.8 are adopted; existing sections 3054.2, 3054.3, 3054.4, and 3054.5 are renumbered and amended; and existing sections 3054.6 and 3054.7 are repealed.

### **Religious, Personal, Ethical, Diet Program**

The proposed regulations expand the term Religious Diet Program to include the terms Personal and Ethical to be applicable to the vegetarian and plant-based diets. Thus the program is now referred to as the Religious Personal Ethical Diet (RPED) Program. This change will provide clarification for the existing RPED Program rules related to inmates withdrawing from or requesting to change their RPED program, and violations of their RPED Program Agreement (e.g., purchasing canteen food items that are inconsistent with their authorized approved RPED diets, attempting to “double-back” to acquire a second meal, and failure to pick up their RPED meals six times or more in a calendar month).

Current language states that inmates who voluntarily withdraw from a RPED program must wait twelve months after the date of the withdrawal to request reinstatement to a RPED, while an inmate in violation of the RPED Program Agreement becomes eligible for reinstatement after only six months. CDCR is proposing language to address this inconsistency by reducing from twelve months to six months the amount of time an inmate must wait before reapplying for a new RPED diet after voluntarily withdrawing from their current RPED diet. Language is also included to clarify that the two specific religious diets, Religious Meat Alternative and Religious Kosher, shall not be approved for any reason other than religious purposes.

### **Plant-Based Diets**

The proposed regulations will introduce plant-based meals as required by Senate Bill 1138, approved by the Governor and filed with the Secretary of State in September 2018, which amended Penal Code section 2084 to require the department to make plant-based meals available in CDCR institutions. Plant-based meals shall be available at all institutions upon request for inmates with any religious, personal, or ethical dietary need. Participating inmates shall be provided with an entire plant-based meal that contains no meat, poultry, dairy, eggs, or animal products or byproducts.

### **Inmate Meal Tracking System**

The Inmate Meal Tracking System (IMTS) is a program to document the status and history of inmates on the RPED program and to track their history of picking up their meals. The IMTS includes a database which documents which diet the inmate has been approved for, diet request history, and meal contract violations history. The IMTS will generate reports based on institution population movement in real time allowing the Correctional Food Manager an exact daily count of RPED meals that need to be prepared. The IMTS also produces reports to document diet requests pending review, total meal count per feeding, and identification of inmates who attempt to double-back or to take an unauthorized meal. The IMTS is also used to produce reports listing inmates who have purchased canteen items in violation of their RPED Program Agreement and to print the notices of violation for such inmates.

## **CONSIDERATION OF ALTERNATIVES:**

The department must determine that no reasonable alternative considered, or that has otherwise been identified and brought to the attention of the department, would be more effective in carrying

out the purpose for which this action is proposed, would be as effective and less burdensome to affected private persons than the action proposed, or would be more cost-effective to affected private persons and equally effective in implementing the statutory policy or other provision of law.

Currently, no reasonable alternatives have been brought to the attention of the department that would alter the initial determination.

### **ECONOMIC IMPACT ASSESSMENT:**

In accordance with Government Code section 11346.3(b), the department has made the following assessments regarding the proposed regulations:

#### **Significant Adverse Economic Impact on Business**

The department has made an initial determination that the proposed regulations will not have a significant statewide adverse economic impact on business, including the ability of California businesses to compete with businesses in other states, because the proposed regulations affect only the diets served to specified inmates in CDCR institutions.

#### **Creation of New or the Elimination of Existing Jobs within the State of California**

The department has determined that the proposed regulations will not have an impact on the creation of new, or the elimination of existing, jobs within California. The proposed regulations place no requirements or restrictions on businesses inside or outside of California, as they affect only the diets served to specified inmates in CDCR institutions.

#### **Creation of New or the Elimination of Existing Businesses within the State of California**

The department has determined that the proposed regulations will not have an impact on the creation, expansion or elimination of new or existing business within California. The proposed regulations place no requirements or restrictions on businesses inside or outside of California, as they affect only the diets served to specified inmates in CDCR institutions.

#### **Expansion of Businesses Currently Doing Business in the State of California**

The department has determined that the proposed regulations will not have an impact on the expansion of businesses currently doing business in California. The proposed regulations place no requirements or restrictions on businesses inside or outside of California, as they affect only the diets served to specified inmates in CDCR institutions.

### **BENEFITS OF THE REGULATIONS:**

These regulations may benefit the welfare of California residents by allowing inmates to practice their religious beliefs, which may be helpful to rehabilitation, and eventually to reducing recidivism and thereby improving public safety. The proposed regulations will not affect worker safety or the state's environment.

### **MATERIALS RELIED UPON:**

The department, in proposing amendments to these regulations, has not identified nor has it relied upon any technical, theoretical, or empirical study, report, or similar document.

### **SPECIFIC PURPOSE AND RATIONALE FOR EACH SECTION, PER GOVERNMENT CODE 11346.2(B)(1):**

**NOTE:** Unnecessary, repetitive text, such as using the full name of a form several times within the same section or subsection, is deleted throughout the proposed regulation text. Additionally,

gendered terms (e.g., “his or her” or “he and she”) is replaced throughout the text and incorporated forms with non-gendered terms (e.g., “their” or “them”) for inclusiveness.

## **Chapter 1 Rules and Regulations of Adult Operations and Programs**

### **Article 1. Behavior**

#### **3000. Definitions.**

**Section 3000** is amended to adopt a definition of the term Religious Personal Ethical Diet and acronym RPED for consistency throughout Title 15 regulations.

### **Article 4. Food Services**

#### **Section 3054. Religious, Personal, Ethical Diet Program**

**Section 3054 title** is amended to include the words “Personal, Ethical.” Inclusion of these terms expands the justification for authorizing the available special diets from religious reasons only to also include personal and ethical reasons. Penal Code section 2084 requires that plant-based meals be available to inmates, and does not specify that the inmate must provide a religious justification for requesting plant-based meals.

**Subsection 3054(a)** is amended to update cross references and to add the words “personal or ethical” for inmates who request a vegetarian or plant-based diet for religious, personal, or ethical reasons.

**Subsection 3054(b)** is amended to add “and food handling” for training for “all” staff and “inmates” who are involved in the “supervising, ordering, preparing, and serving of” RPED program meals. These amendments are added for greater specificity and to ensure that RPED foods are properly prepared and are not cross-contaminated with foods that are not part of each specific diet.

**Subsection 3054(c)** is renumbered from previous subsection 3054(d) for improved clarity. The word “religious” is replaced with the acronym “RPED” in accordance with section 3054.

**Subsection 3054(d)** is renumbered from previous subsection 3054(c) for improved clarity. The word “religious” is replaced with the acronym “RPED.” The words “to other CDCR institutions” are added to differentiate from conservation camps, which are addressed in new subsection 3054(e).

**New subsection 3054(e)** is adopted to establish that inmates transferred to CDCR conservation camps or to temporary transfer such as court or outside medical facilities shall have their diets temporarily suspended, but will be reinstated upon their return to the institution, barring medical or other circumstances. CDCR must be able to attend to the critical nutritional needs of conservation camp inmates during times of emergency, such as fighting fires, with available foods without concern for religious, personal or ethical diet restrictions. Participation in these conservation camps is voluntary and inmates may choose to leave and return to an institution if they believe they are unable to adhere to their diet.

The department does not have jurisdiction or physical custody of inmates who are on temporary transfer to courts or non-CDCR outside medical facilities.

**Subsection 3054(f)**, renumbered from 3054(e), changes the quantity of diet options from three to four with the addition of plant-based diets, and the word “religious” is replaced with the acronym “RPED” in accordance with section 3054.

**Subsection 3054(f)(2) is amended.** This subsection adds option (2) plant-based diet, pursuant to Penal Code section 2084.

**Subsection 3054(f)(3) is renumbered from previous subsection 3054(e)(3).** This subsection is for option (3) Religious Meat Alternate and adds the acronym "RMA." The number is changed from (1) to (3) as this is the third religious item listed in the RPED options.

**Subsection 3054(f)(4) is renumbered from previous subsection 3054(e)(2).** The "Kosher" diet name has been renamed the "Religious Kosher" diet for clarity that Religious Kosher is not to be approved for reasons that are personal, ethical, health-related, or as an alternative to the mainline diet. The acronym "RK" has been added for the religious kosher diet.

### **Section 3054.1 Vegetarian Diet Program.**

**Subsection 3054.1** initial paragraph is deleted. For improved clarity, its provisions are incorporated into new subsections 3054.1(a), 3054.1(b), and 3054.1(c) and are amended.

**Subsection 3054.1(a)** is adopted. This provision was contained in the now-deleted initial paragraph and is unchanged.

**Subsection 3054.1(b)** is adopted to establish how inmates may request participation in the Vegetarian diet. This provision existed in slightly different form in the now-deleted initial paragraph.

**Subsection 3054.1(c)** is adopted to establish that the Departmental Food Administrator shall approve the protein alternative(s) provided with the vegetarian diet. This provision existed in slightly different form in the now-deleted initial paragraph. The Departmental Food Administrator is specified to establish responsibility for approval of vegetarian protein alternatives. The vegetarian diet menu contents parameters have been added for clarity.

**New subsection 3054.1(d)** is adopted to require all institutions to adhere to standardized departmental vegetarian menus as provided by the Departmental Food Administrator. This is necessary to ensure consistency among all institutions statewide.

**Existing subsection 3054.1(a) is deleted.** The provision that the Religious Review Committee shall determine inmate compliance violations is now contained in subsection 3054.3(g).

### **Previous Section 3054.2 is renumbered to 3054.5 Religious Kosher Diet Program.**

### **New Section 3054.2 Plant-Based Diet Program is adopted.**

**Section 3054.2** is adopted pursuant to Penal Code section 2084. The provisions regarding plant-based diets are identical to provisions regarding vegetarian diets established in section 3054.1. The difference between plant-based and vegetarian diets is that plant-based diets do not contain animal products or animal by-products such as eggs or milk products. Plant-based diet foods may provide an RPED alternative diet for inmates seeking inclusion on the RMA or RK diets. The words "on an overall cost-neutral basis" are included as this is a requirement of Penal Code section 2084.

### **Previous Section 3054.3 is renumbered to 3054.4 Religious Meat Alternate Program.**

**New Section 3054.3 Participation in a Vegetarian or Plant-Based Program** is adopted to establish rules regarding how inmates may seek participation in either the vegetarian or plant-based (PB) diet program. This subsection adopts much of the same language as section 3054.6 Participation in a Religious Meat Alternate or Religious Kosher Program with variations applicable for the vegetarian and PB diets.



**New Subsection 3054.3(a)** is adopted to establish that inmates seeking a vegetarian or PB diet are to submit to any chaplain or representative of the Religious Review Committee (RRC) a CDCR Form 3030-V, which is incorporated by reference. The CDCR Form 3030-V is a new form specific to the vegetarian and PB diets which combines the request and agreement into a single form. For more information regarding this form, see the New Forms section of this document. The requirement to submit a form to a chaplain is necessary to ensure proper tracking of RPED participants, as this is the process already in place for special (non-medical) diet requests.

**New Subsection 3054.3(b)** is adopted to provide the timeframe from when a CDCR Form 3030-V request is submitted until an approved inmate begins to receive the diet. The timeframes in this subsection are consistent with subsection 3054.6(b)(4) applicable to the RPED. The department determined 30 days is a reasonable timeframe for the request to be approved or disapproved based on the workload of staff and time necessary to ensure eligibility. Fifteen days for the inmate to start receiving the meals is sufficient time for the institution to procure the necessary meal items to accommodate all inmate diet approvals should a significant number of inmates request inclusion in the RPED at the same time. This subsection establishes that the inmate will be provided a copy of the signed 3030-V for their records.

**New Subsection 3054.3(c)** is adopted to state that the CDCR Form 3030-V shall be approved by any chaplain or RRC designee. The only exception for an inmate not to be approved is if they have withdrawn or been removed from the RPED diet during the previous six months. This restriction is necessary for CDCR to maintain a reasonable meal planning system. Allowing inmates to change diets frequently would be unduly cumbersome on processes that must be done in advance such as bulk food orders for institutions.

**New Subsection 3054.3(d)** is adopted to stipulate that each inmate approved for the RPED shall be issued either an RPED diet card or to have a diet marking adhered to their inmate identification card. This subsection is consistent with existing provisions in subsection 3054.6(b)(5) applicable to the RPED.

**New Subsection 3054.3(e)** is adopted to stipulate that the inmates must show their applicable diet card when receiving their meal. This subsection is consistent with existing provisions in subsection 3054.6(b)(6) applicable to the RPED.

**New Subsection 3054.3(f)** is adopted to stipulate that inmates on the RPED diet are to comply with all conditions listed on the CDCR Form 3030-V. This is an existing provision contained on the CDCR Form 3030-A, which is being replaced by the new CDCR Form 3030-V.

**New Subsection 3054.3(g)** is adopted to designate the RRC as the authority to determine vegetarian or plant-based diet violations. This subsection is necessary to establish a central authority to determine violations, for consistency and accountability.

#### **3054.4 Religious Meat Alternative Program**

**Section 3054.4 is renumbered from previous subsection 3054.3.**

**Former subsection (a)** is deleted and its provisions are incorporated into new subsections (a) and (b). Subsection (a) is amended to delete the words "offering meat that has been certified as halal" as this provision is included in new subsection (d). The words "that cannot be met by another RPED

option or by the mainline diet” have been added to provide purpose and justification as to why the department provides this specific diet. This phase also provides justification for denial of the diet when the inmate states religious reasons that can also be met by another diet. One common example are inmates who claim they need this specific diet because they cannot eat pork. Pork is not served on any CDCR institution diet, thus the inmate may not be eligible for participation in the RMA diet since the mainline diet also does not serve pork.

**Subsection 3054.4(b)** is amended to replace existing text regarding the process of inmate participation in the RMA diet with a reference to section 3054.6, which establishes the process for participation in any religious diet program. The reference here is for convenience when inmates are interested in participating in the RMA diet.

**Subsection 3054.4(c)** Language regarding training of food service workers is removed in its entirety as this section is redundant with subsection 3054(b). New language is added to establish that participating inmates will be provided certified halal meat. Halal certification is necessary to assure that meats served have been certified in a religious-compliant process at the meat slaughter house. As halal certification only applies to meat of land animals and poultry, all other non-meat food items and seafood do not require halal certification. Thus the meat on the mainline diet evening meal are the only food items that need to be changed to make the evening meal halal. Meat is not served in breakfast or lunch meals, thus halal meat is not a concern with these meals.

**Existing subsection (d)** is removed as this subsection was an unnecessary circular reference to the provisions of this article.

**Subsection 3054.4(d) is renumbered from 3054.3(b)** and is amended to change “will” to “shall” and replace the words “halal meat alternate” with “RMA diet menus” for clarity. The word “procuring” is replaced with “purchasing, preparing” for clarity, and the word “certified” is added in front of “halal”, and new text is added that establishes the Departmental Food Administrator as the subject matter expert approver for the RMA diet menu items for statewide diet standardization.

**New subsection 3054.4(e) is renumbered from 3054.3(d)(1)** and replaces the words “Religious Meat Alternate” with the acronym “RMA” and replaces the word “report” with “completed CDCR Form 3058, which is incorporated by reference” as the department is incorporating this form by reference to improve and standardize the reporting process.

**Existing subsections 3054.3(d)(2) and (d)(3)** are deleted as these provisions are now contained in section 3054.6.

**Existing Subsection 3054.3(d)(4)** is deleted as this provision is now contained in section 3054.9.

### **3054.5. Religious Kosher Diet Program.**

**New Section 3054.5 is renumbered from Section 3054.2** and subsections (a) through (g)(4) are renumbered to subsections (a) through (f), and the section title is renamed the “Religious Kosher Diet Program.” The name “Religious” is added to designate this diet as a strictly religious diet, to clarify that this diet is not a personal, ethical, or medical diet or an alternative to the mainline diet.

**New subsections 3054.5(a) and 3054(b) are renumbered from subsection 3054.2(a).**

The provisions of the existing subsection are split into subsections (a) and (b). Subsection (a) is amended to add the word “Religious” before the word “Kosher” to clarify that this is a religious diet. The words “religious diet” are replaced with the acronym “RPED” for consistency.

**Subsection 3054.5(b)** amends existing language to replace “Kosher” with the acronym “RK” for brevity and to replace language which established how to participate in the RK diet with a reference

to section 3054.6, which establishes the process for participation in any religious diet program. The reference here is for convenience when inmates are interested in participating in the RK diet.

**Existing subsection (b)** is deleted as all CDCR institutions now provide kosher diet meals.

**Existing subsection (c)** is deleted as this subsection is redundant with condition number 6 on the CDCR form 3030-A Religious Meat Alternate or Religious Kosher Agreement, which is incorporated by reference as part of this rulemaking action.

**New subsection 3054.5(c)** is adopted to establish that participating inmates will be provided a diet of kosher-certified items. The term "kosher-certified items" is inclusive of all foods consumed, including kosher meat, kosher dairy and kosher parve (containing no meat or milk, or their derivatives, and thus eatable with both meat and dairy dishes according to the dietary laws of Judaism) foods.

**Subsection 3054.5(d)** is amended to change "will" to "shall" for clarity and replace "Kosher" with the acronym "RK" for brevity. Additionally, the phrase "as approved by the Departmental Food Administrator" is added to establish that this position is the subject matter expert approver for the kosher diet menu for statewide diet consistency.

**Existing subsection (f)** is removed in its entirety as it is redundant with subsection 3054(b).

**Existing Subsection (g)** is removed in its entirety as this subsection is an unnecessary circular reference to this article.

**Subsection 3054.5(f) is renumbered from subsection 3054.2(g)(1)** and amended to remove the word "report," which gives no real specifics on what information is to be reported. This term is replaced with the phrase "completed CDCR Form 3057, which is incorporated by reference," which provides a standardized form in which specific, complete and accurate information can be communicated.

**Previous subsections 3054.4 (g)(2), (g)(3), and (g)(4)** are removed as they are redundant with Subsections 3054.6, 3054.6(c), and 3054.9, respectively.

### **3054.6 Participation in a Religious Meat Alternate or Religious Kosher Diet Program.**

**Section 3054.6 is renumbered from section 3054.4.**

**Subsection 3054.6(a) is renumbered from previous subsection 3054.4(a)**, and is amended to add the words "consisting of either the RMA or RK diets" to differentiate the RMA and RK diets as religious diets, as the participation requirements are different and need to be established separately. The words "and signing" have been added for clarity that the inmate must sign the form. CDCR Form 3030 is being made obsolete and is being replaced by new CDCR Form 3030-R, which is the form specific for inmates to request the RMA and RK diets.

**Subsection 3054.6(b) is renumbered from previous subsection 3054.4(b)** and is unchanged.

**Subsection 3054.6(b)(1) is renumbered from previous subsection 3054.4(b)(1).** The word "The" is removed and replaced by "program by utilizing" for clarity. The last sentence from the words "shall be utilized for inmates who seek participation in the Kosher Diet Program or the Religious Meat Alternate Program" is not necessary as this form is only applicable to those inmates. New language is adopted establishing that the Community Resources Manager (CRM), who is the chaplain's supervisor, may interview an inmate when a chaplain is not available. This will provide CDCR with greater flexibility to meet the regulatory requirement in administrating the RPED program.

**Subsection 3054.6(b)(2) is renumbered from previous subsection 3054.4(b)(2).** The word "and" has been replaced with "for" for grammatical clarity, "Diet Program" has been replaced with "RPED" which is specific to the RPED program, and references to other CCR sections are deleted as unnecessary. The text "The Chaplain may approve the CDCR Form 3030-R request or refer it to the RRC for determination" are added as the emphasis of the requirement set forth on the CDCR Form 3030-A, which is incorporated by reference in this section.

**Subsection 3054.6(b)(3) is renumbered from previous subsection 3054.4(b)(3) and combined with former subsection 3054(b)(4).** The word "When" is replaced by "If the inmate is approved for the" for clarity as not all inmates will be approved for their requested diets. The words "Religious Diet Program" is replaced by the acronym "RPED" for brevity. The words "eligibility is determined, explain the Department's" are removed and replaced with "review with the inmate CDCR Form 3030-A" as the specific form to be used for explaining the department's religious diet agreement. The CDCR Form 3030-A has been modified to include a line next to each provision for the inmate to initial for legal clarity.

**New subsection 3054.6(b)(4) is comprised of former subsections 3054.4(b)(5) and 3054.4(b)(6).** This subsection is revised to clarify four aspects of the timeframes necessary for diet determination. These are 1) how long the institution has to review and make a determination regarding the diet request, 2) time required to notify the CRM, 3) time required to notify the inmate, and 4) how soon the inmate shall begin receiving the approved meals. The previous subsection 3054.4(b)(5) addressed that a determination would be made within 30 days of the chaplain receiving a CDCR Form 3030, but gave no timeframe on how soon the inmate is to be notified and to start receiving the approved diet. Seven days to notify the inmate gives sufficient time for institutional mail to be delivered. Fifteen days for the inmate to start receiving the meals is sufficient time for the institution to procure the necessary RMA or RK meal items to accommodate all inmate diet approvals should a significant number of inmates request inclusion in the RPED at the same time.

**Former subsections 3054.4(b)(7) and (b)(8) are deleted.** These provisions are now contained in new Section 3054.7.

**New subsection 3054.6(b)(5) is renumbered from previous subsection 3054.4(9) and is amended.** The word "Religious" is replaced with "RPED" for brevity, the words "or affix the inmate's identification card with the institution designated marking" have been added to allow institutions the decision to use either the religious RPED diet card or to affix a diet designated marking on the inmate's identification card.

**Former subsection 3054.4(b)(10) is deleted.** This provision, slightly modified, is contained under new subsection 3054.9(b).

**Subsection 3054.6(c) is renumbered from previous subsection 3054.4(c) and is amended. Former subsection 3054.4(c)(1) is incorporated into this subsection. Former subsection 3054.4(c)(2) is deleted.** The word "Religious" is replaced by "CDCR Form 3030-B RPED" to identify the form number for the RPED card. This subsection also adds wording to allow institutions to affix the inmate's identification card with the institution-designated marking. The provision contained in subsection 3054.4(c)(2) is now contained in subsection 3054.6(f).

**New Subsection 3054.6(d)** is adopted to establish that inmates who are determined ineligible for placement on the RPED must wait six months before being able to reapply. The six months is consistent with the six months that inmates who are removed from an active diet are required to wait before being able to reapply for the same diet requested. Inmates who are denied one diet may apply for a different diet immediately since the approval requirements are different for the various diets. While an inmate may not qualify for one diet, they may qualify for another. This

subsection also establishes that only the RRC may make the determination to deny the inmate's diet request. This is an existing provision for both the RK and RMA diets (see former subsections 3054.2(g)(3) and 3054.3(d)(3)).

**New subsection 3054.6(e)** is added to stipulate that inmates who are denied their requested diet may appeal the decision. Section 3481 states in part that any inmate may "dispute a policy, decision, action, condition, or omission by the department or departmental staff that causes some measurable harm to their health, safety, or welfare."

**New subsection 3054.6(f) is adopted** to establish provisions that inmates participating in the RPED shall comply with conditions listed on the signed CDCR Form 3030-A. This is an existing provision that has been relocated from former subsection 3054.4(c)(2).

### **3054.7. Inmate Meal Tracking System.**

**New Section 3054.7 Inmate Meal Tracking System** is adopted.

**New subsection 3054.7(a)** is adopted to establish that every inmate's RPED status shall be recorded into the Inmate Meal Tracking System (IMTS), which is a program that can be accessed on the department's intranet. The word "status" is used to include all data, including diet requests, approvals, denials, violations, withdrawals, removals and history of canteen purchase violations.

**New subsection 3054.7(a)(1) is adopted.** The IMTS has been online in all CDCR facilities since 2018. This subsection is adopted to establish the data parameters and timeframes for data entered into this system to ensure timely and accurate provision of RPED meals.

**New subsection 3054.7(a)(2) is adopted** to establish that the Correctional Food Manager shall utilize the IMTS to ensure that all inmates are served their RPED meals without delay. This is necessary to establish that the CFM is the position responsible for ensuring service of all RPED meals.

**New Section 3054.8 Withdrawing or Requesting Diet Changes is adopted.**

**New subsection 3054.8(a) is adopted.** The provisions in this subsection previously existed in subsection 3054.4(d) and are unchanged, with the exception that the term "Community Resources Manager" has been replaced with "Chaplain, CRM, or RRC designee," as any of these staff members may process an inmate's request to withdraw from the RPED program. This subsection is necessary to ensure a process for timely withdrawal from the program when participating inmates choose to withdraw.

**New Subsection 3054.8(b)** is adopted to establish that inmates have the option of requesting a change from one religious, personal or ethical diet to another religious, personal or ethical diet. An inmate may apply for a different RPED diet by submitting CDCR Form 3030-R which will allow the inmate an option to change their RPED without the need to first complete a CDCR Form 3030-D Religious Diet Program Cancellation Request to withdraw from their current RPED. Inmates may request no more than one diet change in a six-month period in order to support the department's food service staff in its standardized meal planning. Allowing inmates to change diets more frequently would be unduly cumbersome on processes that must be done in advance such as bulk food orders for institutions. Additionally, more frequent diet changes would overburden the administrative workload of the chaplain staff or the RRC when they are required to review and decide the merits of each inmate's request to change to another RPED program.

**3054.9. Monitoring for RPED Program Inmate Compliance is renumbered from Section 3054.5 and is amended.**

**New section 3054.9 title is renumbered from previous section 3054.5** and is amended to replace the words "Religious Diet" with the acronym "RPED," which is inclusive of the vegetarian and plant-based as well as Religious Meat Alternate and Religious Kosher diets.

**New section 3054.9** amends previous section 3054.5 pertaining to how RPED diets audits will be conducted. The wording for "conditions" was changed to "terms and conditions", as terms are basically things that we agree to do or not to do. Conditions are things that must be satisfied before the transaction becomes binding upon the two parties. While the overall intent and practice regarding how RPED audits are to be conducted remain unchanged, new subsection 3054.9 incorporates specific instructions for diet audits.

**New Subsection 3054.9(a)** adopts text stating that the RRC shall determine inmate RPED compliance violations and the RRC shall oversee the audit of RPED participants. This is a continuation of the existing practice, and is adopted in this subsection to clarify that the RRC and not the chaplain shall determine inmate compliance violations. The second sentence states that the RRC shall initiate and oversee the diet audit. Again, the RRC is given the responsibility to prepare the audit packet.

**New Subsection 3054.9(a)(1)** is adopted to establish that any staff witnessing a violation may initiate a CDC Form 128-B General Chrono and forward it to the RRC. This subsection provides direction for staff, such as correctional officers or food service staff who may witness an RPED violation, regarding how to submit a CDC Form 128-B General Chrono for proper processing and documentation.

**New Subsection 3054.9(a)(2)** is a continuation of the existing practice of issuing CDC Form 128-B notices of RPED violations as previously established in former section 3054.5. This subsection clarifies for consistency that the date of the first notice of violation shall be documented on a CDC Form 128-B and shall be dated the date that the inmate was notified of the violation.

**New Subsection 3054.9(a)(3)** is a continuation of the existing practice that the second notice of violation within six months of the first notice of violation shall subject the inmate to removal from the diet program, as previously established in former section 3054.5. This subsection clarifies that the date of the second violation CDC Form 128-B shall be for a violation that occurred after the first violation notice was issued. This ensures that the inmate will not be removed from the RPED for two separate previous violations without being given the opportunity to correct their behavior in order to remain on the diet.

**New Subsection 3054.9(a)(4)** is added to stipulate that inmates who are issued a CDC Form 128-B for a diet program violation may appeal the decision. Section 3481 states in part that any inmate may "dispute a policy, decision, action, condition, or omission by the department or departmental staff that causes some measurable harm to their health, safety, or welfare."

**New Subsection 3054.9(a)(5)** is adopted to specify that inmates who voluntarily withdraw from the RPED program will not be issued a violation Chrono dated after the date of their withdrawal, as there is no penological interest in issuing the violation to inmates who are not currently on an RPED diet. Inmates who withdraw are subject to the same time restraints as inmates who are removed from the diet before they may reapply to participate in the RPED program.

**New Subsection 3054.9(b)** is adopted to specify that inmates on the RMA and RK religious diets are subject to audit for all conditions listed on the CDCR Form 3030-A. This clarifies what criteria that inmates on these two diet programs are subject to. This section is also adopted to specify that the RRC is responsible for preparing the audit packet for the Religious Diet program to forward to

the chaplain. The chaplain will not prepare the audit packets. The duty of the chaplain is to meet with the inmate to counsel the inmate regarding the religious diet violation and to give the inmate the opportunity to respond to allegations of the inmate's non-compliance with their CDCR Form 3030-A Religious Meat Alternate or Religious Kosher Program Agreement or their CDCR 3030-V Vegetarian and Plant-Based Diet Request and Agreement. The audit packages are to be returned to the CRM for proper distribution. This subsection also establishes that the chaplain has 30 days in which to complete the religious diet audit interview and to return the audit packet to the RRC. The department determined 30 days was a reasonable timeframe based on the workload of department chaplains.

**New Subsection 3054.9(b)(1)** is adopted establishing that inmates shall not be automatically issued a CDC Form 128-B based solely on the fact that they were flagged during the RPED Audit. This clause is necessary to safeguard the issuing of possible erroneous violations to inmates without the chaplain interviewing the inmates to determine the justification for following through with the CDC Form 128-B.

**New Subsection 3054.9(b)(2)** is adopted to establish that Chaplains shall make the final determination as to whether or not the inmate shall receive a CDC Form 128-B for a religious diet. This statement is included to rely upon the chaplain as the religious subject matter expert to determine the validity of the inmate's compliance violations.

**New Subsection 3054.9(b)(3)** is adopted to establish that the chaplain shall enter the date of the interview on the CDC Form 128-B. This establishes the date of the interview to be the date of the violation.

**New Subsection 3054.9(c)** is adopted to establish that inmates on vegetarian and Plant-Based diets are subject to the terms and conditions of the CDCR Form 3030-V and may be audited by being issued a CDC Form 128-B. Unlike the RMA and RK diets, the inmates may be interviewed by any staff member, as vegetarian and plant-based diets are not considered religious diets.

**New Subsection 3054.9(d)** continues the existing practice of the RRC determining the inmate's continued eligibility. The second sentence establishes that the CDCR Form 128-B with attachments shall be scanned into the Electronic Records Management System (ERMS) and a copy issued to the inmate. This clause is added to assure that proper and complete documentation is recorded for future reference.

**Existing Sections 3054.6 and 3054.7** are repealed. Section 3054.6 is redundant with section 3056 Meals Served to Non-Inmates. Section 3054.7 is no longer relevant.

## **AMENDMENTS TO FORMS**

### **Deleted Form - CDCR Form 3030 Religious Diet Program Request.**

The CDCR Form 3030 has been deleted and replaced by two forms, the CDCR Form 3030-R for the religious meat alternate or religious kosher diet request, and CDCR Form 3030-V for the vegetarian and PB diet request and agreement. The new forms are as described below. Due to the unique differences between the diets from the vegetarian and plant-based diets, it was decided to create separate forms to adequately meet the requirements of the four types of diets.

### **New Forms**

The following new forms are being adopted as part of this rulemaking action:

#### **CDCR Form 3030-V Vegetarian and Plant-Based Diet Request and Agreement.**

The purpose of CDCR Form 3030-V is to create a single form that is both a request and also the agreement for inmates to receive the vegetarian or the PB diet. Both the vegetarian and the PB

diet requests are to be automatically approved unless the inmate has withdrawn or been removed from another RPED during the previous six months. The inmates requesting these diets have fewer requirements than inmates requesting the religious diets. Therefore, this new form combines both the request and the agreement into a single form.

The form letter designation assigned the letter "V" for "vegetarian," which included the plant-based as a type of vegetarian meal.

CDCR Form 3030-V has most of the same agreement clauses listed on the CDCR Form 3030-A with the exception of the following two items listed on the CDCR Form 3030-A:

3. "I may not purchase, possess, or consume any food items that are not part of my authorized religious diet..." Penal Code section 2084 requires CDCR to offer the PB diet. The Penal Code does not require inmates to purchase, possess or consume only plant-based food as part of their canteen or quarterly package purchases. Likewise, there are no specific requirements for participants on the vegetarian diet to only purchase or consume vegetarian food.

5. "I will consistently pick up the...diet meals." Inmates on the mainline diet are not required to consistently pick up their meals.

Part II lists two checkboxes, approved and disapproved. The only reason for disapproval is when an inmate has withdrawn or been removed from any of the RPED diets. Withdrawal and removal both require a six-month waiting period to reapply. When disapproved, the form allows the RRC designee to write in the date in which the inmate may apply. The date will be obtained from the IMTS.

### **CDCR Form 3030-R Religious Meat Alternate or Religious Kosher Program Request.**

This new CDCR form replaces CDCR Form 3030 with only minor revisions.

The form letter designation assigned the letter "-R" for "religious", which included both the "Religious Meat Alternate" and the "Religious Kosher" diets. While this form is very similar to the original CDCR Form 3030, the new form with the new number is being created for two reasons:

The "-R" form is an easy contrast to the "-V" when knowing which form an inmate is to fill out.

The basic form without a letter designation often causes confusion in conversation, and individuals having to explain that this is the application basic form and not one of the other forms with a letter designation.

The CDCR Form 3030-R revises CDCR Form 3030 as follows:

The expression "religious/spiritual" in the CDCR 3030 forms is amended to simply read "religious" for improved clarity.

Replace the word "one" with "applicable" at the top of Part 1.

The option for Vegetarian has been removed, as this option is listed on CDCR Form 3030-V.

A third option added to Part I: Request a religious diet change. Included with this option are two bullet points. One states that inmates shall be permitted to apply for only one religious diet change within a six-month period. The other bullet point states that if an inmate is disapproved for a religious diet, they shall not be allowed to reapply for the same religious diet for a period of six months from the date of disapproval. Documenting the six-month policy on the form will ensure that all affected inmates and staff are aware of this policy.

In Part II, an option was added for the chaplain to review the inmate's canteen food purchases when making a determination to approve or refer the inmate to the RRC.



A clause has been added at the bottom that this form may not be altered in any way to change the meaning or expectation of the original document. This clause has been added to protect the integrity of the RPED program from individuals who want to make exceptions contrary to the established regulations.

Distribution has removed the Correctional Food Manager (CFM) and added the Inmate Meal Tracking System (IMTS). With the addition of the IMTS providing the CFM the data to know who is on the RPED program, the CFM does not need to review paper copies of this form.

### **CDCR Form 3057 Kosher Food Distribution Review**

This form has been in use by the department for several years and is now being incorporated by reference in Title 15 regulations. This is a two-page form used by a department Chaplain to conduct an annual review of each institution's processes for procuring, storing, and distributing Religious Kosher meals. This annual process is necessary to ensure the integrity of the RK diet program and to ensure all required processes and procedures are adhered to at each institution.

### **CDCR Form 3058 Religious Meat Alternate (RMA) Food Distribution Review**

This form has been in use by the department for several years and is now being incorporated by reference in Title 15 regulations. This is a one-page form used by a department Chaplain to conduct an annual review of each institution's processes for procuring, storing, and distributing Religious Meal Alternate meals. This annual process is necessary to ensure the integrity of the RMA diet program and to ensure all required processes and procedures are adhered to at each institution.

## **FORM REVISIONS**

### **CDCR Form 3030-A Religious Meat Alternate or Religious Kosher Program Agreement**

The option of vegetarian diet is removed as the vegetarian diet agreement is part of CDCR Form 3030-V.

The first paragraph is amended to include verbiage clarifying the expectations for inmates who have been authorized to participate in a RPED.

Clause 1 is amended to address a change from one year to six months in the amount of time an inmate is required to wait before requesting reinstatement in the same religious diet after having voluntarily withdrawn. This change makes the waiting period the same as inmates who are removed from the diet due to diet violations.

Clause 2. Adding the words "for which I have been approved" to clarify that the inmate is agreeing to abide by this agreement as it refers to the inmate's authorized RPED diet.

Clause 3. This clause is amended by adding the word "possess" for consistency with clause 2. The phrase "my religious diet" is replaced with "the RMA or RK diet program for which I have been approved" for clarification. Frequently, an inmate 'possesses' foods on their religious diet meal tray or in their cells that conflict with their RPED Agreement and will claim that it was given to them by another inmate. In addition, inmates often define their "religious diet" as foods of their own choosing, even when those foods contradict and conflict with the diet that the inmate is requiring CDCR to provide for them.

Clause 4. Replacing the word "regular" with the words "general population diet" for clarity and consistency.

Clause 5 is amended by revising the word "my" with "the" for clarity. It is also amended to state that the inmate may be issued a CDCR Form 128-B Chrono as a RPED violation if they fail to pick up their meals six times in a calendar month. This change is necessary to establish a definite number of meals which an inmate is allowed to miss in a given calendar month. The current "consistently" is vague and subject to discretionary determination. Six has been determined to allow inmates to miss a certain number of meals per month based upon occasional special circumstances, such as illnesses, injury, out to court, or special event programs.

Clause 6 is amended by replacing the words "give away, trade or sell" with the word "provide" which is more concise and encompasses all possible scenarios. The word "religious" is removed as the word is redundant, and the words "to other inmates" are added for clarity.

Clause 7 is amended to add the word "any" for clarity.

Sub clause (b) is amended. The second sentence is for clarification about the understanding that an inmate may reapply "for the same religious diet" six months from the second violation. The words "in a minimum of" are removed for clarity.

Clause 8 is amended to remove the word "also" as it is unnecessary and to replace the word "conditions" with "provisions", also for clarity.

The last paragraph added "or RRC Designee" as the RRC Chairperson or Designee is listed on the signature line below.

To protect the integrity of the RPED program, a clause has been added at the bottom that this form may not be altered in any way to change the meaning or expectation of the original document.

Distribution has added the Inmate Meal Tracking System (IMTS).

### **CDCR Form 3030-B RPED Card.**

This form is amended to add the plant-based diet to the front and back of the form. The front of the form replaced "RELIGIOUS DIET CARD" with "RPED CARD" as two diet options can also be "personal" or "ethical." The reverse side of the card replaced "Religious" with "Religious Personal Ethical Diet (RPED)" and replaced "religious" with "RPED."

### **CDCR Form 3030-C Religious Personal Ethical Diet Program Notice of Non-Compliance.**

The form name has added the words "Personal, Ethical" for inclusion of the vegetarian and plant-based diet programs.

The form is amended throughout to add Plant-Based as one of the current approved RPED diets.

This form realigned the top two lines regarding the inmate's personal identifying information. Housing was moved from the second to the first line to allow more room on line two. The second line deleted the question regarding an inmate's Religious/Spiritual affiliation as it was considered unnecessary. "Current Approved Religious Personal Ethical Diet" is moved up from the following section into the same space, providing additional room for comments below.

A new section was added near the top of the form to document that the inmate was consulted regarding their violations. This wording in this section consolidates the redundant wording previously used for the first and second notice of non-compliance sections.

Under the section entitled "1<sup>st</sup> Notice of Non-Compliance" the word 'Warning' has been deleted and replaced with the words "Notice to Inmate"; The words "If", "of", "is violated again" and "may lose"

have been deleted and the words "Violation of"; "in", "signed", "may result in" and "losing" were appended and are necessary for clarification.

A clause has been added at the bottom that this form may not be altered in any way to change the meaning or expectation of the original document. This clause has been added to protect the integrity of the RPED program by individuals who want to make exceptions contrary to the established regulation.

The IMTS was added to the distribution list at the bottom of the form to assure that the violation is properly documented in the IMTS program

### **CDCR Form 3030-D Religious Personal Ethical Diet Program Cancellation Request.**

The form name has added the words "Personal, Ethical" for inclusion of the vegetarian and plant-based diet programs. The terms "religious" and "religious diet" have been replaced with "personal ethical" and "RPED" throughout the form.

This form is amended to add the Plant-Based diet.

In Part I, the word "twelve (12)" is replaced with "six (6)" and the word "same" has been added to accord with the regulation text. In the past, inmates withdrawing from an authorized religious diet could not reapply for the same religious diet or a different religious diet without waiting for a period of twelve months. This change is initiated to define the waiting period for voluntary withdrawals to be the same six-month period as required for inmates who are removed from their diet.

A clause has been added at the bottom that this form may not be altered in any way to change the meaning or expectation of the original document. This clause has been added to protect the integrity of the RPED program by individuals who want to make exceptions contrary to the established regulation.

### **CDCR Form 3030-E Religious Meat Alternate or Religious Kosher Program Interview.**

Unlike the other 3030 forms except for the 3030-R, the form name has not been changed to add the words "Personal, Ethical" in the form title. This form is for the chaplain to use when interviewing inmates only for the RMA and RK diets. These two diets are specifically "religious" diets and are provided specifically for inmates with strictly religious dietary requirements.

The form is amended to replace the words "To be completed by a Chaplain or RRC Designee" above Part I of the CDCR Form 3030-E with "Questions to be asked by a Chaplain or RRC Designee". The revision is designed to achieve the original objective of the form functioning as a tool to assist in conducting a verbal interview of appropriate questions to be asked during the initial inmate interview. Some institutions have allowed inmates to complete the form themselves which is a violation of policy and circumvents the intent of the form as a tool to assist chaplains and designated RRC members in determining a sincere religious need by conducting a verbal interview. The amendment of this section is meant to emphasize that the interview questions are to be verbally posed and the answers recorded by the chaplain or RRC Designee. It is not to be provided to the inmate as a written questionnaire.

Part I replaces "kosher" with "RK" as the acronym for "religious kosher". Adds "religious" before "kosher" and before "meat alternate" to designate these as religious diets.

Part II is amended to add a new Question 1, to determine if the inmate is currently or has ever been approved for a CDCR religious diet and if so, which religious diet the inmate was previously approved for.

Question number 9 is essentially the same as question number 4 and is therefore deleted and replaced with a new question 9 designed to determine if the mainline diet, which is pork free, or the vegetarian diet could meet the religious dietary needs of the inmate.

Question numbers 1 through 8 have been renumbered 2 through 9 respectively.

Question 9 which was renumbered from question 8 has been revised for grammatical clarity and to add the plant-based diet as a possible alternative diet option.

A note has been added near the bottom of the form to make clear that the form may not be altered after-the-fact to change the meaning of the form.

A note has been added in the distribution that the RRC is to keep the CDCR Form 3030-E on file for 3 years. The department determined three years retention to be more than sufficient time should an inmate decide to challenge a religious diet decision. The form is not to be filed in the Electronic Management Record System as the questions and the inmate's responses are to remain confidential.